

MOIRABARI COLLEGE



CRITERIA 2: TEACHING-LEARNING AND EVALUATION

2.5.1: Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient



Moirabari College
Morigaon-782126
Assam

Submitted to
The NAAC for 3rd cycle of Assessment and Accreditation

Policy Document

Based on the Examination guidelines issued by Gauhati University dated: 08-11-2019

Moirabari College is an institution affiliated under Gauhati University and it follows the rules and regulations as set by the university for conducting Programme Courses and Evaluation process. On the basis of the Guidelines of the university on examination, the college has developed a mechanism to deal with the Assessment (both internal and external) and assessment related Grievances of the Students.

Evaluation: A student's performance is evaluated throughout the year based on continuous assessment. Evaluation of the student's performance in each semester for every course is based on the following:

1. Internal Assessment (IA)
2. End Semester Examination (ESE)

For a student to pass in a course, she/he has to pass on the basis of the marks secured in totality in both Internal Assessment and End Semester Examination.

Internal Assessment (IA): IA ideally accounts for 20% of the total marks allotted to a course/paper. For evaluating the performance of the students in a continuous way, distribution of marks earmarked for internal assessment is as follows:

- I. Sessional Exam: 10
- II. Assignment: 06
- III. Attendance: 04

SESSIONAL EXAM: The sessional examination is conducted for 30 marks for the convenience of setting questions and covering the syllabus and then the marks secured by the students are proportionately converted to be out of 10 marks. Duration of the examination is one hour. Sometimes the exams are conducted centrally, and sometimes it is conducted by the respective departments during their class hours but it is conducted at a specific period of time, as decided by the college

authority depending upon the notification by the University. The question papers of the sessional or mid term examinations is set by the concerned teacher(s) and the evaluated answer scripts is shown to the students and corrections are made, if any. The setting of question paper, invigilation duty, evaluation of answer scripts for each paper is done by the teacher(s) concerned as part of his/her normal duty without hampering regular classes as far as possible. The entire process of evaluation in the sessional examination should not take more than two weeks from the date of examination.

ASSIGNMENT: 6 marks is distributed and awarded on the basis of performance of the students on the following criteria:

i) For Practical Courses: Practical (internal practical, including practical copy)

ii) For non-practical courses: Home assignments; Seminar/Group discussions; Field work; Performance in co curricular and extra-curricular activities.

ATTENDANCE: The following criteria are adopted for awarding marks under this category:

- a) Class attendance from 76% to 80% ... 1
- b) Class attendance from 81% to 85% ... 2
- c) Class attendance from 86% to 90% ... 3
- d) Class attendance from 91% and above ... 4

Before the end of the End Semester Examination, the College compiles the marks obtained by the students under different heads of Internal Evaluation such as Sessional examination, Class attendance and Assignment and other criteria as mentioned above. The compiled marks are then submitted to the Controller of Examinations through online mode by the institution. Answer scripts of sessional examinations are submitted to the University after one year of the examination concerned

Policy to meet the Internal Assessment Related Grievances

At College Level:

- The college has a policy for those students who are not able to appear in Internal Assessment examination due to

genuine reasons viz., medical or any other family related issues, with proper application, allowed to appear in the Sessional examinations at a separate slot.

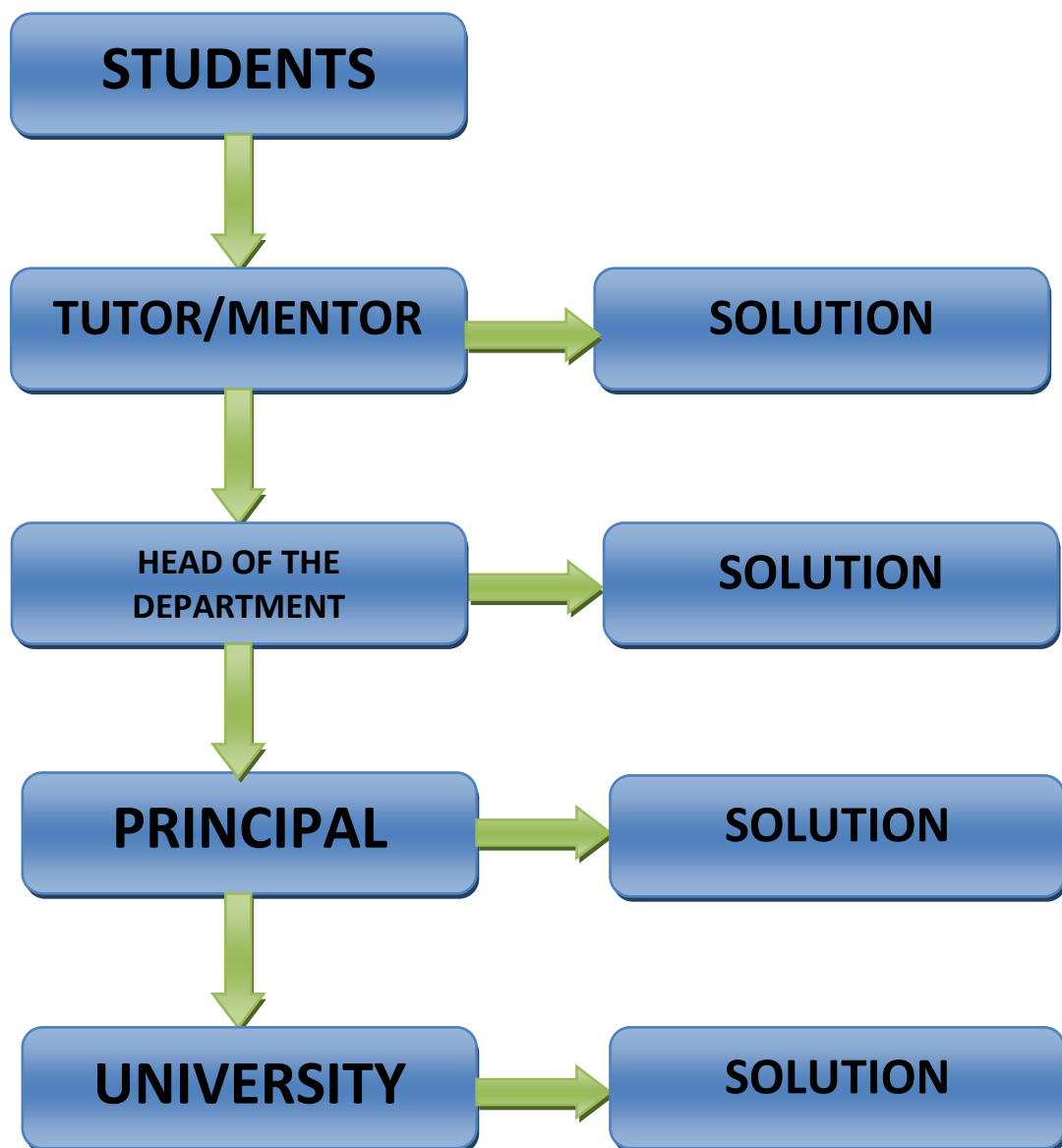
- There is provision for slow learners, who score less marks in the Internal Assessment examination, to reappear in the examination for improvement in examination.
- The grievances and action taken policy at the college level are recorded in the departmental answer sheet.
- The answer script of the student, those who score less marks in Internal Assessment examinations are shown to the student in their presence and options are provided for betterment to appear again in the examination.
- Any student not satisfied with his/her marks given by the concerned teacher are allowed to approach the HoD of concern Department for grievance redressal
- The college follows a transparent policy for evaluation where marks of the students are shown in the concerned class and respective departments.

At University level:

In reference to the internal examination marks in case entry in final examination mark sheets provided by the university is less than the marks provided by the college, then application are sought from the students and the same is forwarded by the Principal to the Controller of Examination of the Parent University for grievance redressal with due formalities. Examination related other grievances of the students are also redressed in the same manner.

Prepared on the basis of the Guidelines of Gauhati University on CBCS-2019

GRIEVANCE REDRESSAL MECHANISM (Evaluation)



Sample Copies of Grievance Redressal

To,
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The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 23-03-2018

Sub : **Prayer for declaration of B.A. 6th Sem. Exam. 2017 result and issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared in the **B.A. 6th Semester Examination, 2017 (Batch, 2014)** from Moirabari College bearing Roll Code : **A-14342**, Roll No. **0167** in the subject **ARB (Major)** . But my Grade Sheet has not been issued for non clearance of 5th semester Examination. In this connection, I beg to state that I have passed the said Examination in 2017.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Khalida Aktara

(KHALIDA AKTARA)

Roll Code : **A-14342**

Roll No. **0167**

B.A. 6th Semester Exam/2017

Batch, 2014

Moirabari College

To,

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The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 26-03-2018

Sub : Prayer for declaration of B.A. 6th Sem. Exam., 2016 result and Issue Grade Sheet

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared in the **B.A. 6th Semester Examination, 2017 (Batch, 2014)** from Moirabari College bearing Roll Code : **A-14342**, Roll No. **0236** in the subject **ARB (Major)** . But my Grade Sheet has not been issued for non clearance of 5th semester Examination. In this connection, I beg to state that I have passed the said Examination in 2017.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Rubina Khatun

(RUBINA KHATUN)

Roll Code : **A-14342**

Roll No. **0236**

B.A. 6th Semester Exam/2017

Batch, 2014

Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 29-08-2018

Sub : Prayer for declaration of B.A. 2nd Sem. Exam. 2018 result and issue Grade Sheet

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared in the **B.A. 2nd Semester (Arrear) Examination, 2018 (Batch, 2013)** from Moirabari College bearing Roll Code : **A-13342**, Roll No. **0263** in the subject **ENG** . But my Grade Sheet has not been issued and the result also not declared for any unknown reason. In this connection, relevant documents has been attached herewith.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Saroj Kumari Kanu

(SAROJ KUMARI KANU)

Roll Code : A-13342

Roll No. 0263

B.A. 2nd Semester Exam/2018

Batch, 2013

Moirabari College

To,

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The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 02-08-2019

Sub : **Prayer for declaratlon of B.A. 6th Sem. Exam, 2019 result and Issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared the **B.A. 6th Semester Examination, 2019 (Batch, 2015)** from Moirabari College bearing Roll Code : **A-15342**, Roll No. **0138** in the subject **EDUCATION (Major)** . But my Grade Sheet has been issued incomplete and the marks recorded as 0 in the 2nd, 3rd, 4th & 5th paper. In this connection, all previous Grade sheets along with Top Sheets has been attached herewith for your kind consideration.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Mahmuda Hoque

(MAHMUDA HOQUE)

Roll Code : A-15342

Roll No. 0138

B.A. 6th Semester Exam/2019

Batch, 2015

Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 21-10-2019

Sub : **Prayer for declaration of B.A. 1st Sem. Exam, 2018 result and Issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared the **B.A. 1st Semester Examination, 2018 (Batch, 2015)** from Moirabari College bearing Roll Code : **A-15342**, Roll No. **0016** in the subject **ENGLISH (ARREAR)**. But my Grade Sheet has not been issued for unknown reason. In this connection, necessary documents are attached herewith.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Atabus Rahman
(ATABUR RAHMAN)
Roll Code : **A-15342**
Roll No. **0016**
B.A. 1st Sem Exam/2018
Batch, 2015
Moirabari College

To,
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The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 26-10-2019

Sub : **Prayer for declaration of B.Com 6th Sem. Exam. 2018 result and Issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared in the **B.Com 6th Semester Examination, 2018 (Batch, 2015)** from Moirabari College bearing Roll Code : **C-15342**, Roll No. **0024** in the subject **MGS, MBP, RFB & ITB** . But my Grade Sheet has not been issued and the result kept **W5**. In this connection, I beg to state that I have passed the said Examination in 2018.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Dip Jyoti Das

(DIP JYOTI DAS)

Roll Code : **C-15342**

Roll No. **0024**

B.Com 6th Sem Exam/2018

Batch, 2015

7002741079

Moirabari College

To,
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The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 07-12-2020

Sub : Prayer for declaration of B.A. 6th Sem. Exam, 2020 result and Issue Grade Sheet

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared the **B.A. 6th Semester Examination, 2020 (Batch, 2017)** from Moirabari College bearing Roll No. **UA1713420326** in the subject **EDN & HIS**. But my Grade Sheet has not been issued for **W1W2W3W4W5**. In this connection, I beg to state that I have passed in all the Examinations, Grade Sheet of which has been attached herewith.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Sabina yeasmin
(SABINA YESMIN)

Roll No. **UA1713420326**

B.A. 6th Sem Exam/2020

DoB **15/11/1996**

Mobile **7002259386**

Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 09-12-2020

Sub : **Prayer for declaration of B.A. 6th Sem. Exam, 2020 result and Issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared the **B.A. 6th Semester Examination, 2020 (Batch, 2017)** from Moirabari College bearing Roll No. UA1713420056 in the subject **HIN (M)**. But my Grade Sheet has not been issued for W1W2W3W4W5. In this connection, I beg to state that I have passed in all the Examinations, Grade Sheet of which has been attached herewith.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Nagib Hassan Boki

(NAGIB HASSAN BOXI)
Roll No. **UA1713420056**
B.A. 6th Sem Exam/2020
DoB **26/12/1997**
Mobile 9864277845
Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 19-10-2021

Sub : **Prayer for declaration of B.A. 5th Sem. Exam 2021 Withheld result and Issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared the **B.A. 5th Semester Examination 2020 (Fresh)** from Moirabari College bearing Roll No. **UA-181-342-0011** in the subject **PSC (Major)**. But my result has not declared for unknown reason and the Grade Sheet showing blank. In this connection, I beg to state that I appeared B.A. 6th Semester Examination also in this year which result may affect for not clearing 5th Sem.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully
Bahar Uddin

(BAHAR UDDIN)
Roll No. **UA-181-342-0011**
B.A. 5th Sem Exam 2021
DoB **22/07/1998**
Mobile 8822941900
Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 21-10-2021

Sub : **Prayer for declaration of B.A. 5th Sem. Exam 2020 Withheld result and Issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared the **B.A. 5th Semester Examination 2020 (Fresh)** from Moirabari College bearing Roll No. **UA-181-342-0065** in the subject **HIN (Major)**. But my result has not declared for unknown reason and the Grade Sheet showing blank. In this connection, I beg to state that I appeared B.A. 6th Semester Examination also in this year which result may affect for not clearing 5th Sem.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully



(PINKI BORA)

Roll No. **UA-181-342-0065**

B.A. 5th Sem Exam 2020

DoB **25/01/2000**

Mobile 6002412625

Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 19-10-2021

Sub : **Prayer for declaration of B.A. 5th Sem. Exam 2021 Withheld result and Issue Grade Sheet**

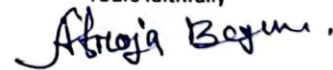
Sir,

With reference to the subject cited above, I have the honour to state you that I appeared the **B.A. 5th Semester Examination 2020 (Fresh)** from Moirabari College bearing Roll No. **UA-181-342-0104** in the subject **ARB & EDN**. But my result has not declared for unknown reason. In this connection, I beg to state that I appeared B.A. 6th Semester Examination also in this year which result may affect for not clearing 5th Sem.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully



(AFROJA BEGUM)

Roll No. **UA-181-342-0104**

B.A. 5th Sem Exam 2021

DoB **25/01/2000**

Mobile 6003233070

Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 06-09-2022

Sub : **Prayer for declaration of B.A. 6th Semester Exam 2022 result and Issue Grade Sheet**

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared **B.A. 6th Semester CBCS Examination 2022 (Fresh)** under **IDOL** from Moirabari College bearing Roll No. **UA-191-342-0059** in the subject **EDU-RE-6016, POL-RE-6016, ASM-RG-6016 & EDU-SE-6014**. But my result is not showing in the result section of the portal. Necessary documents has been attached for your kind consideration.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Juhab Hassan Choudhury

(JUHAB HASSAN CHOUDHURY)

Roll No. **UA-191-342-0059**

Regn. No. 19098383

B.A. 6th Sem Exam 2022

DoB **17/01/1992**

Mobile 7002606928

Moirabari College

To,

The Controller of Examinations
Gauhati University
Guwahati - 14

(Through the Principal of Moirabari College)

Date : 21-12-2022

Sub : Prayer for declaration of B.A. 6th Semester Exam 2022 result and issue Grade Sheet

Sir,

With reference to the subject cited above, I have the honour to state you that I appeared **B.A. 6th Semester CBCS Examination 2022 (Fresh)** from Moirabari College bearing Roll No. **UA-191-342-0048** in the subject **ECO-RE-6016, POL-RE-6016, ASM-RG-6016 & ARA-SE-6014**. But my result is not showing in the result section of the portal. Necessary documents have been attached for your kind consideration.

Therefore, I, earnestly request you kindly to declare my result and issue the Grade Sheet and for which act, I shall remain grateful to you.

Thanking you.

Yours faithfully

Humayun Aliya
(HUMAYUN AHIYA)

Roll No. **UA-191-342-0048**

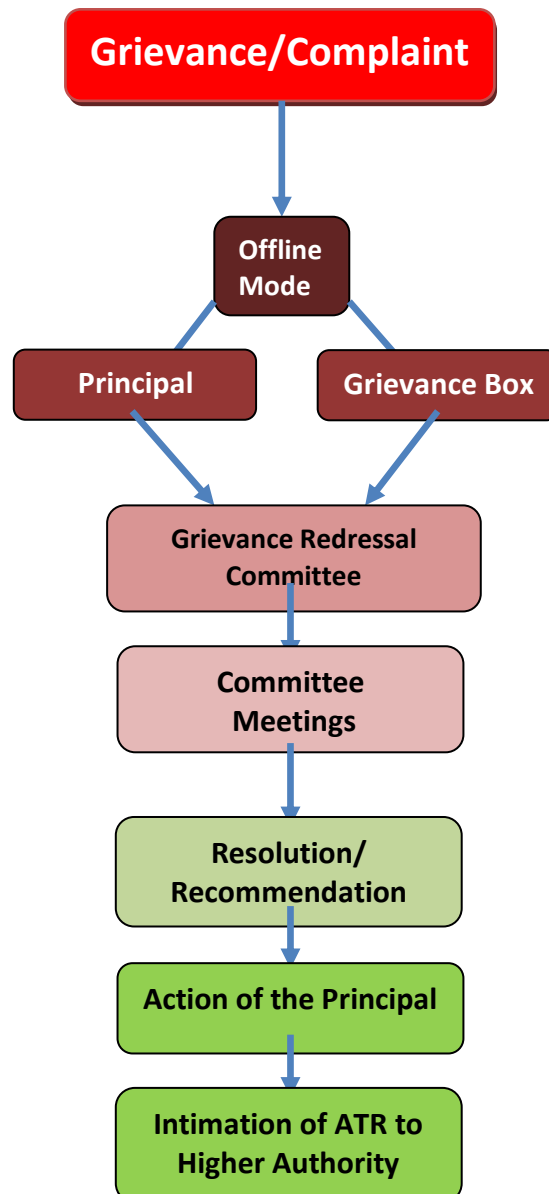
Regn. No. 19098372

B.A. 6th Sem Exam 2022

Moirabari College

Mechanism for Lodging and Managing Complaint

Moirabari College Manages the Grievance procedure through offline mode. The Grievance from the students comes to the Principal of the college and that can also be put in the Grievance Boxes in the College campus. The complaints received by the Principal and also from the grievance boxes are handed over to the Grievance redressal Committees etc. The grievance related issues are discussed and solved by maintaining proper procedure in the meetings conducted by the Grievance Committee and accordingly resolutions are taken by the respective committee. The resolutions and the recommendations are sent to the Principal of the College. The Principal then takes appropriate action against the guilty party. He also forwards the measures taken in this respect to the concerned Higher authorities.





Complaint Drop Box

POLICY DOCUMENT

POLICY DOCUMENT

ON

PREVENTION OF SEXUAL HARRASMENT

INTRODUCTION:

The posh policy aims to make the workplace a safer environment for women by preventing, prohibiting and redressing acts of sexual harassment against them. The acts extends its protection to female students in schools/colleges categorising them as 'aggrieved women'. In 2015, the UGC introduced the POSH regulation a powerful and comprehensive step towards addressing sexual harassment in higher educational institution.

Understanding POSH Compliance: The POSH ACT 2013, is a landmark legislation in India that aims to prevent and redress case of sexual harassment in workplace including educational institutions.

Moirabari College, Morigaon, Assam has committed itself to provide a congenial and conducive atmosphere in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, and intimidation. These includes all forms of gender violence, sexual harassment and discrimination on the basis of gender. Every member is expected to be aware of the commitment to the right, to freedom of expression and association. It strongly supports gender equality and opposes any form of gender discrimination and violence.

The institution has an Internal Complaints Committee:

- 1) The Committee shall be headed by a senior women faculty of the college and shall be designated as the chairperson/convenor or a presiding officer.
- 2) The committee shall have two senior women teaching faculty members, one senior male teaching faculty, and have three nominated girl student representative.
- 3) The committee shall have principal and two members of the administrative office.
- 4) The committee shall include a parent of a girl student of the college.
- 5) There should be provision of filling of complaint in both online (college website) and offline mode.
- 6) Strict anonymity should be ensured to protect the identity of the complainant.
- 7) Once the complaint is received, the ICC is responsible for investigating the complaint, submit the findings and recommendations to the higher authority. The ICC will coordinate with the aggrieved person before implementing any kind of appropriate action.
- 8) The committee is also responsible to maintain confidentiality throughout the process
- 9) The complaint is needed to be lodged within three months from the date of incident along with any documentary evidence.
- 10) The complaint needs to be a written communication. If the aggrieved person is not able to give written complaint, the employees or students relative/parent/guardian or any other person can also lodge the complaint in written format on behalf of the aggrieved person.
- 11) The ICC will interview and record all evidences.
- 12) The enquiry needs to completed within 90 days of the submission of written complaint by the aggrieved person.
- 13) The ICC should submit their findings within 10 days from the completion of the enquiry
- 14) On receipt of the report from the ICC, the college authority shall act on the report within 60 days of the receipt.
- 15) If any person who committed such act is found guilty, then corrective action is to be taken by the appropriate authority.
- 16) Awareness program on gender equity and anti-harassment are to be conducted occasionally for generating a conducive environment.

POLICY DOCUMENT ON ANTI RAGGING

1. INTRODUCTION:

The authority of Moirabari College constituted an ANTI-RAGGING COMMITTEE comprising of senior faculty members headed by the principal of the college, in response to the Honourable Supreme Court's orders in SLP No. 24295 of 2006, dated May 16, 2007, and Civil Appeal No. 887 of 2009, dated May 8, 2009, to "prohibit, prevent, and eliminate the scourge of ragging." It looks into the conduct of all the students either in spoken or written form that has effect of teasing, treating and handling a fresher with rudeness, rough or unruly behavior causing annoyance, hardship, psychological harm or fear in any fresher or other student. All the students are bound to follow the rules of the college so as to make sure that all students can avail a healthy environment.

2. SCOPE:

- Any behavior of a student either in spoken or written form, or actions resulting in teasing, mistreating, or handling a fresher or any other student rudely.
- Any student engaging in undisciplined behavior causing annoyance, hardship, physical or mental harm, or fear in any fresher or any other student.
- Compelling a student to do the activities that cause shame, torment, or embarrassment.
- Any activity of a senior student that affects the normal academic life of the fresher.
- Engaging the newly admitted students to do the works of the senior students against their willingness.
- Any kind of sexual abuse or assaults on gay people hurting them Physically or mentally.

3. THE ANTI-RAGGING POLICY:

- Every stakeholder is to take following measures as mandatory to prevent ragging at Moirabari College.
- Ragging is totally banned within and outside the college premises and any one found guilty of ragging is liable to be punished.
- The warden has the responsibility to make surprise visits to the rooms in the hostel where the newly admitted students are lodged.
- The warden will also strictly monitor the access of senior students to the fresher's accommodation.
- An Induction Programme is arranged every year by the institute to orient the newly admitted students about the rules to be followed.
- The institute maintains a tight security in the campus.
- The newly admitted students are allowed to use mobile phones and other means of communication in the hostels to reach out for help from teachers and their parents.

Monitoring Mechanism:

- **Anti-Ragging Committee:**

Institute has constituted an Anti-Ragging Committee headed by the Principal and consisting of the senior most faculty members of different departments including female teachers namely Prof. Md Sofiqul Islam, Dr. Rehana Ahmed, Prof. Rehana Jesmin, Prof. Malamoni Kalita and Prof. Taiz Uddin Ahmed. The Anti-Ragging Committee ensures compliance with the provisions of rules as well as any law for the time being in force concerning ragging. The Anti-Ragging Committee also performs duty as Anti- Ragging Squad. It maintains the vigil doing patrolling functions and remains active at all times. The committee can make surprise visits to the hostel. It can conduct on-the- spot enquiry into any incident referred by The Principal or any member of the college family. Actions will be taken against the students who are found guilty indulging in ragging. Depending on the facts of any incident of ragging, the Anti-Ragging Committee will take an appropriate decision regarding punishment or otherwise. According to the nature and gravity of offence, the punishment may be one of the following:

- Cancellation of admission.
- Suspension from attending classes.
- Debarring from appearing in any examination.

- Withholding results of evaluation process.
- Expulsion from the hostel.
- Rustication from the institute.

Appeal & Action Taken Report:

- The student accused of ragging can appeal against the order of punishment by the Anti-Ragging Committee to the Chairman of Governing Body of the college.
- The college authority will intimate the incidents of ragging occurred in the campus along with the action taken report to the G.B. from time to time.

GENDER SENSITIZATION ACTION PLAN

INTRODUCTION

As a result of increased competition, today's world demands initiative and ingenuity to overcome new challenges. Rapid technological breakthroughs frequently render programs offered by higher education institutions outdated. There is no way a course could ever cover everything. As a result, higher education institutions must improve, expand, and add to their curricula in order to better prepare students for market needs as well as their own interests and skills.

2. SCOPE

The following are the scopes of Moirabari College's gender sensitization action plan:

- Consistent attention on gender sensitivity
- Constant promotion of women's empowerment
- Emphasis on issues related to women's mental health
- Continuous focus on young women's development of resilience and strength.

3. PLAN ON GENDER SENSITIZATION

a. Goals of the Internal Complaints Committee (ICC) is to-

- Keep an eye for possible instances of sexual harassment.
- Effectively address any grievances raised by any stakeholder.
- Increase awareness of gender-based problems through initiatives and programs

b. The Institution shall ensure -

- A safe environment in college, free of harassment and violence, or any threat of the same

- The codes of conduct for all stakeholders in the college are gender sensitive and are adhered to in letter and spirit

- Freeships and scholarships for deserving students from disadvantaged backgrounds to encourage them to complete their academic studies;
- Psychological counseling for students and faculty so that their emotional issues, particularly those resulting from gender discrimination and oppression, can be resolved
- Gender problems are one of the main areas of focus as students strive to reach their full potential.

c. The college will arrange for -

- Consistent self-defense training programs.
- Various sports activities and competitions to boost students' self-confidence and develop a spirit of sportsmanship and fair play;
- Regular outings and field trips to expose students to learning outside the classroom;
- Career counseling for students to ensure that they have fruitful careers and are empowered;
- continuous discussions with experts on gender problems to raise awareness
- Gender-specific holidays and commemorative occasions
- Extension exercises that focus on gender
