

**LIST OF STUDENTS' UNION**  
**MOIRABARI COLLEGE**

**STUDENTS' UNION 2018-2019**

Sl. No	Name of the students	Portfolios
1	Iftikar Hussain	President
2	Akramul Hoque	Gen. Secretary
3	Sahjahan Ali	Asstt. General Secretary
4	Merajul Islam	Cultural Secretary
5	Mustafijur Ahmed	Games and Sports Secretary
6	Habijur Rahman	Magazine Secretary
7	Teacher Representative	Debate and Symposium
8	Teacher Representative	Poor Fund/ Social Service
9	Rouzana Yesmin	Girls' Common Room
10	Teacher Representative	Boys' Common Room

**STUDENTS' UNION 2019-2020**

Sl. No	Name of the students	Portfolios
1	Elius Ahmed	President
2	Ejjul Hoque	Gen. Secretary
3	Teacher Representative	Asstt. General Secretary
4	Mahfujur Islam	Cultural Secretary
5	Mujahidul Islam	Games and Sports Secretary
6	Teacher Representative	Magazine Secretary
7	Teacher Representative	Debate and Symposium
8	Teacher Representative	Poor Fund/ Social Service
9	Teacher Representative	Girls' Common Room
10	Teacher Representative	Boys' Common Room

**STUDENTS' UNION 2020-2021**

Sl. No	Name of the students	Portfolios
1	Elius Ahmed	President
2	Ejjul Hoque	Gen. Secretary
3	Teacher Representative	Asstt. General Secretary
4	Mahfujur Islam	Cultural Secretary
5	Mujahidul Islam	Games and Sports Secretary
6	Teacher Representative	Magazine Secretary
7	Teacher Representative	Debate and Symposium
8	Teacher Representative	Poor Fund/ Social Service
9	Teacher Representative	Girls' Common Room
10	Teacher Representative	Boys' Common Room

**STUDENTS' UNION 2021-2022**

Sl. No	Name of the students	Portfolios
1	Khalid Mohammad Zakaria Hussain	President
2	Furkan Ali	Gen. Secretary
3	Saidur Islam	Asstt. General Secretary
4	Ejajul Hoque	Cultural Secretary
5	Hedayat Ullah	Games and Sports Secretary
6	Juyel Iftikar Ahmed	Magazine Secretary
7	Shakil Ahmed Mozumder	Debate and Symposium
8	Md. Imtiaz Hussain	Poor Fund/ Social Service
9	Rubia Sultana	Girls' Common Room
10	Ramjan Ali	Boys' Common Room

**STUDENTS' UNION 2022-2023**

Sl. No	Name of the students	Portfolios
1	Rakibur Rahman	President
2	Motibur Rahman	Gen. Secretary
3	Merazul Hoque	Asstt. General Secretary
4	Roshidul Islam	Cultural Secretary
5	Rabbul Hussain	Games and Sports Secretary
6	Emtiaz Hussain	Magazine Secretary
7	Teacher Representative	Debate and Symposium
8	Rekibul Ahmed	Poor Fund/ Social Service
9	Sabiqun Nahar	Girls' Common Room
10	Rajibul Ahmed	Boys' Common Room

THE  
**CONSTITUTION**  
OF  
**STUDENTS' UNION**  
of

**MOIRABARI COLLEGE**



PO- Moirabari, Dist- Morigaon (Assam) PIN-782126

## PREAMBLE

*With a view to impart the education of leadership, loyalty, honesty, co-operation and unity by forming an association of the students of the College and promotion of academic, cultural, social and economic welfare of the students community, we, the members of the constitution drafting Committee, on behalf of the College Community, do hereby form, adopt and give to ourselves this constitution.*

## CONTENTS

Preamble

Part-I : Article Nos:

- |                 |                      |
|-----------------|----------------------|
| 1) Name         | 2) Aims & Objectives |
| 3) Emblem       | 4) Flag              |
| 5) Jurisdiction | 6) Recognition and   |
| 7) Office       |                      |

Part-II: Article Nos:

- |  |                      |
|--|----------------------|
| 8) Structure   | 9) Powers & Function |
| 10) Duties & Responsibilities of Office bearers  |                      |
| 11) Duties & Responsibilities of Different secretaries<br>of the Executive Committee of Student's Union. |                      |

Part-III : Article Nos:

- |   |                     |
|---|---------------------|
| 12) Election  | 13) Electoral Rolls |
| 14) Eligibility Criteria and Guidelines for Student's<br>Union Election |                     |
| 15) Oath/Affirmation  |                     |

Part-IV : Article Nos:

- |             |                        |
|-------------|------------------------|
| 16) Finance | 17) Accounts and Audit |
|-------------|------------------------|

Part-V: Miscellaneous

- |                 |                    |
|-----------------|--------------------|
| 18) Amendment   | 19) Interpretation |
| 20) Dissolution |                    |

- f. Poor Fund/Social Service
- g. Girls' Common Room
- h. Boys' Common Room etc.

**Article No. 9: Power and Functions of the Executive Committee of the Moirabari College Students' union:**

The Executive body (Committee) shall-

- a) hold office for 1 (one) year only.
- b) arrange for holding the meeting of the body.
- c) circulate and monitor the execution of the decisions of its meeting with the permission of the College authority.
- d) grants financial aid to the poor and needy students of the college subject to the availability of fund, but the rules for grant of such aid shall be framed by the college authority.
- e) have no right to take disciplinary action on any students, but may forward such proposals to the college authority for settlement.
- f) have no right to pursue any student for payment of any **kind of fees.**
- g) without prior permission, the Executive Committee have **no right to take any decision of any agitational programme**
- h) have no right to make public statements against any decision and activities of college authority without prior permission.
- i) have no right to delay beyond 10 days in regard to **handing over of charges from the date of the formation of new body.**
- j) in any meeting of it one third of its members shall form quorum.

k) have the power to suggest/request the college authority for amendment to the constitution.

l) work with an aim to foster healthy co operation among the students.

**Article No. 10: Duties and Responsibilities of Office Bearers:**

a) **President:** The President shall- .

i) preside over all meetings of the Executive Committee.

ii) see that notice of meetings are served in time an all member of it.

iii) ensure that the constitutional rules and regulations are followed by the members.

b) **General Secretary:** The GS shall-

i) be responsible for day to day office work.

ii) convene the meeting of it in consultation with of the President.

iii) prepare annual report on behalf of the Moirabari College Students' Union for that session.

**Article No. 11: Duties and Responsibilities of Secretaries of different portfolios as members:**

a) **Asstt. General Secretary:** In addition to his normal duty, he will perform the duty of the General Secretary in case of his absence.

b) **Secretary in charge of Cultural affairs** shall look after all **the matters relating to cultural activity** in consultation with



President, G.S. and also shall perform other duties as may be assigned to him/her by the professor in charge.

c) Games and Sport Secretary shall look after the relevant activities of games and sports particularly of college week in consultation with professor in charge.

d) The Magazine Secretary shall be responsible for all matters relating to publication of college magazine and shall discharge his/her duties as a member of editorial board.

e) Debate and symposium Secretary shall look after the relevant activities of the portfolio.

f) Poor Fund/Social Service Secretaries will be responsible for all matters relating to poor fund and social portfolios.

g) Girls' common room and Boys' common room secretaries shall look after all matters relating to their respective common room.

h) All these secretaries will perform their related activities in consultation with President and Gen. Secretary of the Executive Committee along with respective Professor in charge.

### PART-III

#### Article No. 12: Election:

With a view to forming a new Executive Committee (body) of the Students' Union of Moirabari College, a general election shall be held after the end of every academic year.

The principal of the College will be the election commissioner, The election commissioner has the power to

returning officer.

p) The account of expenditure must be submitted within a month after the election to the returning officer.

q) In case of any dispute or unsettled matters, the decision of the election commissioner will be final.

**Article No. 15: Oath/affirmation by the office bearers and members of the unions Executive Committee:**

Every student acting as the office bearers as members as secretaries of different portfolios shall before entering upon his office, make and subscribe in the presence of election commissioner i.e. the Principal of the College as oath or affirmation in the following form, that is to say:

*"I, XYZ, do swear in the name of the Almighty (Allah/God) that I will faithfully discharge the function of President/Gen. Secretary /Asstt. Gen. Secy./Cultural Secretary etc. of Executive Committee (body) of Student's Union of Moirabari College and will do to the best of my ability to preserve, protect and defend the rules and regulations of the college, and I will devote myself to the service and wellbeing of the student community of the college"*

**PART-IV**

***Finance, Accounts and Audit***

**Article No. 16: Finance:**

The Students' Union body of the college has no power to

mobilize its fund from the students of the college. The Executive Committee (body) have no power to pursue any member of the Executive body for payment of any kind of fees as donation.

The funds of the union body shall consists of the funds released by the College authority as collected from the students in the name of different heads like- poor fund fee, magazine fee, cultural fee etc. at the time of admission. Moreover, for better benefit of the student community, the College authority contribute funds.

**Article No. 17: Account and Audit:**

All account of the union body relating to different activities of it shall be duly audited just before the expiration of tenure of office and be submitted to principal's office.

**PART-V**

*Miscellaneous*

**Article No. 18: Amendment:**

The constitution of the union body may be amended or modified by college authority on the demand of the student community of the college. The Executive Committee (body) of the Students' Union shall have the power to demand (claim) amendments to the constitution and forward the same to the Principal of the college. But the union body have no right to sue.

**Article No. 19: Interpretation:**

The principal of the college has the right to interpret the

constitution of Students' Union as he in deemed, The interpretation given by the principal shall be final and binding to all concerned.

**Article No. 20: Dissolution:**

The Students' Union of Moirabari College as an association shall not be dissolved by the college authority, but the principal of the college has the power to dissolve the executive body and to form an Adhoc Committee for the greater benefit of the college community.