SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MOIRABARI COLLEGE

MOIRABARI, MORIGAON, ASSAM
782126
http://moirabaricollege.ac.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Moirabari College was established on August 14 in the year 1981. It is located 30 Kms away from the district headquarter of Morigaon, a central district in Assam. The mighty Brahmaputra is located to the north of the college. The college was brought under deficit Grant-in-Aid system in 1996 and Provincialized in 2005. It has been recognized by the UGC under section 2(f) and 12B on May 15, 2008.

The college was accredited with C++ at its first cycle of accreditation in 2004.In its second cycle of NAAC assessment, it was accredited with B++ grade. The college started its journey with Arts Stream in 1981. In 2017, the Commerce Stream was introduced.

There are 9 departments in the Arts Stream and 07 departments in the Commerce Stream at present. In addition, it runs Higher Secondary (10+2) program under AHSEC. It extends distance education under KK Handique State Open University and provides various courses like B.A. and M.A. to the deprived students from 2023-24 Session. Besides, 15 certificate courses have been introduced in different departments.

The infrastructural facilities have been enhanced by constructing Computer Lab cum Seminar Hall, boys' common room, girl's hostel, boy's hostel, boundary walls, Canteen, parking for four wheelers and a 20 KV Solar plant. The college facilitates major sports activities through its football ground, volleyball court, and basket ball court. The Indoor Stadium constructed under UGC fund provides facilities for indoor sports. CC cameras are installed at various places.

The Central library is strengthened by adding more books, journals, reprographic facility. The Library of the college has 30054 volumes of books & 9003 volumes of titles. There are 4 number of newspapers subscribed including both national and regional. The library automation software used is SOUL 2.0. College library members enjoy access to more than 6000+ e-journals and more than 199500+ e-books under N-LIST & 600000 e-books through NDL.

At present there are 1568 students in the current academic year. Students come from multicultural society. The college is located in an eco-friendly green environment with 13.22 acre of land. On campus, there is a pond that benefits the ecosystem.

Vision

- To impart quality higher education in the faculty of Arts and Commerce
- To impart education on ethical values and to give emphasis on the moral uprightness in the young generation and strive to maintain a crime –free, serene atmosphere in the society

Mission

- To inculcate in the students the spirit of enquiry, scientific temperament and a craze for learning; liberal humanitarian and true democratic values

- To make conscious efforts for the all-round development of personality of the students
- To encourage students, develop and realize their innate potential in curricular fields through participation in cultural, extension, sports activities etc.
- To work hard and stay relevant under any education regime and achieve scholastic brilliance to meet the needs and expectations of the society.
- To sensitize students to play a constructive role and contribute towards nation building with honesty, civilized, discourse and good behaviour.
- To help teachers improve themselves through self assessment and professional development.
- To enable the guardians to assess their own children and help them to reach their full potential.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Governing Body of the College plays proactive roles in the management.
- Committed and dedicated staff
- Enhancement of the enrolment of girls students
- College library well-equipped with library automation and partial digitalization
- Weak students are supported by the remedial classes.
- College provides conducive and eco-friendly green environment.
- Dissemination of teaching and learning process through study materials, assignment and audio-videos methods
- Students come from multicultural society.
- Add-on courses have been introduced from 2023 academic year.
- New Education Policy 2020 has been implemented from 2023 academic year.
- Scholarships and free ships provided to students through different heads of government
- Internal Quality Assurance Cell (IQAC) actively monitors functions of different Cells.
- IQAC has organized workshops and Seminars.
- Career Counseling Cell organizes number of career oriented programs.
- Grievance Redressal Cell addresses the grievances of the students swiftly.
- ST Cell, Anti-Ragging Cell and Minority Cell are in existence.
- Parent-Teacher Association is proactive.
- Alumni Association is active.
- Students' Union plays vital roles.
- Central agencies such as RUSA and UGC provides fund for development of the College
- College provides girl's and boy's hostels.
- NSS unit of the College provides extension activities to the society.
- 20 KV Solar plant for pollution free power supply

Institutional Weakness

- Insufficient teaching and non-teaching staff in the college
- Inadequate infrastructure of the college
- Unable to introduce PG Courses
- Lack of Industrial collaboration with the college
- Soft Skills Programs are limited

- Lack of campus employment
- Science Stream has not been introduced.
- Lack of vocational courses in the college
- Lack of research works and research culture among the faculties

Institutional Opportunity

- **Collaboration with higher educational institutions for students and teachers' faculty exchange**

- **Initiative for introduction of Science Stream**

- **Local society oriented vocational courses such as fish and fishery, sericulture, Computer Application, Medical Laboratory Technician, Talley and Tailoring**

- **Introduction of a health centre**

- **Establishment of Bank and Post Office in the campus**

- **Establishment of a Gymnasium centre for physical development of the students**

- **Memorandum of Understanding with NGOs for extension activities**

- **Rearing of fish in the college pond for revenue mobilization**

- More gardening in the college campus

Institutional Challenge

- **Poor communication in the catchment area**

- **Dropout rate is high**

- **Child marriage is prevalent in the society**

- **Most of the people in the catchment area belong to below poverty line.**

- **Unemployment among youths**

- **Prevalent of superstitious beliefs in the society**

- **Shrinking of government fund**

- **Natural calamity such as flood and COVID pandemic**

- **Lack of own resources**

- **Increasing rate of drugs addiction among youths**

- Poor language communication among the students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Moirabari College is affiliated to Gauhati University. The curricular formulation and syllabi publication of affiliated courses is within the ambit of the Gauhati University.
- Choice Based Credit System is introduced in UG programme. It has a wide range of generic and SEC subjects option.
- Syllabus of every subject is distributed among the students in soft copy and hard copy
- The College adheres to the academic calendar of the university for conduction of the CIE
- The academic calendar is prepared and accordingly working and teaching days are schedule.
- The college adopts in effective curriculum delivery through a structured and well planned system for achieving POs and COs.
- With a view make a learning more effective and absorbing, conventional class room teaching is complemented with remedial lecture, field trips, project work, educational tours and ICT applications apart from visits to industrial areas and various social awareness programmes.
- Provides text books/reference books from central and departmental library, e-book and question bank etc. are provided
- A part from University curriculum, college organizes various activities and programmes through Students' union and NSS.
- Through cross- cutting issues relevant to the gender, Environment and sustainability, Human Values and Professional Ethics through Assamese, English, Hindi, Arabic Education, Economics, History, Political Science, Geography and Commerce.
- Regular feedback on curriculum is obtained from students and other stakeholders. The structured feedback, collected from students, teachers, parents and alumni is very useful for the overall development of the College and students in particular.

Teaching-learning and Evaluation

- The institution's constant goal is to provide students with high-quality educational opportunities.
- A substantial proportion of students are from various backgrounds of the society, reserve category and minorities thereby reflecting high student diversity and the need to adjust teaching learning approaches accordingly.
- The average percentage students enrolled in the last five year is 96.64 percent and from reserve category are 2.11 percent.
- Admission process follows university and government rules by an admission committee.
- The student teacher ratio has been considered as one of the strongest indicators for student success and engagement.
- The college has a 42.79 teacher student ratio.
- Sessional examinations are conducted for internal evaluation. It follows student centric TLMs viz.

departmental seminar, assignments, tutorials, project work, group discussion, quiz, seminar presentation etc.

- Teachers used ICT enabled teaching learning process involving online classes during the pandemic, notes sharing, self developed college app, e-resources, power point presentation, video conferencing, Google class room, zoom meetings etc. ICT application will continue for better outcomes.
- Faculty development programmes are organized. Enhanced participation and presentation of paper in seminars and conferences at the national and international levels by teachers have been seen.
- The average percentage of full time teachers with Ph.D, M.Phil, NET/SLET and teaching experience in the last five year is 29.2 percent.
- The IQAC ensures the strict implementation of the academic calendar by monitoring activities and implementing gaps are reviewed periodically.
- Field visits, excursion tours, industrial visits, special counseling and lecture sessions are organized for effective delivery of course curriculum. A average passing results for last five years are above 56 percent.
- The college conducts orientation programme/induction programme on POs and Cos.
- Student Satisfaction Survey (SSS) is used to assess how well the curriculum is being delivered by assessing how well students are being taught and learning.

Research, Innovations and Extension

- IQAC and Research Innovation and Extension Cell of the college promotes and monitors progress of research work.
- The principal and two faculty members of the institution viz. Dr. Samsuddin Ahmed (Former Principal), Dr. Angshuman Das and Dr. Abdul Latif Ansary has the Ph.D guideship in the affiliating university.
- Six (6) students were successfully guided by the research guide to Doctoral Degree.
- In the last five years, a total number of 22 books and chapters in edited volumes/books were published.
- Thirteen (13) MoUs has been signed with different higher institutions.
- NSS, Red Ribbon Club and Women Cell of the institution wide range of extension activities.
- The college organized workshop/seminar on Intellectual Property Rights and entrepreneurship development in last five years.
- The college has a set of technologies that enable the student's participation in the online teaching learning activities during the pandemic situation.
- To address issues of health and hygiene and gender discrimination, blood donation camp, health check-up camp etc. are organized by the institution. Sanitary issues of girls are given due importance.
- The college has been making effort to develop an ecosystem for innovations for the creation of transfer of knowledge.
- The college has been trying its level based to mobilize its students and faculty members in calculating values and commitment to the society.
- In the last five years, the institution has conducted various extension activities in the nearby areas and in the adopted village.
- The college, to maintain a closer contact with the work field, has undertaken several collaborative activates for faculty and student exchange etc.
- The college has conducted a number of collaboration during the period of assessment with MoUs partners.

Infrastructure and Learning Resources

- The total campus area of the college is 13.22 acres and total built up ground area is 7510 sq. mts.
- Free wifi connectivity is available in the college library.
- It has a total of 21 class rooms with 3 ICT enable classrooms, 1 language lab , 1 computer lab
- It has a ICT enable 70 seated conference hall.
- The college has a well furnished library with a spacious reading room and e-resource centre with computers. The library has a total 30054 nos. of text and reference books, e-books 199500+, e-journal 6000+ and four regional and national newspapers. It also has a book bank facility to help the needy students.
- The Central Library is automated with SOUL 2.0
- The library has a membership of N- List.
- The books in the library are pasted with barcode using Bar Tender.
- Well-equipped spaces include the IQAC office, Examination control room, NSS office, Students Union office, Boys common room, Girls common room, Teachers common room, and KKHSOU office.
- There are distance education centre of IDOL and KKHSOU.
- The college has pure drinking water facilities Aquaguard, water coolers and a canteen that provides hygiene food and refreshment at a nominal cost.
- Gymnasium and indoor game facilities are also available
- The college has separate common room and toilets for both girls and boys,
- The institution has a Students' Union room.
- Parking facilities are also available in the college campus
- Photostat machine are also available in the campus
- CCTV surveillance for the smooth conduction of examination and safety purpose.
- Allocate budget for maintenance of its infrastructure. The committees and Cells are appointed to look after optimum utilization of physical, academic and sports facilities.
- Day care centre and health care centre is available in the college.

Student Support and Progression

- In the last five years, a total of 1270 students have received Scholarships.

- The institution works to support students in a variety of ways, including through academics, extracurricular activities, personal cleanliness, financial assistance, and safety.
- The college has a zero tolerance policy for sexual harassment and consistently discourages ragging.
- The college includes a mentoring and career counseling cell that offers student support and career guidance for advancement in preparation for competitive level exams.
- Student feedback is used as a tool to improve and revise classroom instructions. Tutorial classes are carried out with the objective of improving student's performance.
- During the Assessment period a number of students progressed to the higher education and got admitted in various HEIs.
- The students are capable of winning medals in extracurricular activities and sports that are staged at various levels. Additionally, throughout the college organized a number of sporting and cultural events.
- The college encourage the students for participation various administrative & co-curricular activities.
- Many students are participants in the Cells and Committees established by the college administration.
- Additionally, as members of the NSS Unit and Moirabari College Students Union, the college's students participated in a number of outreach initiatives in the locality.
- College has a student union with their individual teacher in-charges for the smooth conduct of various student related activities.

- There is a Departmental Alumni Association at the departmental level and a Central Alumni Association at Moirabari College. The Alumni's of the institution support the college both financial and in non-financial manner. The institution's alumni have participated in the feedback process each year.

Governance, Leadership and Management

- The governing body of the college consists of representatives from the state government and affiliated university, teaching staff, non-teaching staff, guardians, and eminent persons from the locality, which looks after the academic as well as administrative management.

- The College Academic Council consists of the Principal, Academic in-charge, Heads of the Departments, Librarian, and IQAC Coordinator.

- The collegiate fraternity's management is decentralised, and all of its members' involvement is crucial to monitoring every day activities. The principal serves as the crucial link in this chain. There are several cells and committees set up to handle various responsibilities.

- Relevant government and UGC laws are rigorously adhered to in issues of admission, recruitment, and resource use.

- Self-appraisal reports and performance records of the teachers are regularly examined by the HoD and the principal. Students' feedback is collected and analyzed at the end of each semester by the IQAC. The score sheet of the feedback on teachers' performance is provided to the teacher for self-evaluation and necessary corrections or modifications if any.

- Internal Quality Assurance Cell (IQAC) was established in 2003 with representatives from faculty, alumni, students, employers, and parents.

- E-governance is integrated into the ERP to ensure that the management system runs smoothly.

- External and internal audits are conducted annually by government-certified chartered accountants, and utilization certificates are submitted regularly. The IQAC conducts academic audits on a regular basis.

Institutional Values and Best Practices

- The college organised number of programmes on gender during the assessment year in support of gender equity. Specially, gender equity programmes are promoted by Women Cell of the college.
- Sanitary napkin vending machines is installed in the college campus. There is an option on admission applications for a third gender declaration.
- College encourages the differently abled students to enroll. Facilities for differently able students such as ramp, human assistance etc. are provided.
- There is a well furnished Girls' Common room in the campus. CCTV cameras are installed in every corners of the college campus to provide safety and security.
- The institution facilitates the use of alternate sources of energy and adopts energy conservation measures like solar energy, use of LED bulbs and power efficient equipments.
- The college has an active Grievance Redressal cell, a committee against sexual harassment and anti-

ragging cell for effective redressal of issues raised by the students.

- Green campus initiative of the college includes a ban on single use plastics, promotion of tree plantations and other environmental promotion activities inside the campus. The college also conducts a green and environmental audit on regular basis.
- The institution has an efficient waste management system.
- The institution celebrates various national and international commemorative days and events. It organizes various programmes to sensitise students and employees on their constitutional obligations.
- There is a prescribed code of conduct for various stakeholders of the institution and programmes are conducted to sensitise them on the same.
- Quality audits like academic audit, administrative audit, environment audit and energy audit are conducted.
- The institution makes an effort to create a welcoming environment for all of its stakeholders and to foster a sense of community among them as they carry out their various tasks.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MOIRABARI COLLEGE
Address	MOIRABARI, MORIGAON, ASSAM
City	MOIRABARI MORIGAON ASSAM
State	Assam
Pin	782126
Website	http://moirabaricollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Riazul Hoque	03678-299931	9864160172	03678-299931	principalmoirabaricollege@gmail.com
IQAC / CIQA coordinator	Dalil Uddin Ahmed	-	7002330489	-	dalilcollege@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	15-05-2008	[View Document](#)
12B of UGC	15-05-2008	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	MOIRABARI, MORIGAON, ASSAM	Rural	13.22	7510

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	H.S. Passed	English,Assamese	210	208
UG	BA,English	36	H.S. Passed	English,Assamese	50	11
UG	BCom,English	36	H.S. Passed	English,Assamese	35	0
UG	BA,Mil Assamese	36	H.S. Passed	English,Assamese	370	369
UG	BA,Mil Hindi	36	H.S. Passed	English,Assamese	15	10
UG	BA,Arabic	36	H.S. Passed	Assamese	60	58
UG	BA,Arabic	36	H.S. Passed	Assamese	50	14
UG	BA,Economics	36	H.S. Passed	English,Assamese	50	6
UG	BA,Economics	36	H.S. Passed	English,Assamese	85	84
UG	BA,Education	36	H.S. Passed	English,Assamese	180	175
UG	BA,Education	36	H.S. Passed	English,Assamese	50	39
UG	BA,Geography	36	H.S. Passed	English,Assamese	50	7
UG	BA,Geography	36	H.S. Passed	English,Assamese	50	48
UG	BA,Elective Assamese	36	H.S. Passed	English,Assamese	40	37
UG	BA,History	36	H.S. Passed	English,Assamese	50	10
UG	BA,History	36	H.S. Passed	English,Assamese	75	70
UG	BA,Political Science	36	H.S. Passed	English,Assamese	120	118

UG	BA,Political Science	36	H.S. Passed	English,Assamese	60	53
UG	BA,Assamese	36	H.S. Passed	Assamese	50	40
UG	BCom,Assamese	36	H.S. Passed	Assamese	35	32
UG	BA,Hindi	36	H.S. Passed	Hindi	50	5
UG	BCom,Information Technology	36	H.S. Passed	English,Assamese	100	0
UG	BCom,Accountancy	36	H.S. Passed	English,Assamese	100	35
UG	BCom,Accountancy	36	H.S. Passed	English,Assamese	100	35
UG	BCom,Finance	36	H.S. Passed	English,Assamese	100	35
UG	BCom,Finance	36	H.S. Passed	English,Assamese	100	0
UG	BCom,Management	36	H.S. Passed	English,Assamese	100	35
UG	BCom,Statistics	36	H.S. Passed	English,Assamese	100	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				16				12			
Recruited	0	0	0	0	13	3	0	16	8	4	0	12
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	10	0	0	10
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	1	0	2	2	0	9
M.Phil.	0	0	0	1	0	0	1	1	0	3
PG	0	0	0	13	3	0	8	4	0	28
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	7	0	11
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	258	0	0	0	258
	Female	775	0	0	0	775
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	2	2	1	1
	Female	2	1	1	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	1	1	0	0
	Female	5	5	4	3
	Others	0	0	0	0
General	Male	308	341	364	332
	Female	701	768	821	789
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1019	1118	1191	1125

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The NEP 2020 envisages broad-based, multi-disciplinary, holistic Under Graduate (UG) education with flexible curricula, creative combinations of subjects, integration of vocational education and

	multiple entry and exit points with appropriate certification. UG education will be of 4 years duration with multiple entry and exit options. Moirabari College has adhere to the rules of the NEP 2020 and implemented the same from the current session under the guidance of the parent university i.e. Gauhati University. A committee named, "Task Force for NEP implementation" has been constituted in the college for smooth and effective implementation of the NEP. As an affiliated institution, the college is following the guidelines and syllabi of the parent university. The institution will be focusing on the multi-disciplinary and inter-disciplinary approaches such as communication skills, soft skills, computer literacy, health and hygiene, nursery management, GIS, food preservation, translation, creative writings, data analysis and so on. The institution has also started to run different certificate courses under the different departments. Moirabari College has recently started a study centre of KKHSOU, an institute of Distance and Open Learning.
2. Academic bank of credits (ABC):	As an affiliated institution, Moirabari College is waiting to register under the ABC to permit its learners to avail the benefit of multiple entry and exit during the chosen programme. The ABC will be entrusted with the responsibilities such as opening, closing and verify the individual academic accounts of students. It will also be responsible to gather the academic credits earned by the students from their respective higher education institutions, verify the credits, store the credits, transfer or redeem such credits and promote them as an when required. In order to make the students aware about the ABC, the institution is planning to arrange orientation programme, lectures and hand holding programme. Students will be encouraged to enroll successfully and complete courses through online platforms such as SWAYAM and such other schemes.
3. Skill development:	NEP 2020 emphasizes the importance of apprenticeships and internships to provide hands on experience and industry exposers to students, alongside academic knowledge. This approach will definitely enhance employability among students. The college has a centre called Career Guidance Cell under which skill development training programmes are organized regularly. The parent university has

	emphasized the needs of the skill enhancement and developed and revised its existing syllabus into Choice Based Credit System (CBCS) and accordingly all the students irrespective of their streams have to choose one skill based paper to complete their graduation. Moirabari College, though has not introduced any skill development courses yet, it is planning to offer such courses in the immediate future. The Research and Innovation Cell working within the institution initiates different presentations of innovative thoughts by students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Integrating the which ancient Indian knowledge system with the existing curriculum is crucial for our multi-cultural societal structure. The parent university in its revised syllabus has incorporated some aspects of reach foundation of Indian knowledge system. On the other hand at the institutional level, the college has been giving much importance while recruiting its faculty members who are properly versed both in English and Vernacular languages. Faculty members are free to provide the class room delivery in multi-lingual mode, as students tend to understand better if taught Indian mother tongue. The undergraduate students are allowed to study either in English or Assamese as per their choice in their bachelor programme. The college organizes different cultural programmes related to different culture for the students to encourage them to showcase and imbibe their local, regional and traditional cultures. The institution commemorates important days such as Bodafa Divas, Bishnu Rabha Divas, Shilpi Divas and Yoga Day as an act of reverence towards Indian languages and culture. The promotion of Indian languages, Arts and traditions is also encouraged through competitions (poetry, recitation, folk song, folk dance and so on) organized during college week. Different committees/cells has been constituted in the institutions such as Minority Cell, OBC Cell, SC/ST Cell and so on.
5. Focus on Outcome based education (OBE):	The PO and CO are given in the prescribed syllabus of the parent university and the same is uploaded in the college website. All the respective departments at the very beginning of the session explains their programme outcomes, course outcomes and programme specific outcomes. In addition, some departments of the institution organizes different programme for experimental learning, fields study,

	educational tour to industrial and historical places. Also, all the departments allots project work, group discussion to facilitate and attainment of group-based education and encourage critical thinking. Few departments has signed MoUs with higher education institutions with different aims and objectives such as, students exchange, faculty exchange, organizing different seminars, workshops and conferences.
6. Distance education/online education:	Distance education and online education plays an integral part in the modern teaching learning process. To fulfill the needs of distance and online education, the college has started a study centre of Krishna Kanta Handiqui State Open University (KKHSOU) to provide Post-Graduate, Under-Graduate and Diploma courses in various disciplines. Learners who are unable to continue their regular education and still have strong desires can avail the facilities of distance education. The institution facilitate blended mode of teaching learning process and develops a learning management system through college website. This learning management system took an important role during the Covid pandemic. The departments of the institution developed online learning materials and conducted online classes through google meet, zoom meet, whats-app group etc. the digital library portal of the college is enriched with electronic study materials, question papers, text books and so on.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, under the guidelines of Election Commission of India, an Electoral Literacy Club (ELC) has been established in Moirabari College on 27-05-2023. The main objective of the ELC of Moirabari College is to promote awareness of "Right to Vote" amongst students, faculty members of the college and community at large.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Electoral Literacy Club of Moirabari College is active with two programme co-ordinator/nodal officers, two campus ambassadors an elected executive committee
3. What innovative programmes and initiatives undertaken by the ELCs? These may include	Different types of activities are done by the ELC of Moirabari College. Some of them are 1. An essay

voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	competition is conducted on the topic "Right to Vote" on 21-06-2023 2. Group discussion was held among the ELC member on 25-06-2023 3. For making the student voters about voting promotion the institution attach a tab on website as "Main Bharat Hoon, Hum Bharat Ke Matadata Hain".
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC of Moirabari College takes initiatives in electoral related issues especially awareness drives highlighting democratic values and voters participation in election through taking classes with ELC members
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The ELC of Moirabari College has organized a "Voter Registration Drive" programme on 02-06-2023 for enrolling the students who are above the age of 18 years

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1125	1191	1118	1019	1174

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 32

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	26	28	28	28

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	29.10	85.93	44.74	11.84

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response:

Moirabari College is affiliated to Gauhati University, and therefore, the curricula formulation and syllabi publication of permitted courses is within the purview of the parent university. The institution has adopted and implemented Choice Based Credit System (CBCS) at UG level since 2018-19 academic session.

- Information on various programmes and courses is available in the College Prospectus.
- The Institutional Academic Calendar is prepared by the Head of the Departments jointly, prior to the commencement of every Academic Session.
- The institution's Academic Calendar is mainly based on the Academic calendar of the parent university, including the relevant information related to internal assessment, schedule for students union election, college week and other important observable days.
- The departments, different cells & committees prepare their own plan of actions for the academic year in line with the master academic calendar.
- The college master routine is prepared by the daily class routine committee. The allocation of classes and courses are done by the respective head of the departments with consultation with the faculty members.
- Teaching and Lesson plans are prepared by teachers and curricular activities are documented in Departmental Log Book & Teacher's Diary
- Use of ICT is encouraged and the IQAC ensures regular capacity-building, upgradation and maintenance of ICT tools & facilities for ensuring that curriculum delivery process becomes lucid for students.
- Teachers and mentors continuously work to ensure smooth delivery of curriculum.
- Need-based remedial and tutorial classes are conducted for students. Daily class record registers are maintained by every department.
- To make learning more effective and interesting, conventional classroom teaching is supplemented with guest lectures, field trips, educational tours, industrial visits, social awareness programmes, students are also encouraged to participate in extracurricular activities both within and outside the institution.
- Parent-Teacher meetings are held to keep the parents abreast of the academic progress of their wards and to take note of any grievances.
- The Digital Library Module of the College website provides students with access to question papers, study materials uploaded by teachers etc. Besides, departmental library facility is available in every department.

- The IQAC collects feedback on curricula from all the stake holders which are analyzed for further appropriate reforms and actions by the administration
- The Examination Committee, IQAC and Academic Advisory Committee of the college monitors, assesses curriculum delivery and documentation concerns.
- IQAC resolves any difficulties faced by the departments, cells and committees in adhering to the academic calendar.
- The Principal conducts regular meetings with the teaching staff to take stock of various academic issues to ensure timely and effective completion of the syllabus by the respective departments.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 16

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 5.46

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
291	0	0	16	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Response:

- At the UG level, the parent university prescribed courses, integrate a number of contemporary issues through its various programmes offered across disciplines.
- The UG courses viz. Arabic, Assamese, English, Education, Economics, Geography, History, Hindi, Political Science etc. included the contemporary issues as topics such as professional ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
- Environmental Studies is a compulsory subject at UG level
- Under environmental studies, the students are provided Field Study/Field Trip to nearby areas and they are assigned projects on various environmental issues with Faculty as Guide Teachers.
- For promotion of environmental awareness, the college organizes plantation programme, observes
  World Environment Day and assigns project work under Environmental Studies and conducts cleanliness drives as part of the Swachh Bharat Abhiyan
- The college has conducted Green Audit with active participations of the faculty members, students and the external experts to promote environmental consciousness.
- In Commerce and Management, professional ethics and values with the subjects like Insurance, Entrepreneurship, Accountancy, Business Law, Business Environment and Business

Communication are included.

- To be more specific, Political Science as a subject has incorporated issues like Feminism, Human Rights, Leadership, Decentralisation, Gender, Equality etc, English as a subject laid stress on Feminism, Education of women, Ancient Knowledge, syllabus of Geography covers environmental issues like biodiversity, ecology, environment, sustainability, climate change.
- Apart from curricula, the college conducts many add-on courses/certificate courses at both institutional and departmental level, which has incorporated important cross-cutting issues as under:

   a. Professional Ethics: Environmental ethics, financial literacy, report writing etc.

   b. Gender: Human Rights, Women studies etc.

   c. Human Values: Disaster Management, Mental stress management, Human Rights, Mental Hygiene, Yoga and wellness, Spoken English, Spoken Hindi and so on.

   d. Environment & Sustainability: Disaster management, waste management, environmental ethics etc.

- The institution has also integrated cross-cutting issues by organising a number of programmes and seminars viz. World Environment Day, World No Tobacco Day etc.
- NSS & Red Ribbon Club volunteers carry out regular green campus initiatives, cleanliness drives etc.
- Yoga classes are conducted for maintaining healthy body and healthy mind of student community
- Departmental wall magazines, various types of projects and reports prepared by the students every year also highlights the above mentioned cross-cutting issues.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 34.22

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 385

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 61.35

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
416	569	585	434	450

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
800	800	800	800	800

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 0.81

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
01	03	01	04	03

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
296	296	296	296	296

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 40.18

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Response:

- ICT enabled tools are used by faculty members of the institution for effective curriculum delivery.
- Curriculum delivery is done by the faculty members as mentioned topic-wise in their respective Teaching Plan.
- 3 classrooms are ICT enabled.
- Field work is mandatory in Geography, Education and Environmental Studies and all students take part in it. Several departments have projects and field visits in the curriculum. Students are trained to conduct and present such works using ICT tools using computers, slideshow facilities etc. by the respective department. Students are encouraged to write dissertations as part of their curriculum under CBCS.
- Many departments organize student seminars, group discussions, exhibitions and quiz on curricular and co-curricular aspects which ensure participative learning.
- Educational tours to other institutions, industries and other places are regularly conducted by different departments to provide exposure to the students to real life experiences and experimental learning.
- Assignments and projects are integral part of the teaching-learning process.
- The College authority regularly upgrades laboratory equipment & infrastructure to enable students to gain from experimental learning methods.
- Academic programs like seminars, workshops and invited talks are organised on different themes and the students get an opportunity to interact with the experts. The Institution has a common ICT enabled facility for conduct of such programmes.
- Departmental wall-magazines and the College magazine offer opportunities for participative learning and problem solving.
- Faculty exchange is promoted to enhance learning experiences.
- Class attendance is recorded by the teachers with the help of attendance registers.
- Students are involved in observation of days and events reflecting national and regional importance, and various socio-cultural and environmental issues
- Online classes, tests, and circulation of study materials are effectively conducted by the teachers using ICT tools.
- Training sessions are conducted for teachers and students regarding online class module, examination module with technical support from the service provider.
- Teachers are encouraged to take part in conferences, seminars, and training programmes that are focused on making efficient use of Information and Communication Technology (ICT) in the classroom. They are also encouraged to generate e-content, including youtube videos, for the benefit of the student.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
28	26	28	28	28

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 32.61

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	08	08	07	07

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Response:

- Moirabari College is affiliated to Gauhati University and it follows the guidelines of the affiliating university in examination related matters including internal assessment.
- The three components of the internal assessment mechanism are sessional examination, attendance and assignment.
- Students are informed well in advance regarding schedule of sessional examination and assignments.
- Dates of assignments, internal examinations, submission of project and field reports are notified in the central and departmental notice boards, departmental Whatsapp groups.
- An Examination commitee is formed every academic session for smooth conduct of both sessional and end semester examinations.
- Academic calendar of the institution incorporates schedule of internal assessment.
- The departments are entrusted with the responsibility to prepare the question papers and submit the same to the Examination Committee on time. Invigilators are appointed from other departments.
- Invigilators are assigned in examination halls and rooms depending on the number of examinees. The Examination Committee is also responsible for determining the date by which the sessional examination's evaluation procedure must be finished.
- The evaluated versions of the students' answer scripts are distributed to them.
- Marks for internal assessments are turned in within a predetermined amount of time. In addition, the grades for the sessional examinations, home assignments, and group discussions are distributed within the department's WhatsApp groups.
- The institution handles internal assessment related grievances in a time bound and transparent

manner.

- The students who fail to appear in the sessional examination on genuine grounds like health issues, engagement in NCC/NSS/sports activities etc. are given another chance to appear in the sessional examination with different set of question papers.
- Evaluated answer scripts are shared with the students and Result is declared within stipulated period.
- The grievances regarding internal examination like correction of marks or any other omission is reported to the department.
- The concerned teacher and Head of the Department take up such issue immediately and these are solved promptly.
- Students can submit their grievance regarding internal assessment either orally or in writing in hard copy or through the College website.
- The academic progress of each student is reported to the student's parents or guardians. Students who perform poorly on these types of assessments receive counselling from their mentors.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Response:

- Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are on the guidelines provided by the affiliating university for both UG and PG courses.
- POs, PSOs and COs,are carefully chalked out by the institution based on the syllabus of the courses offered. While identifying the POs, COs and PSOs, proper attention is given to the guidelines of the affiliating university.
- POs, COs of all programmes and courses are uploaded in the college website. The same is also circulated among the students in printed Handbook form.
- Every department tries its best to ensure that POs, PSOs, COs along with details of the syllabus and grading system are properly communicated to each and every student.
- These are also displayed in the central and departmental notice boards.
- The sessional and end-of-semester exams, classroom engagement, assignments, class quizzes, and other activities are some of the ways that outcomes are measured.
- The results of the sessional exam and the students' participation in class are used to determine which students are considered slow learners and which are considered advanced learners. This is

done so that attention can be directed toward the desired goals.

- The following strategies and procedures are implemented in order to evaluate whether or not the programme and the course have been successfully completed:

1. Class test
2. Sessional Examination End semester examination
3. Assignment
4. Seminar
5. Presentation
6. Group discussion
7. Quiz
8. Project Work / Field Reports
9. Practical and laboratory work

- The performance of the students in class tests, sessional examinations, and final examinations at the conclusion of the semester all help the teachers evaluate the students' learning outcomes and attainment.
- In addition, the students' performance on things like assignments, seminars, quizzes, and group discussions, as well as project work, practical and laboratory work, and so on, provide valuable information into the students' learning levels and levels of achievement.
- Following the publication of the results of the sessional and end semester examinations, an evaluation and analysis of the students' performance might take place.
- The teachers and mentors put in consistent effort to ensure that all of the students, including the fast learners and the slow learners, achieve their POs, PSOs, and COs.
- Regular feedback from the students is collected in order to gain a better understanding of the students' overall experiences and accomplishments while attending the institution. In addition, feedback is collected from other stakeholders, and the result of the final assessment is analysed in order to assess the degree to which outcomes have been achieved.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Response:

- The assessment is done through one or more than one process as it is Outcome Based Education.

Different processes are carried out by respective departments to identify the achievement of the Course Outcome (COs). The process for attainment of Course Outcomes involves both direct and indirect methods/tools.

- The institution follows the Programmes and Courses recommended by the Parent University, has framed its design to assess the Learning Outcomes. The results and findings of the assessment and evaluation of the programme and course outcomes are discussed in detail, according to which the measures are taken to improve the Teaching Learning system to desired level of outcome.
- In the process, the direct methods displays the students/learners knowledge and skills levels from their performance in the class, assignment, internal assessment tests, seminars, project works, practical and in the end semester examinations.
- On the other hand, the indirect method involved is the feedback from various stakeholders on the course which gives reflections on students learning outcomes. Moreover, the institution takes the opportunity to collect feedbacks on curriculum delivery and planning from its stakeholder's viz., the outgoing students, employers, teachers, parents and alumnus. The feedbacks thus collected are serve as tools for mapping the learning outcomes and are used as a strategy for future improvement in the teaching learning system.
- These are used to assess opinions and thoughts about the graduates' knowledge and skills they have acquired.
- The college, at the end of the each semester examinations, analyzes the results of different departments.
- Various committees and cells are concerned to comprehend the status of the attainment of the programme and the course outcomes.
- In addition, the students' performance in class tests, seminar, group discussion and quiz are also taken as the measures for analysing the course outcome.
- Besides that, the college records the performance of the students in the extra-curricular activities conducted by the college under different clubs such as Youth Club, Eco Club and NSS Unit. Students' Union serves as a pointer for achieving the values and norms attached in the programmes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 58.35

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
200	141	167	126	142

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
305	239	232	283	271

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Response:

For the creation and dissemination of knowledge, the institution has a policy. By hiring and encouraging a desirable human resource, taking steps for knowledge generation and distribution, and other actions, it has built an ecosystem for research and innovations, the Indian Knowledge System, IPR etc.

- The college has provided a space for the promotion of innovations and entrepreneurship by forming the Eco Club and NSS Unit. These two wings engage in significant environmental work and provide students with opportunities to engage in entrepreneurial activity. The college has urged the students to participate in various activities. The institution's NSS Unit has taken a lot of commendable steps to protect the environment and has planned a number of activities on the college campus to help students in developing their skills.
- By taking advantage of the college's current resources, faculty members and students are encouraged to continue carrying out their research and project work.

- The college has an approach of hiring dynamic, highly skilled faculty members who are skilled in ICT as well as fluent in both national and local languages in order to effectively meet the needs of the students.
- The institution has a policy to support faculty members who want to pursue their PhDs by allowing them leave during their course work.
- The College has a Research Cell to encourage faculty members and students to participate in research initiatives and activities.
- Collaborations:The institution as part of knowledge transfer has signed a number Memorandum of Understanding with various academic institutions and Government and Non-Government organizations for sharing information and resources and developing skills of the faculties and students.
- The institution has been running a "Language Club" since 2022
- The institution has also linkages/collaboration with Daffodil Nursery, Jagiroad and Royal Nursery, Hatimuria.
- The institution has been working relentlessly to create innovative environment and develop practices which can contribute to the benefit of the society. Service to the society and transfer of knowledge in the greater interest of humanity is a primary concern of the institution. Various practices including MOus, collaborative activities, entrepreneurship development initiatives in different forms are in operation. These include:

  -Bambooshoot preservation

  - Medicinal herbs garden

  - Water Hyacinth organic manure

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 34

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	08	00	03	02

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.47

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	02	02	00	01

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.69

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	03	03	04	05

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response:

Moirabari College has been actively undertaking social-welfare related activities in its neighbourhood since its inception. It believes that the role of higher educational institution is not only imparting theoretical knowledge and degrees to its students but also to actively work for the overall development of the community by organising several co-curricular and extra-curricular activities from time to time. Moirabari College organises several such programmes through its various cells and committees. Students are advised to take part in these programmes wholeheartedly.The College commemorates days of international, national and local importance like International Women's Day, World No Tobacco Day, Rashtriya Ekta Divas, World Environment Day, International Day of Yoga, etc. on and off campus. Such occasions are used to spread awareness on issues pertaining to women, child marriage, drug abuse, environment and the society at large.The NSS has been one of the most active organisation of the college undertaking several extra-curricular activities like carrying out plantation and cleanliness drives, visiting old age home and distributing food articles, organising awareness programmes on drug abuse, blood donation camps, etc. from time to time. The NSS wing of the college has adopted Barchapori village and has been working for its all-round development since its adoption. In all such programmes, active participation of the students is seen.The Moirabari College Teachers' Unit was also seen distributing food articles, masks and pamphlets containing information on corona virus during the outbreak of the epidemic in the neighbourhood. Members of the Unit also arranged awareness programmes on the modes of propagation, symptoms and prevention of the deadly epidemic. It also organised a free community health check-up camp at Nitomari char in which large number of locals turned up.The Institutional Values and Best Practices Cell of the college with the help of Primary Health Center, Moirabari, organised vaccination drives twice in the college premise for its own students as well as the locals. A large number of students and locals were vaccinated freely.Women Cell of the college plays pioneering role in highlighting the issues faced by women in its neighbourhood. It plays an important role in safeguarding the rights of not only its female students and staffs but also of women in the locality. It organises programmes like awareness camps on women education and drive against child marriages on its own as well as in partnership with the district administration and NGOs.IQAC of the college has also been active in undertaking community services in the neighbourhood. It was the nodal agency for the "Clean and Green Moirabari Project" initiated by the college in 2018. Apart from this, it also organises awareness programmes on issues affecting the society at large. Such activities of the college are showing positive results in the community. However, the college believes that much remains to be done.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Faculty Members of the college are active not only in their teaching part but also in other extension activities outside the campus. They engage actively in extension works like External Evaluator, Both Internal and External Examiner in examination zone, Resource Person in Seminar, FDP program, Lecture Program etc., for the greater benefits of the academic as well as social sector.

- In 2018, **Dalil Uddin Ahmed**, Associate Professor, Department of Economics was nominated as **Mentor** of the selection committee for Hussain Ali Sarkar Bhasa Sangathak Bota, 2018 by Asomia Sahitya Sanmilani.
- In 2018, **Dr. Abdul Latif Ansary**, Associate Professor & HoD, Department of Arabic was appointed as **Assistant Coordinator** in the center of Moirabari College by National Institute of Open Schooling.
- On 07-03-2019, **Dr. Anichur Rahman Mollah**, Associate Professor, Department of Arabic was invited by Rupahi College of Nagaon District as **Subject Expert** of Departmental Promotion Committee.
- In 2021, **Dr. Abdul Latif Ansary**, Associate Professor & HoD, Department of Arabic was honored with **Lifetime Achievement Certificate** by Asom Sahitya Sabha for his excellent contributions to the Society.
- In 2022, **Abdul Goni**, Assistant Professor, Department of Arabic was engaged by Govt. of Assam as **External Evaluator** for conducting evaluation in three schools from 24th to 26th May, 2022.
- On 17-07-2023, **Moinul Hoque Khan**, Associate Professor, Department of Political Science was invited by Laharighat College as **Resource Person** in a *One Day Faculty Development Program.*
- On 12-04-2023, **Dr. Rehana Ahmed**, Associate Professor, Department of Economics was provided with a **Letter of Appreciation** by Ghanakanta Baruah College for delivering a lecture in their Department of Economics as per MoU between the two colleges
- On 17-07-2023, **Dr. Abdul Latif Ansary**, Associate Professor &HoD, Department of Arabic was invited by Laharighat College as **Resource Person** in a *One Day Faculty Development Program.*
- In 2023, **Moniram Engleng**, Assistant Professor, Department of History, was engaged by Govt. of Assam as External Evaluator for conducting evaluation in three schools from 16th to 18th February, 2018.
- In 2023, **Dr. Abdul LatifAnsary**, Associate Professor &HoD, Department of Arabic was invited by Laharighat College as **Resource Person** for a *One day FDP on Four Year Undergraduate Program & NEP-2020.*
- On 12-04-2023, **Dr. Chandini Pegu**, Assistant Professor, Department of Political Science was provided with a **Letter of Appreciation** by Ghanakanta Baruah College for delivering a lecture in their Department of Political Science as per MoU between the two colleges.
- In 2023, **Dalil Ahmed**, Associate Professor, Department of Economics was entrusted with **District Coordinator** by Directorate of Higher Education, Govt. of Assam to facilitate various works of the Directorate in regard to collection of data and related correspondence.
- On 27-02-2023, **Dalil Uddin Ahmed**, Associate Professor, Department of Economics was invited

by Nowgong Girls' College of Nagaon as **Subject Expert** of Departmental Promotion Committee.

- On 10-06-2023, **Moniram Engleng**, Assistant Professor, Department of History, was invited by Christ Jyoti School, Dhing as Judge for its Science, Maths, Arts & Crafts Exhibition.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 5

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	01	00	01	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 13

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response:

Moirabari College has constantly endeavoured to provide quality education to the students with the infrastructure and physical facilities available and always puts stress on the optimal use of the same for teaching-learning purposes including ICT enabled facilities for smart classes and curriculum extension interface. The institution has a very rich and vibrant library. The college provides facilities for cultural and sports activities, yoga, games (indoor and outdoor), gymnasium, auditorium etc. The college campus is set on 13.22 acres.

Infrastructural facilities for academic activities:

- The college has substantial infrastructural facilities such as adequate class rooms, ICT classrooms, language lab, GIS laboratory, seminar hall, computing equipment, reading rooms for providing an effective teaching-learning process.
- The college campus is partially Wi-Fi enabled. There are 35 computers for administrative and academic purposes.
- The college has a common staff room for meeting and discussions, and examination control room with proper CCTV surveillances
- The departments has well-maintained departmental library to cater to the needs of the students and most of the departments has its own deskstop and printer facilities.
- It has 3 generators installed.
- The central library is fully automated and is well-equipped with digital repository
- Currently, the college library has 30,054 books and 6000 plus e- journals, 1,99,500 e-books under N-list and 6 lakhs e-books through NDL. It subscribes 12 magazines and 04 newspapers.
- The college website incorporates the provision of online classes, uploading of study materials and e-resources along with class requisition. This facility was effective during the Covid pandemic days.
- Power backup facility is available in the campus and hostels for uninterrupted teaching-learning process.
- The college started a KKHSOU study Centre, for distance education and learning recently.

Other facilities:

- Separate common rooms for both boys and girls are available in the college.
- Hostels (for both boys and girls) provide boarding facility to outstation students.
- The college provides sports facilities for physical wellbeing of the students. There is a student's union secretary under the guidance of a teacher in charge.
- The institution provides a gymnasium for the students with instructor
- One basketball court, space for organizing kabaddi, volleyball and other minor outdoor events are present
- The Indoor Stadium is used by students for various sports such as arm wrestling, badminton, table tennis, chess, carrom, etc.
- Various musical instruments viz., harmonium, tabla, dhol, flute, guitar, keyboard etc. are made available for the students to use during cultural programs.
- Adequate facilities are made available for NSS unit of the College

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 82.83

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	11.36	80.25	40.70	9.84

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response:

- Moirabari College Central Library is **automated** using **Integrated Library Management System (ILMS) Software SOUL 2.0, Version 2.0.0.14** in the year 2011 and started it works. The major function of the SOUL 2.0 is to Book entries, Student and Staff membership entries, Book Issue and Return, OPAC, Book Barcode print, Book Stock check and Report check . The data entry in the SOUL 2.0 has almost been completed and we are circulating the library books through Circulation Section of the Library Automation.
- The library has information resources that includes more than **30,054 books** and other reading materials such as Dictionaries, Encyclopaedias, Rachonaboli, Books on North East India, Novels, Religious Books, Journals, Periodicals, Newspapers, MRP, Ph D Thesis, College Magazines, College Prospectus etc. The library purchases new books as per the requisition given by the faculty and students.
- The library has spacious studying facility for the Students and Teachers. The per day usage of the library in the session 2022-2023 was 70.9.
- The library with its Open Access system provides an atmosphere conducive to the excitement of mental discovery.
- The library has **OPAC s**ystem for Users. The OPAC (Online Public Access Catalogue) has simple and advanced search facility with the minimum information for each item including author, title, corporate body, conference name, subject headings, keywords, class number, series name, accession number or combination of any two or more information regarding the item. Major functions provided in the OPAC module are: Simple Search, Boolean Search, Advanced Boolean Search, Displaying and Downloading of records in MS Excel, PDF or MARCXML.
- Special services offered by the library including Reprographic service, N-LIST and other services through INFLIBNET.

- The Library is a member of **INFLIBNET** where **e-Books, e-Journals, e-ShodhSindhu, e-ShodhGanga** and their likes can be browsed through **N-LIST** and **NDLI** (**National Digital library of India**).
- The library is well organized into various sections such as Circulation Section, Reading area, Journal Section, Stack area etc.
- The library has its own **Wi-Fi facility** and the Users are greatly benefited from it.
- The library is digitized with **Barcode Facility** for ease of operation and that purpose a software P-touch Editor5.0, one printer Brother QL-570 and a gun type scanner has been installed.
- Library Orientation and Awareness are provided to the Users to acquaint them with the library resources and facilities.
- The library has a Property Counter. More than 100 students can keep their belongings in it.
- There is a Library Advisory Committee for the management of library which has been formed as per the latest guideline of Department of Higher Education, Government of Assam(AHE1036/2019/4,23rd July,2021)
- There is a Complaint/Suggestion Box in front of the library wherein Users can put their complaints and suggestions.
- The library has a WhatsApp group named " **WhatsApp Library Book Club**" for students. The students get library related information such as **Journal content page**, **New Book arrival information** etc through this group.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Response:

Moirabari College has its IT facilities covering all the departments, classrooms, offices, central library and IQAC room. The institution updates its IT infrastructures from time to time in order to meet the

growing demand of the IT facilities in every fields. For the proper management of the official data base, curriculum planning and development, library maintenance, the college has installed sufficient numbers of computers for students' and official purposes.The institution has an active website www.moirabaricollege.ac.in.

- The College is equipped with a sufficient system for enhancing and broadening its information technology infrastructure.
- Information technology infrastructure are kept up to date and a specialised technical staff are hired on need basis for its smooth functioning.
- Moirabari College is diligent about keeping all of its electrical appliances and equipment up to date and well maintained.Besides, in order to guarantee sufficient safety on campus, surveillance cameras are installed in every corners and kept well maintained.
- The institution advances its teaching learning process with its ICT tools and e-resources. The institution has installed a Digital Library Portal, where the faculty members can impart classes as per their needs at any time. The Digital Library Portal has e-copies of college magazines, e-question papers, study materials, class videos, class notes and so on.
- Education Lab, Geography Lab (Cartography, GIS and GPS) are all ICT enabled possessing desktop computers and projectors.
- The institution maintains its employees (principal, faculty members and office staffs) attendance records via Biometric attendance machine.
- The college maintains its websites under S.S. Technologies, Guwahati, Assam. It has a very active website domain. Currently, the college website contains Online admission Portal, Certificate Printing facilities, Digital library portal, Students Satisfactory survey, Learning management System, Alumni Registration portal, Account maintenance, Students I-card printing facilities, examination module, leave management system etc.
- The college website is routinely updated, and new modules that cater to specific needs are occasionally added to the site.
- The college has an up-to-date user friendly online admission portal embeddded in the website.
- The departments employ Google classrooms, Youtube, Google Meet, Zoom etc. for conducting online classes and sharing lecture notes and other study materials.
- The institution promotes minimal use of papers and prioritises electronic communication via mail and watsapp groups etc.
- The college ensures that the administrative office appliances and equipment, including computers, laptops, printers, and scanners, undergo routine maintenance and upgrades on a consistent basis.
- Besides, activities like installation and update of antivirus in all desktops and laptops from time to time, formatting of computers in case of corrupt operating systems, replacement of hardware of old computers with new ones are also undertaken on a time to time basis.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 32.14

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 35

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 17.17

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	17.74	5.68	4.04	2.00

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 85.93

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1011	1094	1017	696	1017

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 10.84

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
250	130	110	20	100

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 16.53

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	15	14	18	39

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
175	127	144	121	141

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.18

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	01	01	04

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	01	00

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 220

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
285	290	00	275	250

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is an Alumni Association in the college comprising of 150 members. Alumni association of the college is an important stakeholder of the college. Every year, the association holds meeting to reshuffle the executive member and also to enrol new member. The association schedules the plan of action to be undertaken during the year and offers a minimum financial contribution for the interest of the college. Presently, the association has 150 members that includes some college teachers, school teachers and social workers. The association undertakes various activities like Awareness Programme on Quality Education, Abuse of Child Marriage, Abuse of Drugs trafficking,Road safety measures, Blood Donation programmes and Health & Hygiene in and outside the college campus. The Association also co-operates in holding various coaching programmes for competitive examinations etc. It also extends its help in organising Book Fairs, Inter Institution debate and Quiz programmes etc.The Alumni Association of the college also works in favour of collection of books for the Central Library of the college.

Main objectives of the Association are as follows:

- To promote and encourage a continuing interest in and loyalty to the College.
- To effectively employ the talents, energies and contributions of alumni to constructive ends for the betterment of the College.
- To promote cultural, academic and literary advancement of its members.
- To publish and distribute various metarials relating to the College.
- To arrange and conduct meetings of the Alumni to chalk out plans for development of the College.
- To organize and promote a fund for the College.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Response:

Moirabari College is one of the premier institutions of higher education in Morigaon, a central district of Assam. Students come from marginalized, disadvantaged sections of the society. Maintenance of the college is decentralized fairly. For proper functioning of the college, various committees and Cells have been formed to delegate with power and responsibility.

Vision of the College:

- To impart quality higher education in the faculty of Arts and Commerce
- To impart education on ethical values and to give emphasis on the moral uprightness in the young generation and strive to maintain a crime-free, serene atmosphere in the society.

Mission:

- To inculcate in the students the spirit of enquiry, scientific temperament and a craze for learning; liberal humanitarian and true democratic values
- To make conscious efforts for the all-round development of personality of the students

The sole authority for management of the college is the Governing Body. The Planning Board is entrusted to design and plan the quality policy of the college. The Principal of the college holds the responsibility to execute the policy and plans with a team of teachers, conveners and coordinators of various committees and cells and actions taken need to be approved by the Governing Body. The college leaves no stone unturned in implementing its mission and vision involving all its stakeholders. Regular meetings of stakeholders such as Alumni, G.B. meeting, Parent-teachers meet and staff meetings are organized.

The Moirabari College works to fulfill its vision and mission by:

• Upholding a high level of quality in the preservation and production of knowledge via teaching, learning, and experimentation; and

• Serving as a potent tool for growth on the road of education, advancement, and complete awakening.

• The institution strives to deliver higher-standard education by using a comprehensive, value-based approach and upholding both conventional and cutting-edge techniques.

• To develop a space for pursuing creative potential and fostering an entrepreneurial and critical thinking mindset. To develop socially responsible citizens in the students, try to instill in them a strong conviction in the value of hard work and inspiration for issues like gender equality, human rights, and environment.

• To meet the mission statement by realizing the potential for integrating a multidisciplinary and transdisciplinary approach.

• To identify the fast and slow learners

• Mentoring System

• Developed a 15-year institutional development plan to coincide with NEP 2020 implementation.

• Formed a NEP Task Force to coordinate the college's NEP-related activities.

• Added new courses to meet curriculum enrichment requirements and further the interdisciplinary approach.

• Student programs for personality development

• A career counseling and placement cell to assist students with their training.

• Several committees and cells have been established to properly decentralize the college's administrative and academic tasks.

• Green Club, Youth Club, NSS Cell, etc.

• The granting of leave to faculty members so they may attend induction, refresher, faculty development, short-term courses, winter and summer schools, etc., in order to keep their knowledge up to date and further the vision and purpose.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Response:

- Institutional structure of the college is constituted according to the guidelines of Director of higher education, Government of Assam.
- The main authority of the college is Governing Body.
- The Principal as the member secretary of the apex body executes the decisions taken by the Governing Body.
- The Principal chairs the academic committees and one convener and all heads of the department are its members.
- IQAC strives for continuous improvement and maintenance of internal quality of the institution.
- Infrastructure and Development committee headed by the Principal takes measures for infrastructural development.
- All forms of appointments are made as per government and UGC rules formulated from time to time.
- Governing Body takes initiatives for advertising and holding interviews for vacant posts after due approval from competent authority.
- ST Cell, OBC Cell and Minority Cell have been constituted for inclusive policy of the college.
- Admission Committee supervises the admission process.
- Regulations of the employee's services are done according to Assam College Employees (Provincialisation) Rules, 2010 and Assam Civil Services Conduct Rules 1965
- The college applies all rules and regulations formulated by the competent Statutory Body such as UGC and directorate of higher education, Assam
- All types of promotions of teaching faulty is done according to Career Advancement Scheme and vacancy and seniority is counted in case of promotions of non-teaching staff
- Institutional Development Plans (IDP) have been made for next 15 years
- Incentives are provided to the teaching staff for attending seminars, workshops and conferences
- Planning Board of the college prepares long and short terms plans of the college

College Organogram has been prepared and uploaded in the College website

All types of functions and works are of various Cells and Committees are regularly monitored by the Governing Body, Principal along with IQAC.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Response:

- Blood donation camp and health check-up camps for students, teachers and public from catchment area of the college have been organized with the help of Joint Director of Health,

Morigaon district.

- For the benefits of the teaching and non-teaching staff various leaves are granted to them in their service period such as Casual Leave, Duty Leave, Earned Leave, Restricted Holiday Leave, Maternity Leave, Child Care Leave and Study Leave.
- The college authority helps the staff members in receiving bank loans.
- There is a provision of Group Insurance Scheme and Group Provident Fund for the staff.
- Mutual Contributions are made for medical help for the seriously ill staff members.
- Financial assistance is provided to the teaching and non-teaching staff to attending workshop, seminars and FDP.
- Separate cabins are provided to the non-teaching staff.
- Parking for four wheelers and two wheelers are available for the staff.
- Funds are collected for the stakeholders who are affected by the natural calamity such as flood since the college is situated in flood prone area.
- There is a mechanism of annual performance appraisal system for the staff.
- Feedback on faculty members collected and analysed.
- Installation of biometric machine ensures daily attendance of the staff.
- Working hours are maintained as per guidelines of the UGC and state govt. rules.
- Log book maintained by the departments indicate the performance of the teachers.
- Annual Confidential Report of each non-teaching staff is prepared on the basis of his conduct and action is taken accordingly.
- Health camp has been organized for Corona patients during the pandemic.
- First aid is provided to the teaching and non-teaching staff in case of illness.
- The college facilitates Covid-19 vaccine with the help of health department for the staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 13.77

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	03	08	08

File Description	Document
Policy document on providing financial support to teachers	[View Document]()
Institutional data in the prescribed format	[View Document]()
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document]()
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document]()
Provide Links for any other relevant document to support the claim (if any)	[View Document]()

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 37.7

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
56	08	02	01	02

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
09	09	09	09	09

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Response:

- The college has received infrastructural fund from RUSA 2.0 phase for the construction of Boys' common room
- Computer lab cum seminar hall has been constructed from RUSA 2.0 scheme
- The college pond generates revenue of Rs. 10000/ per year
- The land of the college is leased for cultivation and earns revenue for the college
- The fund from state government is received from time to time for infrastructural augmentation
- Students' fee is a major source of income for the college
- Alumni and other stakeholders donate to the college
- Recently introduced study centre of KK Handique State Open University contributes for fund generation significantly
- The college has about 13.5 acres of land and there is scope for Kitchen garden , Teak plantation, lemon plantation for generation of fund
- NSS Unit of the college receives fund from Gauhati University to carry out extension activities
- Proposals of seminar, workshop, and conferences are submitted to central agencies such as UGC, ICSSR,ICHR for financial assistance
- There is a transparent policy regarding financial management
- Internal audit is carried out through charter accountant at the instruction of GB
- Government auditor does the external audit
- Charter accountant does the audit to prepare audited sanctioned certificate in respect of utilization of various funds sanctioned by state government, UGC etc

- The Purchase committee purchases the material for the college according to parameters laid down by the GB
- Construction committee monitors the construction works of the college
- Payment for purchase is done through RTGS, TFMS
- Payment is made on the basis of voucher with supporting documents

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response:

The College's IQAC employs the following methods to provide quality assurance.

- Organization of orientation programs for instructors and students on online teaching and learning, particularly during the COVID-19 epidemic
- Organizing ICT and e-office management training programs for non-teaching employees
- Cooperative workshops, lecture programs, and webinars are organized.
- Introduction of e-modules for posting study materials, assignments, online tests, etc. on the college website.
- MOUs have been signed and links have been established with several institutions and organizations to advance faculty/student interaction, research, extracurricular and co-curricular activities, etc.
- Collecting and analyzing comments from different stakeholders.
- Planning to launch of an online feedback mechanism to supplement the offline method already in use
- Administering online admissions
- Coaching for competitive exams, counseling sessions, etc.
- Submission of data on a regular basis to the All India Survey of Higher Education (AISHE).
- As a part of its quality improvement program, obtaining and maintaining ISO certification.
- Ensuring effectiveness in audit procedures and improved financial system automation.

- Help guarantee a healthy academic and administrative environment, assistance with conducting academic and administrative audits.
- Required actions to guarantee the performance of a green, energy, and environmental audit.
- Gender awareness, planning, and implementation activities
- Students, alumni, and college employees participated in lockdown-period. Community service projects including distributing aid, running blood donation drives, feeding stray animals, helping the poor, etc.
- Construction of new infrastructure as well as the maintenance and upgrade of existing infrastructure.
- Reading resources have been added to the departmental and central libraries.
- Making the switch from the previous CBSS mode of course transaction to the CBCS mode as painless as possible
- IQAC started the practice of academic audit. While external academic audit is carried out by outside specialists, internal audit is carried out by a team of senior teachers.
- The Head of the Departments keeps an eye on the teachers' diaries and logbooks at the departmental level.
- The Principal and IQAC keep an eye on the overall activities of the College
- Students, alumni, and college employees participated in lockdown-period. community service projects including distributing aid, running blood donation drives, feeding stray animals, helping the poor, etc.
- Construction of new infrastructure as well as the maintenance and upgradation of existing infrastructure.
- Planning to Create science stream and a Post-graduate program in Assamese and Arabic to improve academic facilities.
- IQAC takes the initiative to conduct academic, administrative and gender audit.
- Reading resources have been added to the departmental and central libraries.
- Making a switch over from the previous T.D.C 1+1+1 mode of course to the CBCS mode as feasible as possible
- IQAC takes the initiative and implementation of programs and activities for quality improvement of the institution as a whole.
- Gathering and evaluation of student, non-teaching staff, teacher, alumnae, and parent input.
- IQAC Conducts orientation and induction program for the newly enrolled students

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**

3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Response:

The institution believes that Higher Educational Institutions in India can play pivotal role in eradicating gender-based discrimination that has been plaguing our society since ages. Keeping this in mind, the following actions were taken in the last five years by the institution for promotion of gender equity:

- The college encourages women's participation in decision making bodies in an effort to address gender parity. Women are represented in all significant groups and cells in the college.
- Over the past five years, several rounds of gender sensitization programs and awareness events were held.
- The college has a Sexual Harassment Committee, an Anti-Ragging Cell, and a Women Cell for ensuring the safety and security of the female faculty members and female students. Any crimes perpetrated against female staff members and students are immediately addressed by these Cells & Committees.
- The college has maintained a gender neutral recruitment policy for both teaching and non-teaching staff.
- To ensure the safety and security of the students, CCTV cameras have been installed at several locations in the campus.
- Under the aegis of the Women Cell of the College, Annual Gender Sensitization Action Plans were prepared for each year.
- The college has taken steps to provide counseling to students on issues pertaining to gender. Programs focusing on gender are often held to address issues including gender, women's safety and security, mental health, and wellbeing, among others.
- The NSS wing of the college organizes self-defense training program for the safety of the girl's students. Apart from that it also runs add-on course on the topic.
- Separate toilet facilities are available for both boys and girl students as well as male and female teaching and non-teaching staffs.
- Ambient hostel facility is available for girl students.
- Girls Common Room with adequate furniture is available.

Special Programs organized by the college on gender-related issues in the last five years-

- Lecture Program on the Importance Women Education
- Lecture Program on Gender Equity & Women Empowerment

- Awareness Program on Health and Hygiene for Women
- Awareness Program on Gender Discrimination in Society
- Awareness Program on Prevention of Child Marriage

The following programs/events were held in the college in the last five years-

Days of International Importance:

- International Women's Day
- World Environment Day
- International Day Against Drug Abuse
- International Yoga Day
- World Mental Health Day
- World No Tobacco Day

Days of National Importance:

- Republic Day
- No Tobacco Day
- Independence Day
- National Sports Day
- National Voluntary Blood Donation Day
- NSS Day
- Teachers' Day
- Constitution Day
- Fit India

Days of Local Importance:

- Kalaguru Bishnuprasad Rabha Divas
- Morigaon District Foundation Day
- College Foundation Day
- College Week
- Lachit Divas
- Shilpi Divas

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response:

Moirabari college is located in a multi-ethnic area and was founded with the unflinching support of the broader Moirabari community. Henceforth, the institution has taken on the duty of instilling tolerance, peace, and inclusivity among its students. The diversity of Moirabari College's students in terms of caste, religion, culture, and language variants is what makes it so rich in its nature. The following are the actions done by the institution to create an inclusive atmosphere for the students and inculcate in them a feeling of tolerance, peace, and respect for each other:

1. **Through Curriculum:** The curriculum includes different topics related to culture, rights, duties, tolerance, peace, harmony and so on that gives students the opportunity to learn and understand about the same.
2. **Reservation Policy:** The College has, since its inception, been obediently following the reservation policy of the Government of India and the Government of Assam in recruiting both its teaching and non-teaching staffs as well as giving admission to various undergraduate courses.
3. **College Uniform:** The purpose of a college uniform is to foster equality, cohesion, and solidarity. The students at Moirabari College must adhere to a stringent dress code and consistency.
4. **College Song:** The institution's song reflects tolerance and harmony towards cultural, regional and linguistic diversities among students.
5. **Identity through Moirabarian Mentor-Mentee Groups/Moirabarian Groups:** The purpose of the Moirabarian groups or Mentor-Mentee groups is to instill a sense of pride in being a Moirabarian in all students, regardless of caste, creed, religion, or cultural differences.
6. **Code of Conduct:** The college handbook's code of conduct section aims to preserve mutual respect, understanding, and peace among all parties involved in the institution.

7. **Freshers' Social Meet:** Moirabari College organizes Freshers' Social meet to greet each new batch of students in collaboration with the Students' Union.
8. **College Annual Week:** The College Students' Union and faculty members organize "College Annual Week" every year.
9. **Role of NSS:** The NSS Unit is a voluntary association of young students of the college and it tries to develop student's personality through community services.
10. **Celebration of Commemorative Days/Events:** The institution celebrates Republic Day, Independence Day, Teachers' Day, Environmental Day, National Unity Day, Constitution Day, Gandhi Jayanti, International Yoga Day, NCC Rising Day, and so on.
11. **Tolerance and harmony-related extension activities:** Many events are carried out both inside and beyond the college campus to foster a sense of togetherness, brotherhood, mutual understanding and respect for others. Rastriya Ekta Diwas, National Integration Week for Communal harmony, NCC Day, and Constitution Day are marked as extension activities to promote tolerance and harmony.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Response:

Best Practice 1

Title: Participation of Students in Community Welfare Activities through NSS

Objectives:

- Understanding neighbourhood needs and issues by enlisting students as NSS volunteers.
- To awaken students' social ethics and give them an opportunity to work alongside others.

An NSS volunteer is expected to get in touch with the neighbourhood frequently. The vibrant NSS unit at Moirabari College provides an opportunity for motivated students to engage in social work outside of their normal lectures. Instead of wasting time in numerous locations, it is crucial to select at least one village in the immediate vicinity to ensure that NSS programmes are carried out successfully. It is of utmost importance to mention that the NSS wing of the college has adopted a village in its

neighbourhood-namely Barchapari, and has been working tirelessly for the all round development of the village since. Accurately identifying both the problems and the opportunities that exist within the adopted village will substantially benefit in the efficient use of the community's resources and the accurate planning of future development. The primary target of the NSS has been on improving the health, educational and environmental scenario of the village. Besides, by offering various services, such as awareness campaigns on domestic abuse, the harmful effects of cigarettes, AIDS awareness, the prohibition on single-use plastics, the Swachhta Abhiyan, etc., volunteers extend their services to the neighbourhood community and society. The victims of the frequent severe floods in Morigaon received a lot of assistance. Red Ribbon Club and other organisations collaborate to organise voluntary blood donation camps. Old age institutions, blind schools, orphans, etc. are regularly visited. The most significant efforts undertaken during the COVID period included the distribution of food, medicine, and other necessities, including Covid-19 protection kits. Hand sanitizers that have been provided for use against the COVID-19 pandemic are given out freely in the adopted villages. Both the neighbourhood and the college campus often hold cleanliness actions. The NSS has been working on this programme for the past years to raise awareness on the necessity of having a clean and green surrounding. Other NSS projects that deserve special notice include providing relief supplies in the event of natural disasters, hosting health and hygiene-related seminars, visiting blind schools, orphanages, and old age homes, helping out the destitute and underprivileged street children, and more. Additionally, they tell residents of the adopted villages about various government initiatives.

The Results:

- The desire for the girl students to join the NSS is growing. A college situated in a rural area like ours seldom achieves something like this.
- With regard to their personality development, civic responsibility, and volunteerism, volunteers exhibit significant change.
- The target population greatly benefits through conducting social schemes and spreading awareness of the government's different objectives and policies.
- The target community is exhibiting signs of improvement in several aspects of their lives.

The Obstacles

An issue that arises is persuading the communities to implement new initiatives and programmes in the area. Adults in the villages are found to be the ones who are least interested in such programmes. As they only receive a small stipend, sometimes money and equipment are obstacles. Other constraints include problems with management, inadequate training, scarce resources, etc. Prior to visiting the NSS camp, a lot of counseling has to be done.

BEST PRACTICE 2

Title: Commitment Towards Clean & Green Initiatives

The Objective: Through its devoted support towards green activities, Moirabari College is dedicated to preserving and protecting the environment for a healthy ecosystem.

- It strives towards maintaining an environmentally pleasant campus, instill the concept of sustainable development in the young people's thoughts, particularly o its students, and prepare them to preserve resources for a safe and healthy environment.

- To acknowledge the grassroots efforts of individuals in the preservation and protection of the environment and biodiversity.
- To spread the message of Swaccha Bharat Mission by organizing awareness programmes, undertaking cleanliness drives in the college as well as in the neighbourhood.

The Context:

All sectors are currently attempting to incorporate green initiatives into their daily operations. Utilising eco-friendly, environmentally safe and sustainable methods and alternatives, green projects seek to protect and enhance the environment. Moirabari College effectively develops and carries out its green activities with this goal in mind. In addition, it encourages participations at the grassroots level to promote environmental conservation. The obligation and duty of society is to give these invisible workers the respect they deserve.

Practice 2:

Green Campus initiatives of the College Include:

- Segregation of biodegradable and non-biodegradable and hazardous waste emanating from the college and disposing them off at separate locations.
- Carrying out plantation dives on day of importance like World Environment Day, College Foundation day, etc.
- Promotion of rain water harvesting and recycling of waste water.
- Promote clean-up and plantation drives in the college as well as some other locations in the neighbourhood.
- Ban on single use plastics
- Formulation of the Green Protocol and conduct of Green energy audit etc.

The College's off-campus Green Activities Include:

- Under the Swachch Bharat Abhiyan, NSS volunteers regularly conduct cleaning campaigns both on the college campus and in the vicinity.
- In cooperation with the local authority, plantation drives, sapling distribution, initiatives to restrict single-use plastics, etc. are regularly organised.
- The NSS volunteers have been working with local volunteer groups and alumni association members to raise awareness about the need to preserve Patekibori Than's, the birthplace of Srimant Sankardeva, historical heritage.
- Lecture programs are arranged, art competitions, and plantation campaigns are organised every year on World Environment Day.

The Results

The college's environmentally conscious initiatives have won accolades from a number of its stakeholders, students, alumni, media, and forest department. The audio and visual media at the local and state levels gave our activities extensive coverage. The college campus remains clean and green.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:

Moirabari College was established in the year 1981 with the sole purpose of providing education to the rural youths. It is located in a multi-ethnic area and was founded with the unflinching support of the broader Moirabari community. Through its relentless efforts to educate youths of the generation, the college has been providing selfless service to the society since its foundation. This institution was founded in an economically backward region where the majority of the boys and girls were denied access to higher education because of the poor economic backgrounds of their families. A small group of wise individuals recognized the dire need for a facility that would enable these youths to obtain undergraduate degrees at affordable expenditures, which inspired the foundation of this college. This institution has been providing undergraduate degrees to boys and girls of the region. Thus, educating youths of the rural areas has been one of its important thrust areas. The College has since been running undergraduate degrees, both Honours and General, in departments like Arabic, Assamese, Economics, Education, English, Geography, History, Hindi, and Political Science. Commerce was introduced on self-sponsored basis in 2016. Since then it has been attracting large number of students, both boys and girls, of the region.

Vision of the College:

- To impart quality higher education in the faculty of Arts and Commerce
- To impart education on ethical values and to give emphasis on the moral uprightness in the young generation and strive to maintain a crime-free, serene atmosphere in the society

Mission of the College:

- To inculcate in the students the spirit of enquiry, scientific temperament and a craze for learning; liberal humanitarian and true democratic values

- To make conscious efforts for the all-round development of personality of the students

Women have been a disadvantaged lot in most of our societies. The same is true of the women of Moirabari region. The idea of providing even basic education to their wards, let alone higher education, was quite unthinkable to most of the families, irrespective of caste and creed. Traditionally, women were expected to perform domestic duties while men handled all significant social work. This was true of nearly all major nations and cultures. In the past, men were the ones vying for societal roles and wealth. Men were the first to engage in learning new things and go through the process of formal education when education became an established practice. Tradition has, thus, been a significant impediment towards educating girls. Another challenge the society as a whole was facing towards educating girls was poverty. In those days, poverty has been one of the most significant hurdles to higher education, especially girls'. Families find it difficult to send their children to school when they are having trouble meeting their fundamental necessities. Boys are always sent to school over girls, even if they can only afford some rudimentary education. In general, it is the man who takes care of the parents and lives with them for their entire lives. Girls get married after attaining certain age and live with their husband's family after that. As a result, families are less motivated to send their daughters to school. Moreover, families were extremely skeptic about the safety of their daughters, thus foregoing their education out of concern for them. Taking recourse to religion, certain communities ban girls from going to school. Families are thus dissuaded by circumstances to send their girls for higher education. Moirabari College has been trying its best to change this mindset of the people in the region. Hurdles were faced in the initial days. Society was not ready to relinquish those traditional mindsets in a whisk of time. The philanthropists had had a hard time trying to convince the families to send their girls for higher education. They had a tough time explaining that the foundation of the society is made up of women and that they are essential to the nation's and society's overall prosperity. However, it was not at all disheartening. The indomitable spirits of the founders of the college began yielding results. Families started admitting girl students on a considerable scale. The traditional mindsets of neglecting women education has been overcome to a certain extent. Now families have started giving importance to women education. The drop-out percentage of girls after reaching high schools has declined subsequently which is supported by the large number of girl students enrolling for higher education in the college. Today, girl students are at the forefront in undertaking several activities of the college, be it sports, cultural, cleanliness drives, plantation drives, NSS, and other social welfare related activities. In fact, the most remarkable achievement of Moirabari College has been in enrolling large number of girls to its undergraduate courses. The data given below gives credence to this fact-

Student Enrollment in UG Courses for the Assessment Year:

Sl No	Session	Female	Male	Total
1	2018-2019	797	377	1174
2	2019-2020	708	311	1019
3	2020-2021	774	344	1118
4	2021-2022	826	365	1191
5	2022-2023	792	333	1125

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The college celebrates 43rd of foundation day in 2023.The college is brought under Deficit grant-in-aid system in 1996 and provincialized in 2005.The college regularly publishes its prospectus. Website of the college is updated and it gives major information to the students and its stakeholders.

The college organizes camp for Corona patients during the corona pandemic showing its inclination and determination to serve the humanity. Commerce Stream is introduced in 2017 to give it a multidisciplinary nature. Approach road of pavers' blocks is constructed for better internal road communications in the current academic session.15 Add-on or certificate courses have been introduced in different departments from 2023-24 Session. Extension activities are carried out through NSS, Red Ribbon Club. Saplings plantation is done in adopted village through NSS. Realizing the local problems and issues in mind, the college opens Study Centre of KK Handique State Open University for distance education from 2023-24 session. The college has created ST Cell, OBC Cell, Anti-Ragging Cell and Minority Cell to solve the problems arising out of these.

Concluding Remarks :

Conscious citizens and learned social workers of the catchment area of Moirabari pursued their cherished goal of educating the marginalized and disadvantaged youths particularly girls of the area getting a feel of the beacon of light of higher education. Their relentless endeavors led to the establishment of Moirabari College in 1981. The college gets recognition under 2(f) and 12B of UGC Act on May 15, 2008 enabling the college to receive financial assistance from UGC. Moreover it has been able to receive fund from RUSA 2.0 phase. It focuses on improving overall performance of the students. The college wishes to make sure that a student with modest marks at entry level shows good results in the final examination. As a result of constant pursuance, it has witnessed a gradual rise in demands for courses it offers. Remedial classes are taken for slow learners while advanced students get the benefit of special classes. The college takes steps to improve sports activities among the students. NEP-20 has been implemented in the college from 2023-24 session to bring revolutionary changes in higher education. Efforts have also been taken on widening access to higher education by opening distance education to ensure socio-economic equity. This step has been able to contribute to raising quality and promoting equity in the institute. Initiative for quality improvement of the curricular activities is done regularly. The Internal Quality Assurance Cell is institutionalized and the quality increasing and sustaining steps have been internalized. Updated audit report and academic report are regularly done by the competent authorities.