



Prospectus

Session 2020-21

মহাবিদ্যালয় সঙ্গীত

কথা : শ্ৰীদীনেশ চন্দ্ৰ নাথ

জ্ঞান ধ্যান আৰু মনীষাৰ
শিক্ষা সংস্কৃতি সাধনাৰ
এইয়া সুৰ সমলয়
এইয়া সুৰ সমলয় বাজে সুৰ
কত শত জনৰ সাধনাৰ
শত জ্ঞান প্ৰয়াসীৰ প্ৰেৰণাৰ
এইয়া সুৰ সমলয়^২
ঐক্য শান্তি আৰু প্ৰগতি
লক্ষ্য
শৌৰ্য বীৰ্য আৰু শক্তি
কাম্য
কত শত জনৰ সাধনাৰ
শত জ্ঞান প্ৰয়াসীৰ প্ৰেৰণাৰ
পূৰ্বত মাজাৰে ঘোষে মানৱৰ জয়
পশ্চিমত বৰজানখনি চিৰদিন বয়
উত্তৰে শুনা আজান ধ্বনি
জিকিৰ জাৰীয়ে কয় মধুৰ বাণী
অংকীয়া নাট ভাওনা
বৰগীত বিহু ভটিমা
এইয়া সুৰ সমলয়
বাজে সুৰ সমলয় ।

PROFILE OF THE COLLEGE

Moirabari College was established on 14th August, 1981 and it has emerged as a premier institution of higher education in the northern part of Morigaon District. The college is situated at a distance of about half a km. from Moirabari town, and is approachable from all sides. The site of the college, with a number of other educational institutions situated at close vicinity, provides an ideal atmosphere for teaching and learning.

The college has reached its present stage as a result of the sacrifice and untiring effort of a few eminent personalities, and the enthusiasm and generosity shown by the local populace mainly comprised of the religious and linguistic minorities. From the very inception of the college, the public representatives, who have been directly or indirectly linked with the college, have played vital roles in the over-all development of the college.

Moirabari College was affiliated to Gauhati university on 26th November, 1993, and it was brought under the deficit system of grant-in-aid on January 11, 1996. The college was provincialised vide govt. notification no. B (2) H.131/2003/31dtd. 24th January, 2007 w.e.f.1-12-2005. At present the college has two streams viz. Arts and Commerce, and the college authority is contemplating the introduction of Science stream in near future.

The college has continued its ceaseless efforts to build up adequate infrastructure to fulfill the requirements of the students. It has always insisted on imparting quality education and gives equal importance to curricular, co-curricular and extra-curricular activities. Over the years thousands of students have left this institution to shine in various fields.

The National Assessment and Accreditation Council (NAAC) re-assessed the college for the second cycle in September,2016. The NAAC highly appreciated the steady journey of the college towards excellence and it accorded a B++ grade to the college.

To cater to the needs of the students in changing situations a number of vocational courses have been introduced in the college which will be academically stimulating and highly rewarding for the students.

AIMS AND OBJECTIVES

- a) To impart quality higher education in the faculties of Arts and Commerce.
- b) To make purposive efforts for the all-round personality development of the students.
- c) To inculcate in the students the spirit of enquiry, scientific temperament and a craze for learning; liberal, humanitarian and true democratic values; and a positive outlook which will enable them to face the challenges of life with confidence and resilience.
- d) To lay special emphasis on the expansion of women education for a balanced progress of the society.
- e) To impart training in Games and Sports, Music, Art and Culture.
- f) To create in the students a zeal for the preservation of a healthy physical environment in the surrounding areas.
- g) To provide facilities to the young generation to enter into the world of Information and Communication Technology, and make them competent for jobs in the modern day context.
- h) To impart education on ethical values and lay emphasis on the moral uprightness in the young generation and strive to maintain a crime-free, serene atmosphere in the society.

PRESENT GOVERNING BODY OF MOIRABARI COLLEGE

1. Mr. Rituraj Bora, Deputy Commissioner, Morigaon	President
2. Dr. Samsuddin Ahmed	Principal & Secretary
3. Alhaj Md. Aminul Islam, MLA, Dhing LAC	Special Invitee Member
4. Dr. Sharif Uddin Ahmed, Retd. Principal, A.D.P. College (G.U. Nominee)	Member
5. Prof. (Dr) Dilip Bora, Dept. of MIL & LS, GU (G.U. Nominee)	Member
6. Md Zakir Hussain	Guardian Member
7. Muzammal Hussain	Guardian Member
8. Mrs. Rukia Begum	Guardian Member (Women)
10. Mrs Jahanara Begum (Teachers' Representative)	Member
11. Dr. Maidul Islam (Teachers' Representative)	Member
12. Md Mozibur Rahman (Representative, Non-Teaching Staff)	Member

PRINCIPALS OF MOIRABARI COLLEGE SINCE INCEPTION

1. Md. Abdul Jabber M.A. , i/c	From 14-07-1981 to 04-03-1985
2. Md. Ashraf Ali, M. Sc.	From 05-03-1985 to 09-04-1987
3. Md. Abdul Jabber M.A. i/c.	From 10-04-1987 to 31-07-1998
4. Dr. Riaz Uddin Ahmed, M.A. Ph.D.	From 01-08-1998 to 31-07-1999
5. Sri. Dinesh Ch. Nath, M.A., i/c.	From 01-10-1999 to 11-01-2005
6. Dr. Md. Abdul Mozid, M.A.,BT., Ph.D.	From 12-01-2005 to 11-07-2006
7. Mazumdar, M.A. (appointed by G.B.)	From 12-07-2006 to 30-08-2006
8. Dr. Ahijuddin Sheikh, M.A. , Ph.D.	From 31-08-2006 to 31-03-2009
9. Md. Saiful Islam, M.A. i/c	From 01-04-2009 to 27-03-2012
10. Dr. Lila Kanta Barthakur, MSc., Ph.D.,	From 28-03-2012 to 20-07- 2015
11. Dr. Samsuddin Ahmed, M.Com, L.L.B, Ph.D,	From 09-12-15 to till date

COURSE OF STUDY

The college offers courses of study from Higher Secondary to Degree level with major in nine subjects in Arts and in two subjects in Commerce. Post Graduate Correspondence course under the Post Graduate Correspondence School, Guwahati University , was opened in the year 2006. In addition to these, a number of vocational certificate courses like a) Knitting, Cutting & Embroidery, b) Computer course and c) Spoken English course and d) Skill Development Course have been introduced in the College.

Moreover the students who cannot pursue their study in T.D.C. Course as regular students may continue their U.G. Course under the Institute of Distance and Open Learning (IDOL), Gauhati University from Moirabari College Centre.

COMBINATION OF SUBJECTS

T.D.C. COURSES (ARTS)

The college offers Major Courses in the following subjects:

- | | | | |
|----------------------|--------------|--------------|--------------|
| 1. Arabic | 2. Assamese | 3. Economics | 4. Education |
| 5. English | 6. Geography | 7. Hindi | 8. History |
| 9. Political Science | | | |

The college offers the following as elective subjects:

- | | |
|-------------------------------------|--------------------------------|
| 1. Arabic/Economics | 2. Education/Political Science |
| 3. Elective Assamese/Elective Hindi | 4. Geography/History |

T.D.C. Course (General)

- | | |
|---|--------------------------------|
| a. General English | b. MIL (Assamese/Hindi) |
| c. Any two subjects from the list of the electives. | |
| 1. Arabic/Economics | 2. Education/Political Science |
| 3. Elective Assamese/ Hindi | 3. Geography History |

T.D.C. COURSE (MAJOR)

Students taking Major in English will have the following combination:

- | | | |
|---|-------------------------|--------------|
| a. General English | b. MIL (Assamese/Hindi) | |
| c. Any one subject from the list of subjects given below: | | |
| 1. Arabic | 2. Economics | 3. Education |
| 4. Elective (Assamese/Hindi) | 5. Geography | |
| 6. History | 7. Political Science | |

Students taking Major in Assamese/Hindi will have to choose any two subjects as electives from the list given below:

- | | | |
|------------------------------|----------------------|--------------|
| 1. Arabic | 2. Economics | 3. Education |
| 4. Elective (Assamese/Hindi) | 5. Geography | |
| 6. History | 7. Political Science | |

Students taking Major in subjects other than English/Assamese/Hindi will have the following combination.

- a. General English
- b. MIL (Assamese/Hindi)
- c. Any one subject from the list of the elective given below:
 - 1. Arabic
 - 2. Economics
 - 3. Education
 - 4. Elective (Assamese/Hindi)
 - 5. Geography
 - 6. History
 - 7. Political Science

T.D.C. COURSE (COMMERCE):: SEMESTER- I

The college offerse Major Courses in Accountancy & Finance

T.D.C. COURSE (GENERAL)

- a. Business Mathematics/Fundamentals of Insurance (Business Mathematics compulsory for students offering Major)
- b. Financial Accounting
- c. Business Organization and Entrepreneurship Development
- d. Indian Financial System
- e. Cost Accounting (For those taking Major in Accountancy)
- f. Rural & Micro Finance (For those taking Major in Finance)

T.D.C. COURSE (COMMERCE) :: SEMESTER - III

The college offers Major Course in Accountancy and Finance

T.D.C. COURSE (GENERAL)

- a. Environmental Studies
- b. Communicative & Functional English II/ Functional MIL II
- c. Corporate Accounting
- d. Direct Taxes
- e. Corporate Law
- f. Management Accounting (For those taking Major in Accountancy)
- g. Financial Institutions & Markets (Major in Finance)

T.D.C. COURSE (COMMERCE) :: SEMESTER - V

- a. Business Environment
- b. Marketing Management
- c. Regulatory Framework of Business -I
- d. Financial Statement Analysis (For those taking Major in Finance)

Subject combination for B.A. /B.Com. I Semester may change as per the new UG-CBCS offered by Gauhati University.

NUMBER OF SEATS AVAILABLE

T.D.C. Course (General) : 450 +100 = 550

COURSES FOR TDC (THREE YEARS DEGREE COURSE)

B.A./B.Com.

GAUHATI UNIVERSITY, 2019

The college offers three years degree course (TDC) both under CBCS and Credit Based Credit Grading System. From this year onwards Gauhati University introduces Choose Based Credit System (CBCS) both in Honours and Regular in Arts and Commerce.

1. THE CHOICE BASED CREDIT SYSTEM (CBCS) (For Admission to BA and B.Com 1st Semester)

The Choice Based Credit System is the logical next step in a credit based semester system becoming more learner-centric. A CBCS offers the student a diversity of courses to choose from and the autonomy to decide on the place, pace and time of learning. The UGC has recommended that it is desirable for all institutions of Higher Education in the country to move to a CBCS and, together with it, implement a uniform grading system.

2. UNDER GRADUATE CBCS (UGCBCS) PROGRAMMES

The undergraduate degree programme in the CBCS will have courses spread across six-semester. A typical semester will comprise a minimum of 15 to 18 weeks of academic work that will translate into 90 actual teaching days. Two consecutive (one odd and one even) semesters will make up an academic year. An UG course shall be of Six Semesters covering three Calendar Years (Academic Sessions - June to May). The duration of the Odd Semesters (First, Third and Fifth) shall be 'June to November', and that of Even Semesters (Second, Fourth and Sixth) shall be 'December to May'. The dates and duration mentioned in the academic calendar concerned will be in consonance with the above schedule as far as practicable.

Each student must take admission in three consecutive Academic Sessions starting with the first semester. Students who do not enroll in the Second Academic Session will not be eligible to take admission in the Third Academic Session.

The minimum time requirement to acquire an undergraduate degree will be three years. The maximum time allowed to complete the programme will be six years.

Structure of courses and credits of the UGCBCS programmes:

2.1 The term undergraduate degree programme denotes programmes like B.A., B.Sc., B.Com., B.Voc, BCA, BBA and all other such programmes where the requirement for award of a degree is the successful progression of the student through six semesters of academic work.

2.2 The academic work in each semester will require the student to engage with chosen courses, the content of which will be described in detail in the syllabi. Every course will have defined learning objectives and may be designed to comprise lectures, tutorials, laboratory work, field work, project work or any other activity that addresses the learning objectives of the course.

2.3 Each course will have credits, assigned on the basis of course related activities, which a student will earn through satisfactory fulfillment of the academic requirement of the course.

2.4 An undergraduate degree program with Honours in a discipline will have a course credit requirement of 148 credits while an undergraduate degree program without Honours will require a student to earn 132 course credits. Students in a Honours program can opt to earn additional credits by undertaking additional Elective courses subject to the condition that the total number of course credits does not exceed 160 credits. For a student in a Regular program, this credit ceiling will be 140 credits. The credits earned beyond the mandatory program requirement will not be taken into consideration in computation of the student's grade but will be recorded in the grade sheet.

Note: Wherever the University requires that an applicant for a particular M.A./M.Sc. /Technical/ Professional course should have studied a specific discipline at the undergraduate level, then obtaining 24 credits in the concerned discipline at the undergraduate level may be deemed sufficient to satisfy such a requirement for admission to the M.A./M.Sc./Technical/Professional course.

2.5 The medium of instruction and examination will be English and/or Assamese, except in language courses.

3. INTRA AND INTER-INSTITUTIONAL TRANSFER OF CREDITS

3.1 The UGCBCS requires mandatory Generic Elective Courses which involves intrainstitutional (inter-departmental movement). However, at the operational level, colleges are expected to face constraints in teaching, spatial and physical infrastructure. Hence, initially, colleges may offer limited intra institutional mobility in the form of restricted combination of courses.

3/2 Inter Institutional mobility may not be possible in the same semester. However, a student can access off campus courses online in the SWA YAM platform, if and when, they are endorsed and adopted by Gauhati University. In that case, credit and grade point earned will be transferred and reflected in the Grade Sheet.

3.3 Gauhati University may allow a student to migrate, along with the credit earned, to another affiliated college/a different university in a particular semester of a UG programme, but only after completion of the previous semester. Similarly, it may allow students of other universities to in-migrate, with their credit and grade points earned, to any under- graduate programme of the university, provided they have completed the previous semester.

4. NATURE AND NOMENCLATURE OF COURSES:

In line with the UGC's guidelines, the courses are categorized as Core courses, Elective courses or Ability Enhancement courses

4.1 Core Course: A Core course is a course that has to be compulsorily studied. A student in an undergraduate degree programme with Honours will have to take up 14 core courses, each of 6 credits. In a Regular undergraduate degree programme a student will need to take up 12 core courses, each again of 6 credits.

4.2 Elective Course: An Elective course is to be chosen by the student from a pool of such courses on offer and will essentially be of three types:

4.2.1 Discipline Specific Elective Course: An Elective Course which is offered by the main discipline. The discipline offering a Discipline Specific Elective course may also offer discipline

related elective courses that are interdisciplinary in nature. A student enrolled in an undergraduate degree program with Honours will have to earn 24 course credits from Discipline Specific Elective courses. For a student enrolled in a non-Honours undergraduate degree program in science, the course credit requirement from Discipline Specific Elective courses will be 36 credits. For a student enrolled in a non-Honours undergraduate degree program in Arts and Commerce, the course credit requirement from Discipline Specific Elective courses will be 24 credits.

4.2.2 Generic Elective Course: A Generic Elective Course is offered by an unrelated discipline and has the objective of broadening the academic experience of a student. A student enrolled in an undergraduate degree program with Honours can acquire 24 course credits from Generic Elective Courses. A Core Course offered in a discipline may be allowed as an Elective to a student from another discipline. This course will be treated under the category of Generic Elective Courses. Generic Elective Courses are not available to students in a non-Honours undergraduate science degree program while other non-Honours undergraduate programmes require enrollees to take up two such courses.

4.2.3 Dissertation/Project: Engaging students in a Project/ Dissertation work, which requires knowledge application and problem solving, is considered to be important in the learning process. All students enrolled in an undergraduate degree program (Honours and non-Honours) will have the option of choosing to undertake Project/Dissertation work for 6 credits in lieu of a 6 credit Discipline Specific Elective course in the fifth semester only.

4.3 Ability Enhancement Courses: Ability Enhancement Courses which are to be taken up by students in an undergraduate degree program will be of two types:

4.3.1 Ability Enhancement Compulsory Courses: These 4 credit courses are mandatory for every student enrolled in an undergraduate degree program. A student will have to take up 4 credit course in Environmental Science and a second 4 credit course in English Communication/ MIL Communication.

4.3.2 Skill Enhancement Courses: Skill Enhancement Courses will be value-based or skill based and there will be a pool of courses on offer. A student enrolled in an undergraduate degree program with Honours will have to take up a minimum of two SEC courses of 4 credits each as part of the program requirement. For students enrolled in non-Honours undergraduate degree programs the credit requirement from Skill Enhancement Courses will be 16 credits. It is desirable that the university will prepare Skill Enhancement Courses for various disciplines from the list of SEC provided by the UGC template. However colleges are free to develop their own SECs independently which must have prior approval of the Academic Council.

5. STRUCTURE OF COURSES AND CREDITS OF THE UGCBCS PROGRAMMES

Gauhati University has adopted the under-graduate Choice Based Credit System subject to the UGCBCS Regulations, 2018, Gauhati University. The university has to the best possible extent attempted to conform to the Instructional Template disseminated by UGC. The programmes offered by Gauhati University will conform to the following guidelines.

5.1 Gauhati University will adhere to the common minimum curriculum and syllabi of the core papers as framed by the UGC. The permissible deviation in the content in the core papers is 30 % at the maximum.

5.2 The university through their Under Graduate Committee of Courses and Studies (UG-CCS) will design their own syllabi for the elective papers. The UG-CCS may adopt elective courses from the list provided by the UGC or alternately frame courses independently as per their specialization and available infrastructure.

5.3 Two categories of Ability Enhancement Courses will be offered:

5.3.1 Ability Enhancement Compulsory Courses of one paper each in the two semesters consisting of

(i) English/MIL Communication (ii) Environmental Science.

5.3.2 Skill Enhancement Courses will be offered by affiliated colleges from the UGC list. Alternately colleges may develop these courses on the basis of local expertise and market demand and these courses must have prior approval of the Academic Council.

5.4 For the purpose of computation of work-load the following mechanism is to be adopted:

1 Credit = 1 Theory period of one hour duration

1 Credit = 1 Tutorial period of one hour duration

1 Credit = 1 Practical period of two hour duration

6. MINIMUM REQUIREMENTS FOR AN UNDERGRADUATE DEGREE

The following table indicates the requirements for successful completion of under-graduate degree in Gauhati University –

MINIMUM REQUIREMENTS

- 14 core papers in that any one discipline (subjecta)
- 2 Ability Enhancement Compulsory Courses
- 2 Skill Enhancement Courses (minimum)
- 4 Discipline Specific Elective
- 4 Generic Elective papers
- 4 core papers each in three disciplines of choice
- 2 Ability Enhancement Compulsory Courses
- 4 Skill Enhancement Courses (minimum)
- 2 papers each of Discipline Specific Elective papers based on three disciplines of choice selected above, respectively.
- 4 core papers each in two disciplines of choice
- 2 core papers each in English and MIL/Alt English respectively.
- 2 Ability Enhancement Compulsory Courses
- 4 Skill Enhancement Courses (minimum)
- 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above
- 2 papers from the list of Generic Electives papers.

7.3 Credit Allocation B.A./B.Com. (Honours)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(14 Papers)	14x4=56	14x5=70
Core Course Practical / Tutorial*		
(14 Papers)	14x2=28	14x1=14
II. Elective Course (6 Credits)		
(8 Papers)		
A.1. Discipline Specific Elective (4 Papers)	4x4=16	4x5=20
A.2. Discipline Specific Elective Practical/ Tutorial* (4 Papers)	4x2=8	4x1=4
B.1. Generic Elective/ Interdisciplinary (4 Papers)	4x4=16	4x5=20
B.2. Generic Elective Practical/ Tutorial (4 Papers)	4x2=8	4x1=4
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC)	2x4=8	2x4=8
(2 Papers of 4 credit each)		
Environmental Science		
English Communication		
2. Skill Enhancement Courses (SEC) (Minimum 2)	2x4=8	2x4=8
(2 Papers of 4 credit each)		
Total credit	148	148

* wherever there is a practical there will be no tutorial and vice-versa

7.4 Programme Template : B.A./B.Com. Honours

Semester	CORE COURSE (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective : Discipline Specific DSE (4)	Elective : Generic (GE) (4)
I	C1	(English/MIL Communication)/			GE - 1
	C2	Environmental Science			
II	C3	Environmental Science/			GE - 2
	C4	(English/MIL Communication)			
III	C5		SEC - 1 (English)		GE - 3
	C6				
	C7				
IV	C8		SEC - 2		GE - 4
	C9				
	C10				
V	C11			DSE - 1 DSE - 2	
	C12				
VI	C13			DSE - 3 DSE - 4	
	C14				

7.7 Credit Allocation (BA, B Com. Regular)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(12 Papers)	12x4=48	12x5=60
Two papers - English		
Two papers - MIL/Alt English		
Four papers - Discipline 1		
Four papers - Discipline 2		
Core Course Practical / Tutorial*	12x2=24	12x1=12
(12 Practicals/Tutorials)		
II. Elective Course (6 Credits)		
(6 Papers)	6x4=24	6x5=30
Two papers - Discipline 1 specific		
Two papers - Discipline 2 specific		
Two papers - Inter disciplinary		
Two papers from each discipline of choice and two papers of interdisciplinary nature		
Elective Course Practical / Tutorial*	6x2=12	6x1=6
(6 Practical/Tutorials*)		
Two papers - Discipline 1 specific		
Two papers - Discipline 2 specific		
Two papers - Generic (Inter disciplinary)		
Two papers from each discipline of choice and two Papers of interdisciplinary nature		
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits)		
in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2x4=8	2x4=8
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC) (4 Papers of 4 Credit each)	4x4=16	4x4=16
Total credit	132	132

* Wherever there is a practical there will be no tutorial and vice-versa

7.8 Programme Template: (BA, B Corn. Regular)

Semester	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective : Discipline Specific DSE (4)	Elective : Generic (GE) (4)
I	English - 1	(English/MIL Communication) & Environmental Science			
	DSC-1A				
	DSC-2A				
II	English - 2	(English/MIL Communication) & Environmental Science			
	DSC-1B				
	DSC-2B				
III	MIL-1/Alt English-1		SEC - 1		
	DSC-1C				
	DSC-2C				
IV	MIL-2/Alt English-2		SEC - 2		
	DSC-1D				
	DSC-2D				
V			SEC - 3	DSE - 1A DSE - 2A	GE - 1
VI			SEC - 4	DSE - 1B DSE - 2B	GE - 2

9. CREDITS AND ATTENDANCE

9.1 To be awarded credit in Core Courses, Elective Courses, Discipline Specific Elective (DSE) Course, Generic Elective (GE) Course and Ability Enhancement Courses (AEC) [comprising of Ability Enhancement Compulsory Courses (AECC) & Skill Enhancement Courses (SEC)], students must have at least 75% attendance. The attendance of all courses including the Skill Enhancement Courses shall be counted and accounted for in full while determining if the student has met the minimum attendance norms of Gauhati University.

9.1.1 Attendance means attending direct instruction hours, i.e., theory classes, seminars, workshops, practical, internships, educational trips, field works, project works etc.

9.1.2 Learning in distance mode or self learning by library works or by internet hours will not be counted as attendance, unless it is specifically identified and prior approved by the University.

9.1.3 Basis for calculation of attendance: The basis for the calculation of the attendance shall be the number of hours of contact prescribed by the University.

9.2 In case a student fails to have at least 75 percent attendance, he/she will not be allowed to sit for the end semester examination and hence have to repeat the concerned semester after the successful completion of the subsequent semesters.

(For example, if a student fails to secure the necessary credit in the first semester, then he/she can register in the second and subsequent semesters. And only after the successful completion of the sixth semester, can he/she repeat the first semester to earn the deficit credits.)

10. EIAMINATIONS, EVALUATION AND GRADING

10.1 Examinations

Examinations, whether internal or external, theory or practical, would be counted separately for the purpose of considering a student passed or failed.

10.1.1 If a student does not appear in a paper (internal or external, theory or practical) in an examination, the student will be considered failed in that paper. Any paper where a student fails will be called an 'Arrear' paper of that student.

In case a student fails in any one or more papers in an end semester examination, she/he can appear in all the papers in which she/he failed.

10.1.2 A student having 'arrear' in external examination, either in theory or practical papers, shall be allowed chance to clear the same in the next available end-semester examinations, with the following restrictions:

10.1.2a No student will be allowed to appear in the first and fifth semester examinations simultaneously.

10.1.2b No student will be allowed to appear in the second and sixth semester examinations simultaneously.

10.1.3 The first and the fifth semester examinations will be held simultaneously, while the third semester examination will be held separately. Similarly, the second and the sixth semester examinations will be held simultaneously, while the fourth semester examination will be held separately.

10.1.4 A student may be allowed once to reappear in any one of the honours theory papers in each of the first, second and third semesters for betterment of marks if the candidate secured 'pass marks' in all papers. Students will be allowed to reappear only in the next similar examination. Marks obtained either in the earlier examination or in the subsequent examination, whichever is higher, will be awarded to the student.

10.1.5 No betterment will be allowed in internal and practical examinations in any semester.

10.1.6 A student must pass all her/his semester examinations, including 'arrear' and 'betterment' chances within six years from the date of admission to the first semester. In this context, six years

means six academic sessions. In the event of a student failing to do so, she/he will have to take fresh admission in the first semester. Subject to the said condition, a student who could not appear or who failed in any semester examination will be allowed chance to clear the same as follows:

- i. First semester with regular third semester examination.
- ii. Second semester with regular fourth semester examination.
- iii. Third semester with regular fifth semester examination.
- iv. Fourth semester with regular sixth semester examination.

10.1.7 There shall be no scope for a student to appear as Private Candidate in any course.

10.1.8 Schedule: The schedule for examinations will be as per the concerned Academic Calendar. The exact dates of examinations and related information will be notified by the office of the Controller of Examinations, Gauhati University

10.2 Evaluation: A student's performance will be evaluated throughout the year based on continuous assessment. Evaluation of the student's performance in each semester for every course/paper will be based on the following:

- " Internal Assessment (IA)
- " End Semester Examination (ESE)

For a student to pass in a course/paper, she/he has to pass in both Internal Assessment and End Semester Examination separately.

10.2.1 Internal Assessment (IA): IA will ideally account for 20% of the total marks allotted to a course/paper. For evaluating the performance of the students in a continuous way, the following measures will be adopted for distributing marks earmarked for IA.

10.2.1 a Sessional or mid-term examination will be conducted for 50% of the total marks allotted for IA of a course/paper. (For example, if 20 marks is allotted for IA of a course/paper, then 10 marks will be kept aside for assessment in sessional or mid-term examination. The sessional examination will be held for 30 marks for the convenience of setting questions and covering the syllabus and the marks secured by the students will be proportionately converted to be out of 10 marks. Duration of the examination will be one hour. The question papers of the sessional or mid term examinations will be set by the concerned teacher(s) and the evaluated answer scripts will be shown to the students and corrections will be made, if any.

10.2.1b 20% of the marks allotted for IA will be awarded to the students based on class attendance. If the total marks for IA is 20:then 4 marks will be awarded to the Students based on 'class attendance. The following criteria will be adopted for awarding marks under this category:

- | | |
|--|----------|
| a) Class attendance from 76% to 80% | 1 mark; |
| b) Class attendance from 81% to 85% | 2 marks; |
| c) Class attendance from 86% to 90% | 3 marks; |
| d) Class attendance from 91% and above | 4 marks. |

10.2.1c Rest 30% of the marks allotted for IA will be distributed and awarded on the basis of performance of the students on the following criteria:

- a) Home assignments;
- b) Seminar/Group discussions;
- c) Field work;
- d) Performance in co-curricular and extra-curricular activities.

10.2.2 End Semester Examination (ESE):

The ESE will comprise of 80% of the total marks earmarked for a course. The ESE shall be of three hours duration for a course whose ESE component exceeds 50 marks. For a student to pass in a course/paper, she/he has to pass in both Internal Assessment and End Semester Examination separately.

For odd semesters, ESE will be held in the month of November and for the even semesters, the examination will be held in the month of May.

10.2.3 Pass Marks

10.2.3a. The pass marks will be as follows:

Theory paper: 30%

Practical paper: 40%

10.2.3b A student must pass in both internal and external examinations of a paper (theory and practical) separately if he/she has to pass in that paper. Passing a UG course in any subject does not automatically imply qualifying in Honours, if any.

10.2.3c The following rules will apply for the Bachelor Degree in any subject with Honours.

- Simple pass: 30% to 39% marks in aggregate, i.e., from CGPA 4.00 to less than CGPA 5.00
- Pass with Honours:" 40% marks or above in aggregate in Honours subjects, i.e., minimum of CGPA 5.00
- In case a student with Honours in any subject secures less than 40% marks in aggregate (i.e. CGPA less than 5.00) but 30% or above in the Honours subject, she/he shall be declared 'Simple Pass'.
- In case of project work or dissertation, it shall be a separate paper with separately allotted marks and cannot be treated as part of any other theory paper. Pass mark for project work or dissertation will be 50%.

10.2.4 Number of Attempts

10.2.4a A student who has completed a semester may be allowed to proceed to the next semester, irrespective of the number of papers in which she/he failed.

10.2.4b In order to complete an UG degree, a student must obtain pass marks in all the papers prescribed.

10.2.4c A student having failed to fill in his examination form in the first semester may be allowed to appear in the second semester if all other eligibility criteria are fulfilled.

10.2.5 Procedure for conducting Sessional examination:

10.2.5a The sessional examination as part of Internal Evaluation will comprise of 50% of the marks earmarked. Since Internal Evaluation component will be of 20 marks, Sessional examination will be held for determining students' performance out of 10 marks. For the convenience of setting questions and covering the syllabus, the Sessional examination will be held for 30 marks of one hour duration and the marks secured by the students will be proportionately converted to be out of 10 marks. The sessional examination for a paper will be conducted by the teacher(s) who teaches that paper. The setting of question paper, invigilation duty, evaluation of answer scripts for each paper will be done by the teacher(s) concerned as part of his/her normal duty without hampering regular classes as far as practicable.

10.2.5b The teacher(s) concerned will fix the date of the sessional examination in each paper. The students shall write their answers in the sessional examinations in proper 'additional answer scripts' of Gauhati University.

10.2.5c After evaluation, the answer scripts shall be shown to the students and corrections in evaluation, if any, shall be made. After this, the answer scripts shall be collected back from the students. The entire process of evaluation in the sessional examination should not take more than two weeks from the date of examination.

10.2.5d There is no provision for 'betterment' in the sessional examination. If a student fails in the sessional examination, she/he shall be allowed a chance to clear it in the next similar examination conducted by the college. If a student fails to appear in the sessional examination for valid reason(s) supported by medical certificate or any other authentic document submitted to the college authority, then the teacher/college concerned shall allow the student to appear in a separate examination on a suitable date fixed by her/him before the commencement of the end semester examination.

10.2.5e Scrutiny of answer scripts of sessional examination will be done in the college by an Examination Committee formed by the Principal in consultation with the faculties of the college. During scrutiny, if any discrepancy is observed in the evaluation certain questions, the same should be re-evaluated by a teacher of that subject appointed by the Examination Committee.

10.2.5f Answer scripts of sessional examinations shall be submitted to the University after one year of the examination concerned.

10.2.5g Before the end of the End Semester Examination, the Colleges shall compile the marks obtained by the students under different heads of Internal Evaluation such as Sessional examination, Class attendance and from other criteria mentioned in 10.2.1a, 10.2.1b & 10.2.1c. The compiled marks will be submitted to the Controller of Examinations through online feeding.

10.2.6 Procedure for External Evaluation

10.2.6a The Controller of Examination, Gauhati University will make necessary arrangement for announcing the date of examinations and other necessary procedures as per the University Rules.

10.2.6b The End Semester Examination shall be of three hour duration.

10.2.6c The affiliated colleges shall send the answer scripts of the external examinations to the Zonal Officers as directed by the Controller of Examinations, Gauhati University.

10.2.6d The Evaluation Zone shall arrange everything needed for the evaluation and scrutiny of the answer scripts. After evaluation and scrutiny, the answer scripts are to be sent to the Controller of Examinations, Gauhati University along with the mark foils and the scrutiny sheets.

10.2.6e Scrutiny will be carried out at the zones by teachers who qualify to be examiners, as per this regulation, in the subjects concerned. The scrutinizers shall go through each answer script to detect the following mistakes during scrutiny - wrong entry, omissions, under-marking, over-marking, and wrong calculation of total marks.

10.2.6f In case a candidate is not satisfied with the marks obtained by her/him in a theory paper in the end semester examination, she/he may apply for re-scrutiny, photocopy and re-evaluation of the answer script by depositing the prescribes fees and following the procedure as given below:

a. Step-1: Applications for re-scrutiny of answer script(s) will be accepted up to 15 days from the date of declaration of the results. The re-scrutiny process will be completed by re-totaling of marks, checking omission of /unassigned marks.

b. Step-2: Applications for photocopy of the answer script(s) will be received up to 15 days from the date of declaration of re-scrutiny results. A student can also apply for photocopy of the answer script(s) along with the application for re-scrutiny. The photocopy of the answer scrip(s) will be provided only after re-scrutiny of the script(s).

c. Step-3: Applications for re-evaluation of answer script(s) will be accepted up to 1 month from the date of dispatch of the photocopy of the answer script(s) subject to the following conditions:

Condition 1: A student should go through step-1 and step-2 before proceeding to step-3.

Condition 2: A Re-evaluation is allowed if and only if 'marks obtained' in a paper is more than 25% of the total marks assigned to the paper.

d. An answer script shall not be preserved for more than 6 months from the date of declaration of the results.

e. No re-scrutiny, re-evaluation or seeking photocopy of the answer scripts of internal examinations, practical examinations, project works / dissertation and viva-voce examinations will be allowed.

10.2.6g In case of gross damage or missing of answer scripts due to any unforeseen reasons beyond the control of the university, special examinations shall be held within a stipulated time and attempts shall be made to declare the results of such examinations at the earliest, so that the students concerned get proper justice.

1.0.3 Grading:

Gauhati University has adopted the grading system recommended by the UGC which will ensure

uniformity with the rest of the country. This is expected to facilitate student mobility across institutions within and across countries and also enable potential employers to assess the performance of the students.

The University, accordingly, will follow the Grading System under which the marks are converted to grades based on a pre-determined formula. The following definitions and explanations are used in the Grade Sheet design -

10.3.1 Credit: A unit by which course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching/tutorial or two hours of practical per week.

10.3.2 Letter Grade: It is an index of the performance of students in a course. Grades are denoted by O, A+, A, B+, B, C, P and F.

10.3.3 Grade Point: It is the numerical weight allotted to each letter grade on a 10-point scale.

10.3.4 Credit Point: It is the product of grade point and number of credits for a course.

10.3.5 Semester Grade Point Average (SGPA): It is the measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

$$SGPA (S_j) = \sum (C_{ij} \times G_{ij}) / \sum C_{ij}$$

where

S_j = SGPA of the j^{th} semester

C_{ij} = number of credits for the i^{th} course of the j^{th} semester,

G_{ij} = grade point obtained by the student in the i^{th} course of the j^{th} semester.

10.3.6 Cumulative Grade Point Average (CGPA):

It is a measure of overall cumulative performance of a student over all semesters. It is the ratio of sum of the product of the SGPA of each semester and the respective credits earned divided by the total credits earned in the programme.

$$CGPA = \sum (C_j \times S_j) / \sum C_j$$

Where

C_j = credits earned in semester j ,

S_j = SGPA in semester j

$\sum C_j$ = Total credits earned in the programme

10.3. Conversion of marks (%) to Letter Grades and Grade Points:

Conversion of percentage into credit(s) and grade(s): The following illustrations could be taken as an example for computing SGPA and CGPA from percentage to credits for Honours courses in all disciplines, degree Program courses in Science subjects and degree Program courses in Humanities, Social Sciences and Commerce subjects:

1. Percentage to Grades and Grade Points

The following formula may be used to convert marks (%) into letter grades.

Let \bar{X} = mean of % age marks of all student appeared in the paper.

σ = Standard deviation

m = % of marks obtained

Letter grade	Numerical grade	Formula
O (outstanding)	10	$m \geq \bar{X} + 2.5 \sigma$
A+ (Excellent)	9	$\bar{X} + 2.0 \sigma \leq m < \bar{X} + 2.5 \sigma$
A (Very Good)	8	$\bar{X} + 1.5 \sigma \leq m < \bar{X} + 2.0 \sigma$
B+ (Good)	7	$\bar{X} + 1.0 \sigma \leq m < \bar{X} + 1.5 \sigma$
B (Above average)	6	$\bar{X} < m < \bar{X} + \sigma$
C (Average)	5	$\bar{X} - 0.5 \sigma \leq m < \bar{X}$
D (Pass)	4	$\bar{X} - \sigma \leq m < \bar{X} - 0.5 \sigma$
F (Fail)	0	$m < \bar{X} - \sigma$
Ab (Absent)	0	

* Minor variations may be adjusted by the individual institution.

Note: A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

10.3.8 ILLUSTRATION OF COMPUTATION OF SGPA AND CGPA AND FORMAT FOR TRANSCRIPTS

Adopted from UGC Instructional Template for Facilitating Implementation of Choice Based Credit System (CBCS)

10.2.8a B.Sc./B.Com./B.A. (Honours Course)

Course	Credit	Grade Letter	Grade Point	Credit Point (Credit X Grade)	SGPA (Credit Point/Credit)
Semester I					
C-1	06	A	8	48	
C-2	06	B+	7	42	
AECC-1	04	B	6	24	
GE-1	06	B	6	36	
Total	22			150	6.8 (150/22)
Semester II					
C-3	06	B	6	36	
C-4	06	C	5	30	
AECC -2	04	B+	7	28	
GE-2	06	A+	9	54	
Total	22			148	6.73 (148/22)
Semester III					
C-5	06	A+	9	54	
C-6	06	O	10	60	
C-7	06	A	8	48	
SEC-1	04	A	8	32	
GE-3	06	O	10	60	
Total	28			254	9.07 (254/28)
Semester IV					
C-8	06	B	6	36	
C-9	06	A+	9	54	
C-10	06	B	6	36	
SEC-2	04	A+	9	36	
GE-4	06	A	8	48	
Total	28			210	7.5 (210/28)
Semester V					
C-11	06	B	6	36	
C-12	06	B+	7	42	
DSE-1	06	O	10	60	
DSE-2	06	A	8	48	
Total	24			186	7.75 (186/24)
Semester VI					
C-13	06	A+	9	54	
C-14	06	A	8	48	
DSE-3	06	B+	7	42	
DSE-4	06	A	8	48	
Total	24			192	8.0 (192/24)
CGPA					
Grand Total	148			1140	7.7 (1140/148)

Summary

Semester	SGPA
Semester 1	Credit: 22; SGPA: 6.8
Semester 2	Credit: 22; SGPA: 6.73
Semester 3	Credit: 28; SGPA: 9.07
Semester 4	Credit: 28; SGPA: 7.5
Semester 5	Credit: 24; SGPA: 7.75
Semester 6	Credit: 24; SGPA: 8.0
Thus, $CGPA = (22 \times 6.8 + 22 \times 6.73 + 28 \times 9.07 + 28 \times 7.5 + 24 \times 7.75 + 24 \times 8.0) / 148 = 7.7$	

CREDIT BASED GRADING SYSTEM FOR T.D.C. COURSE (FOR ADMISSION TO BA AND B.COM 1ST/3RD / 5TH SEMESTER)

The Academic Calendar and schedule for Semester System is given in Annexure - I. Course Structure under Semester System given in Annexure - II.

1. Student's performance should be monitored throughout the Semester by continuous assessment in the theory and practical courses. Evaluation of the students' performance in each of the theory and practical paper will be based on the following:
 Internal Evaluation : 20% Marks
 External Evaluation : 80% Marks
2. Internal Evaluation should be based on two sessional examinations, home assignments, Seminars, and library work in each Semester. The schedule for internal evaluation is given in Annexure-I. The procedure for internal evaluation is given in Annexure-III.
3. External Evaluation should be through a final examination at the end of the Semester. The procedure for external evaluation is given in Annexure-IV.
4. The pass marks in each theory paper is 30 % and that in each practical paper is 40%.
5. In each paper, students must secure pass marks in both the internal as well as the external evaluation separately.

6. A student who could not appear or failed in any Semester examination will be allowed to clear the same as follows:
 - (a) First Semester with the regular Third Semester examination.
 - (b) Second Semester with the regular Fourth Semester examination.
 - (c) Third semester with regular Fifth Semester examination.
 - (d) Fourth Semester with regular Sixth Semester examination.
7. A student may be allowed to "repeat" any one of the theory papers in the First, Second, Third and Fourth Semester, and may be allowed for "betterment" of marks in one paper in the Fifth Semester, provided the student secures less than 45% marks in that paper.
8. No "repeat" / "betterment" shall be allowed in the practical examinations in any Semester.
9. A student must pass all his Semester examinations, including "repeat" and 'betterment' chances within five years from the date of admission to the First Semester course. A student will get a maximum of three chances to clear a particular Semester.
10. In case of any dispute regarding evaluation or unforeseen events the matter may be placed in the Committee of Courses and Studies (U.G) for amicable settlement.
11. Since the Semester system involves continuous assessment there would be no scope for a student to appear as a private candidate in any subject.
12. For any matter not covered under this Regulation for semester System, the existing University Rules and the Gauhati University Act 1949 (as amended till date) should be applicable.

Annexure - I
Academic Calendar and Schedule for Semester System

- | | | |
|-----|--|-------------------------------|
| (A) | Admissions | - June |
| (B) | Semester I/III/V Classes | - August - December |
| | Sessional Examination 1 | - September |
| | Sessional Examination 2 | - November |
| | Final Semester Examination | - December |
| | (including preparation for examination | |
| | Announcement of Results | - by January |
| (C) | Semester Break | - |
| (D) | Semester IV/VI Classes | - Jan - June |
| | Sessional Examination 1 | - February |
| | Sessional Examination 2 | - April |
| | Final Semester Examination | - To be completed by June -30 |
| | (including preparation for examination) | |
| | Announcement of Results | - First week of July. |

Note : The exact date of the sessional examinations shall be fixed by the concerned teachers/ colleges and that of the final semester examination by the C.E.,G.U. The Controller of Examinations would announce the results of the final examinations. Admissions will be given by following University Rules.

Annexure - II

Syllabus and Course Structure under Semester System

1. The Syllabus for each paper should be divided into modules or units. Each unit should be assigned marks (Preferably equal marks for each unit) so that the question paper of the final semester examination cover the entire syllabus.
2. The minimum total marks in a under graduate course should be (preferably) in between 24003000. Due to different nature of subjects, with practical or otherwise, the individual stream may make the final decision regarding the total marks.
3. In the Sixth semester there must be at least one paper where the students are given the opportunity to apply their knowledge. The course may be so designed that students creativity is encouraged This could be a small academic project', an advanced level practical work including literature survey on a topic , field/survey work or any other work which may induce creativity among the students.

The students must submit two copies of the Project Work prepared in the format of a Ph.D. or M.Phil. thesis. The student will have to defend the work before an external examiner and Internal Board comprising of three teachers including the supervisor/ guide. The external examiner will evaluate out of 80% and the Internal Board will evaluate out of 20%.

Annexure - III

Procedure for Internal Evaluation

1. The marks allotted for internal evaluation (20%) in each paper will be based on the following :
 - (a) Sessional Examination I
 - (b) Sessional Examination II
 - (c) Home Assignment, Seminars and Group Discussion, or related work depending on the decision of the teachers/college concerned. Home assignment etc. (as in (c) above) may be given to the students at any time during the semester. These may be regarded as one question (out of four) in each of the sessional examination and marked accordingly. Thus (c) above is a part of the sessional examinations and the total internal marks in a-c above would be 20% of the marks allotted to the paper.
2. Each sessional examination will be of one hour duration and be conducted by the concerned teacher of each paper. The setting of question paper, invigilation duty, evaluation of answer scripts for each paper will be done by the concerned teacher(s) as a part of his/her normal duty.
3. The teacher concerned will fix the exact date of the sessional examination in each paper

following the guidelines of academic schedule (Annexure-I). Each sessional examination will be of one hour duration and the students should write the examination in proper University answer books

4. After evaluation the answer scripts should be shown to the students and corrections should be made if there are any. After this, the answer scripts should be collected back from the students. The entire process of evaluation of a sessional examination should not take more than two weeks from the date of examination.
5. There is no provision for re-appearing or "repeat"/ "betterment" in the sessional examination. If a student misses one or both the examinations for valid reasons (as evidenced by medical certificate or other authentic documents) then the teacher /college concerned may allow the student a separate examination using the teachers own discretion.
6. If a paper is taught by more than one teacher then the concerned teacher should co-operate in conducting the internal evaluation. Each sessional examination for a particular paper should be of one hour duration even if several teachers may be teaching the paper. However, since the contents of a paper in a semester examination is approximately half that of a full paper in annual examination, it is strongly recommended that one paper in a semester system be taught by only one teacher.
7. At the end of the semester and before the final semester examination begins, the concerned teacher(s) should submit the internal marks in proper marksheets along with the answer scripts to the C.E., G.U.
8. The affiliated colleges should submit the internal evaluation marks and the answer scripts directly to the Controller of Examinations.
9. Scrutiny of the answer scripts and scaling of the internal marks may be arranged by the Controller of Examinations if necessary.

Annexure - IV

Procedure for external evaluation

1. The Committee of Courses and Studies (CCS-UG) of each department will meet in the month of April and October to decide the dates of final examination for the on-going semester. The Head of the Department would notify these dates to the Controller of Examinations.
2. The Controller of Examinations would make the necessary arrangement for announcing the date of examinations and other necessary procedures as per University Rules.
3. Each paper will have 80% of the total marks for external evaluation. The final semester examination will be of three hour duration for a paper of 100 marks.
4. The affiliated colleges should send the answer scripts of the external examinations to the zonal officers as per direction of the C.E., G.U.
5. The evaluation zone will arrange for evaluation and scrutiny of the final examination answer scripts. After evaluation and scrutiny the answer scripts should be sent to the Controller of Examinations.

6. The Controller of Examinations would make necessary arrangement for announcing the results within two weeks of receipts of the answer scripts. Efforts must be made to announce the results of semester examination on or before the schedule given in the Academic Calendar (Appendix -I).
7. For any procedure not mentioned above, the existing University Regulations for P.G. Examinations would be applicable.

"CREDIT & GRADING"

1. Definition of Credit:

(a) The theory paper would have one credit for each hour of instruction per week in a semester. The activities include lectures, tutorials and others for internal evaluation

(Seminar, group discussion, laboratory/demonstration session, mini project etc.)

A theory paper (which is equivalent to 100 marks of course load) should be of 6 (six) credit points which would consist of 4 hrs of lecture and 2 hrs of tutorial & other activities. A theory paper of 50 marks would have 3 (three) credit points: 2 hrs of lectures + 1 hr tutorial (& others)

(b) Practical papers / courses would have one credit point for every 2 hrs of laboratory work per week in a semester. If the number of hrs per week is an odd number, appropriate adjustment be made it to the nearest even number for example.

1) 3 hrs lab per day x 2 days per week = 6 hrs = 3 credits

2) 3 hrs lab per day x 3 days per week = 9 hrs = 4 credits

3) 3 hrs lab per day x 6 days per week = 18 hrs = 9 credits.

If the total number of practical courses is 18 hrs per week, then 3 hrs per week be devoted as home work for preparing the report (i.e. lab book) and other activity related to practical.

(c) P.G. Dissertation by research work /projects would be of 12 credit points by 24 hrs of work per week in a semester. The dissertation would involve activities such as literature survey preparation of project report, computation, seminar, presentation, demonstrations, viva-voce examinations, and (if required) visit to other institutions or research lab for data collection etc. About six to nine hrs of work may be allowed to such activities outside class hours and about 15 to 18 hrs of work for the laboratory work.

(d) Other type of works such as departmental seminar, field/industrial training would be compulsory for the student, but no credit or marks for internal evaluation is to be assigned for such activities. Moreover, class attendance should not be considered for internal (or external) evaluation. Attendance including of departmental seminars would be treated under the University rules of minimum 75% attendance required for appearing in the examinations.

2. Total Credit per semester:

Every student must complete a minimum of 30 credits per week in a semester, this amounts to about 30 hrs of contact teaching per week. The total number of credit for a four semester course should be between 120-140. For a two semester or a eight-semester course the total credit points

may be worked out accordingly.

3. Core Course and Elective courses:

(a) Core courses are compulsory set of papers which also include those offered for specialization in each branch of the subject. For example, the set of papers (theory & practical) offered under special-ization in physical chemistry would be considered under core course for the concerned student of physical chemistry. The total credit assigned for the core courses would be not more than 80% of the total credit (viz.96 credits out of 120 total credits).

(b) Elective Courses: The essence of the credit system is the freedom of choice given to the students for opting for courses /papers within and outside the department. Moreover, student's mobility from one institution to another be encouraged by a credit transfer mechanism. However, the total credit points thus earned by opting for elective courses should be a minimum of 20% of total credit (viz. 24 credits out of total of 120 credits).

(i) Students' counseling by the teachers is a must to guide the students to opt for elective courses. These are relevant to the concerned subject in which the student is registered for a degree.

(ii) The students may be allowed to complete the elective course at their own pace. For example, a student who wishes to opt for a course or do his /her Dissertation /Research work in another institution, may be allowed to do so after completing other requirements in the parent institution.

(iii) Good students may be allowed to take extra load (over specified minimum 24 credits) in electives. The grade sheet/ Transcripts would be the extra papers as Audit course, but the grades obtained by the students would not be used for the calculation of GPA and CPI.

SUGGESTED EXAMPLES:

(1) One Semester Course load (Semester I to III) for a subject without practical (Arts, Commerce, Law, Mathematics etc.)

Paper No.	Type of Paper	Name of hrs / week			No. of Credits
		Lecture (hrs)	Tutorial (hrs)	Total contact hrs	
1	Theory-1	4	2	6	6
2	Theory-2	4	2	6	6
3	Theory-3	4	2	6	6
4	Theory-4	4	2	6	6
5	Theory-5	4	2	6	6
	Total-	20	10	30 hrs	30 Credits

- (2) One Semester Course load (Semester I to III) for a subject with practical.

Paper No.	Type of Paper	Name of hrs / week				No. of Credits
		Lecture (hrs)	Tutorial (hrs)	Home work	Total contact hrs	
1	Theory-1	4	1	1	5	6
2	Theory-2	4	1	1	5	6
3	Theory-3	4	1	1	5	6
4	Theory-4	2	0	1	2	3
5	Theory-5	1	15	3	15	9
Total-					32 hrs.	30 Credits

- (3) Suggested 4th Semester Course load : Either (1) / (2) above or as follows:

Paper I-III Three theory papers - 3x6	= 18credit
Paper -IV P.G. Dissertation / Project By Research-	= 12 credits
Total	= 30 credits

4. Grading System :

- (a) **Conversion of marks to Grades :** Actual marks secured by a group of candidates are converted into Relative Percentile (R) before conversion into Relative Letter Grades. The maximum Actual marks (i.e. Highest mark) (M) secured in a particular Group is converted into 100% and other actual marks (A) secured by the students of the same groups are converted to the Relative Percentile.

$$R = (100 / M) \times A \quad \text{where } R = \text{Relative Percentile}$$

M= Maximum (Highest) marks in the class
A= Actual marks of a student who passed
i.e., if the actual mark is not less than 30%

- (b) Conversion Table for Relative Percentile into Letter Grades and Grade points.

Range of Relative percentile	Letter Grades	Grade point
90-100	A	10
75-89	B	8
55-74	C	6
40-54	D	4
30-39	E	2
If A / or F is below 30 %	F	0

- (C) Conversion of Grades of CGPA & CPI : Grade point average (GPA) is used as a numerical survey of academic achievement, First, Grades are assigned to points in a 10 points scale as follows:

A= 10 points, B= 8 points, C= 6 points, D= 4 points, E= 2 points, F=0 points.

Secondly, the hours of credit for each course are multiplied by the Grade point value to determine the honour points. The honour points are then added for all the courses / papers in a Semester. The same honour points in a given semester is then divided by the total number of credits.

Example :

Course No.	Course Paper	Credit	Grade	Point	Honour point
Chem-401	Laboratory work	12	A	10	120
Chem-401		12	B	8	96
Chem-420		12	C	6	72
Chem-60X		8	D	4	32
Chem-430		16	A	10	160
		60			480

Grade point average (GPA) = $480 / 60 = 8.0$

Cumulative Performance Index (CPI):

The final result of a four Semester Course is expressed as the average Grade points obtained by the student in the entire course:

$$CPI = \{(CPA) \text{ Sem-I} + (GPA) \text{ Sem-II} + (GPA) \text{ Sem-III} + (GPA) \text{ Sem-IV} / 4$$

(d) Conversion Formula: from Grades to P.C. of marks for Humanities and Social Science:

For CGPA upto 9.5 : $(5 \times CGPA) + 20$

For CGPA above 79.5 : $(65 \times CGPA) - 550$

So, for class-I minimum CGPA be 8 , For class -II minimum CGPA be 5

For other subjects / disciplines :

For CGPA upto 9.00 $(10 \times CGPA) - 5$

For CGPA above 9.00 $(15 \times CGPA) - 50$

In order to qualify for a P.G. degree a student must secure CGPA of minimum 5.0 (equivalent to 45% marks).

Note :

- (1) There will not be any limit regarding the number of failed papers for enrolling in the next higher semester class.
- (2) A candidate who fails to clear certain papers in a particular semester she/he may be allowed to repeat papers in the next opportunity or after completion of the 4th Semester. For repeating a course a student should attend all the classes and complete internal and external examinations.

- (3) However, in order not to overload the students with courses, a student shall not be allowed to register for courses not more than 34 credits in a semester. If there is clash in the routine, she/he should repeat previous semester courses first and then opt for remaining paper(s) in the next opportunity or after completion of the semester.
- (4) Special Summer Course may be arranged by the respective P.G. Deptts. of the University for repeater candidates provided the concerned teachers agree to conduct these courses during summer vacation. A repeater student shall be allowed to register not more than 2 (two) such courses in one summer semester. There should be minimum 30 one hour lectures for each course including examinations.
5. Examination and Evaluation :
 - (1) The pass marks in each paper is 30% of total marks in that paper (external+internal)
 - (2) A student who fails in one or more papers should repeat the papers by attending all the classes and by appearing for internal as well as external examinations at the next opportunity. A student shall get three chances for clearing the papers within five years from the date of admission to the degree programme.
 - (3) A student who has completed a semester may be allowed to proceed to the next semester irrespective of number of papers where the student failed.
 - (4) In order to complete a course a student must obtain pass marks in all the papers in the semesters offered to the student in the degree course (PG or UG).
 - (5) A student who fails in elective papers may be allowed to replace them by other elective papers of the same credit after obtaining prior approval from the department. For this the procedure for repeating (as in (2) above) would be applicable.
 - (6) Students who secure the lowest grade (viz. E grade) may be given the option to repeat that paper by following the procedure for repeating (as in (2) above)
 - (7) Internal Evaluation: the following guidelines be followed.
 - (i) For every paper there should be a separate internal evaluation conducted by the teachers involved in teaching that paper.
 - (ii) Each teacher involved in teaching a paper would conduct a one-hour written examination of (1620% marks) some time in the middle of the of the semester. If seminars or group discussions are held as a part of internal evaluation, then each student should submit a report, which may be assigned about 4% marks (within 20%) in internal evaluation.
 - (iii) The mid semester examination answer scripts (with marking) should be shown to the student so that they are aware of the progress made by them in the course.
 - (iv) Attendance in class should not be considered for internal evaluation.

ELIGIBILITY FOR ADMISSION

Applicants who have passed H.S.L.C. Examination conducted by the Board of Secondary Education, Assam (SEBA) or any other equivalent examination are eligible for admission to Higher Secondary first year.

PROCEDURE FOR ADMISSION

Candidates seeking admission to the H.S. classes (Arts & Commerce) must apply in the prescribed form. The prescribed application form is enclosed in the prospectus available in the college website (moirabaricollegeonline.co.in), which can be obtained on payment of Rs. 150/- (One hundred fifty). Submission of hard copies of the application forms and list of selected candidates for admission will be notified in the college notice board & college website. The applicants will have to produce the original copies of the mark sheet, admit card, caste certificate and other testimonials, where necessary, at the time of admission. Admission will be strictly on the basis of merit.

ATTENDANCE

To be eligible to appear in the H.S., a student must attend a minimum of 75% classes in each individual subject.

COLLEGE UNIFORM

No student will be allowed to enter the college premises or attend classes without the prescribed uniform mentioned below :

Boys : Formal plain white shirt and formal plain black trousers, black sweater, black belt, black shoes and white socks.

Girls : i) Sky blue kameez having collar and three quarter size sleeves, white loose salwar and white chunni (Leggings and jeggings are prohibited). Black shoes/black sandals with black straps/belt.

IDENTITY CARD

Non-transferable identity cards will be issued to students of H.S. 1st year classes. The students of other classes will have to renew the identity cards already provided to them and produce it on demand. A student must keep the identity card with him or her during college hours. He/she must produce the identity card for identity proof in the Students' Union election.

EXAMINATION

The final examinations are conducted by the A.H.S.E.C. annually for both H.S. 1st year and 2nd year.

FACILITIES PROVIDED BY THE COLLEGE LIBRARY

Moirabari College has a central library containing more than seventeen thousand books. The library has spacious reading rooms for the students and teachers. It subscribes to a number of local and national newspapers, magazines and journals. Books like Encyclopaedia Britannica are available in the reference section of the library. The central library has been fully computerised. In addition to the central library, all the departments of the college have separate departmental libraries. Book Bank facility is available in the library. Students of H.S. can borrow 2 (two) books for 15 (fifteen) days from the central library. Penalty @ Rs. 2/- per day shall be charged for every book kept beyond the stipulated date of return. Students should return the library books before the declaration of the result of Test examinations failing which their results will be kept withheld. Separate rules are formulated by the respective departments for issuing books from the departmental libraries.

STUDENTS' UNION

Moirabari College Students' Union is the general body of students of the college and all the students are members of the Union. Office bearers are elected annually as per the constitution of the union and the recommendations of the Lyngdoh Commission. The students seeking to contest the Union Election must attend minimum 75% classes held till the date of notification of Election.

EXCURSIONS

Some departments of the college organize educational tours to different places of importance. In addition to these, there is a provision of Annual General Excursion. Willing students may join them consulting the teachers concerned/Office of the Principal.

LABORATORY

The Geography and Education Dept. of the College have well-equipped departmental laboratories.

COMMUNITY INFORMATION CENTRE

The Community Information Centre, Moirabari has been installed in one of the rooms of the college on 15th July/2002, under the supervision of NIC (National Informatic Centre) and MINT (Ministry of Information and Communication Technology). It offers various computer courses and facilities like internet, e-mail etc. Interested students may avail the facilities by paying nominal fees.

SKILL DEVELOPMENT PROGRAMME

Moirabari College, in collaboration with Gauhati University, has introduced a job oriented skill-based training programme under the auspices of National Skill Development Corporation, Govt. of India, New Delhi and its training partner- Edujob Academy, Kolkata. The Courses are (i) Retail, (ii) Tourism & Hospitality, (iii) Automobile, (iv) Agriculture, (v) Health care etc. Interested Students may contact Prof. Dalil Uddin Ahmed, Nodal Officer of the programme. For details of the programme give a missed call to 08100112200 or call to 8011927409.

NCC & NSS

The college has an N.S.S. wing and an N.C.C. wing is going to be opened very shortly which will be run by trained and capable officers. Willing students may contact Prof. Taizuddin Ahmed for enrolment.

ROVER AND RANGER UNITS

Recently one Rover Unit and one Ranger Unit have been introduced in the College for developing good moral character of the new generation. Interested Students (both Boys and Girls) may contact the Rover Leader and Ranger Leader respectively.

GYMNASIUM

There is a well-equipped gymnasium in the college. Interested students can take admission paying prescribed fees. For more details, they can contact Md. Sharif Alom, Physical Instructor.

YOGA CENTRE

A Yoga Centre has been introduced in the college recently. There is provision of giving Yoga training to the students, faculty and other employees of the college under an experienced Yoga teacher.

WOMEN'S HOSTEL

Moirabari College has a well equipped women's hostel which was opened from the academic session 2012-13. Interested students may apply for availing the facility at the time of admission. Number of seats are limited.

STUDENTS' AID FUND

Moirabari College Students' Union has a Students' Aid Fund from which financial assistance within its limits is offered to the students belonging to very poor families. To avail the financial assistance a student will have to apply to the Principal with all supportive documents after due notification.

COLLEGE MAGAZINE & WALL MAGAZINE

Moirabari College Students' Union publishes a yearly magazine which provides the students and also the staff of the college an opportunity to display their creative talents. In addition to this, there is a general wall magazine and departmental wall magazines which also serve the same purpose.

COLLEGE CANTEEN

An equipped and properly maintained Canteen offers its services to the students and the employees of the college.

PARKING SHED

There are separate parking sheds available in the college for the students and the college employees for parking their bicycles, two-wheelers and four wheelers.

SCHOLARSHIPS AND PRIZES

1. Meritorious Students belonging to religious minority class securing at least 50% marks in the final examination will be eligible to receive Post Matric Scholarship as prescribed by the Govt. of Assam.
2. Post-Matric Scholarship for ST,SC,OBC and MOBC students will be awarded as prescribed by the Govt. of Assam.

SUPPORT SERVICES IN THE COLLEGE

For a better teaching-learning experience in the college the following support services are offered:

1. The Students securing highest marks in Council and University examinations are rewarded.
2. The most regular and punctual students are rewarded.
3. The teachers of the departments which show good results are encouraged by offering certificates of proficiency.
4. Departmental seminars, workshops are organised for the benefit of the students.
5. Quiz competition, debate, extempore speech etc. are held at regular intervals for updating the knowledge of the students.

INTER-DEPARTMENTAL SOCIETIES

There are some inter-departmental societies in the college. Students of any department can become members of these societies. The Inter-departmental societies make integrated efforts for maintaining a healthy teaching-learning atmosphere in the college and for bringing about over-all upliftment of the college.

GENERAL RULES & REGULATIONS FOR STUDENTS

- a) The students will have to maintain high standard of discipline and good conduct. They should abide by the rules & regulations prescribed by the college authority.
- b) Violation of college rules, unsatisfactory progress in study, irregular attendance, damage to college property, discourtesy to teaching and non-teaching staff in any form, adoption of unfair means in the examinations may lead to suspension, compulsory transfer or expulsion from the college.
- c) Ragging is a crime and prohibited under Cr. Pc. and by the Supreme Court of India. Any student found indulging in ragging shall be dealt with firmly by the college authority. Besides expulsion, when necessary, police will be called in.
- d) A student found indulged in consumption of drugs or intoxicating drinks, gambling and any other immoral activities shall be liable to expulsion from the college.
- e) All powers for maintenance of discipline and healthy academic atmosphere of the college are vested with the principal and his decision shall be final in such matters.
- f) Use of mobile phone is strictly prohibited in the college premises.
- g) College Uniform is mandatory.

WORKFORCE OF THE COLLEGE

Principal : Dr. Samsuddin Ahmed, M.Com., L.L.B., Ph.D.

Phone No.- 03678-255225 (0), 94356-50674(M)

TEACHING STAFF

FACULTY OF ARTS

DEPARTMENT OF ASSAMESE

1. Mrs. Jahanara Begum, M.A.
2. Dr. Angshuman Das, M.A., M.Phil, Ph.D. (HoD),
Research Guide, Dept. of Assamese, G.U.
3. Abdul Mannan Ahmed, M.A. (NET)
4. Purabi Kalita, M.A., M.Phil

DEPARTMENT OF EDUCATION

1. Alhaj Md. Shahidul Islam Khan, M.A. (HoD)
2. Md. Rofiqul Islam, M.A. M.Phil
3. Mrs. Morgina Begum, M.A.

DEPARTMENT OF POLITICAL SCIENCE

1. Alhaj Md. Baharul Islam, M.A. (HoD)
2. Md. Moinul Hoque Khan, M.A.
3. Ms. Chandini Pegu, M.A.

DEPARTMENT OF ECONOMICS

1. Sri Swapan Kr. Banik, M.A.
2. Dalil Uddin Ahmed, M.A., MBA (HR)
3. Dr. Rehana Ahmed, M.A. Ph.D. (HoD)

DEPARTMENT OF HISTORY

1. Md. Saiful Islam, M.A.
2. Md. Shamsuddin Mozumder, M.A.(HoD)
3. Mrs. Rehana Jesmin, M.A.

DEPARTMENT OF ENGLISH

1. Md. Sofiqul Islam, M.A. (HoD)
2. Dr. Maidul Islam, M.A., M.Phil. B.Ed. Ph.D.
3. Sadiqul Islam, M.A.

DEPARTMENT OF HINDI

1. Azad Salim, M.A.
2. Md. Joynal Abdin, M.A.
3. Md. Mofidul Islam, M.A. (HoD)

DEPARTMENT OF ARABIC

1. Mrs. Halima Khatun, M.A. (HoD)
2. Dr. Abdul Latif Ansary, M.A. Ph.D. Research Guide,
Dept. of Arabic, G.U.
3. Anichur Rahman Mollah, M.A., B.Ed.

DEPARTMENT OF GEOGRAPHY

1. Md. Abdul Mannan, M.A.
2. Taizuddin Ahmed, M.A. (HoD)
3. Mrs. Malamoni Kalita, M.A. M.Phil.
4. Bikashita Kalita, M.A. (Contractual)

FACULTY OF Commerce

DEPARTMENT OF MANAGEMENT

1. Md. Johirul Hachan, M. Com. (HoD)

DEPARTMENT OF ACCOUNTANCY

1. Md. Rafiqul Islam, M. Com.
2. Sri Tulsi Nath, M. Com.

DEPARTMENT OF MATHEMATICS & STATISTICS 1. Reza Shah Pahlovi, M. Com.

DEPARTMENT OF FINANCE 1. Ms. Bhaswati Bora, M. Com.

DEPARTMENT OF ASSAMESE 1. Afzarul Islam, M.A., NET

OFFICE EMPLOYEES

1. Md. Mozibur Rahman (Head Assistant)
2. Md. Jalal Uddin (U.D.A.)
3. Sri. Umesh Ch. Roy (L.D.A.)
4. Md. Abdul Goni Mollik (L.D.A.)
5. Touhid Ahmed, Junior Asstt. (Adhoc)
6. Shahgir Amin Raja, Junior Asstt. (Adhoc basis)

LIBRARY EMPLOYEES

1. Abdul Aziz Akand, M.A., MLISc., B.Ed. (Librarian)
2. Mustafa Ahmed, B.A., PGDCA (Library Asstt.)
3. Md. Jahirul Islam, Library Bearer
4. Mehfin Tabassum, Asstt. Librarian (Contractual)
5. Ashik Ullah, Grade IV (Adhoc basis)

LABORATORY BEARERS

1. Md. Rofiqul Islam, (Education)
2. Md. Abdul Hussain, (Geography)

GRADE-IV EMPLOYEES

1. Md. Abdul Jabbar
2. Md. Suruj Ali
3. Sri. Krishna Basfore
4. Md. Mokibur Rahman
5. Md. Mannas Ali
6. Md. Shirajul Islam
7. Md. Rekib Uddin (Watchman)
8. Md. Saiful Islam (Night Watchman)
9. Jakaria Alom (Adhoc basis)
10. Juhab Hassan Choudhury, (Adhoc basis)

CELLS AND COMMITTEES

The following Cells and Committees have been formed in the college which undertake various activities for the overall development of the college and the maintainance of a healthy academic atmosphere in the college.

INTERNAL QUALITY ASSURANCE CELL

The college has an IQAC to maintain and assess the internal quality of the college and it suggests measures for improvement.

Name	Designation	Portfolie
Dr. Samsuddin Ahmed	Principal	Chairperson
Dalil Uddin Ahmed	Associate Prof. & HoD, Economics	Co-ordinator
Dr. Rofiqul Islam	Superintendent, Laharighat Model Hospital	Member
Abdul Ali	BDO, Moirabari Dev. Block	Member
Md. Shamsuddin Mozumder	Associate Prof. & HoD, History	Member
Dr. Abdul Latif Ansary	Associate Prof., Arabic	Member
Md. Sofiqul Islam	Associate Prof. & HoD, English	Member
Sadiqul Islam	Associate Prof., English	Member
Dr. Rehana Ahmed	Associate Prof. & HoD, Economics	Member
Prof. Pradip Phukan	Professor, GU Nominee	Member
Aminul Huda	Social Worker	Member
Md. Jehirul Islam Muktar	Social Worker	Member
Sorhab Ali	Industrialist	Member

ACADEMIC ADVISORY COMMITTEE

Prof. Moinul Hoque Khan, Political Science	Convenor
Alhaj Baharul Islam, HoD, Political Science	Member
Dr. Angshuman Das, HoD, Assamese	Member
Dr. Rehana Ahmed, HoD, Economics	Member
Prof. Alhaj Shahidul Islam Khan, HoD, Education	Member
Prof. Shamsuddin Mozumder, HoD, History	Member
Prof. Halima Khatun, HoD, Arabic	Member
Prof. Mofidul Islam, HoD, Hindi	Member
Prof. Safiqul Islam, HoD, English	Member
Prof. Johirul Hachan, HoD, Commerce	Member
Prof. Jahanara Begum, Teachers' Representative to the GB	Invitee Member
Dr. Maidul Islam, Teachers' Representative to the GB	Invitee Member

TEACHERS' UNIT

Md. Safiqul Islam	Associate Prof.	President
Abdul Mannan Ahmed	Assistant Prof.	Secretary

CAREER GUIDANCE & COUNSELLING CELL

Dr. Maidul Islam	Associate Prof.	Convenor
Alhaj Md. Baharul Islam	Associate Prof.	Member
Md. Shamsuddin Mozumder	Associate Prof.	Member
Dr. Rehana Ahmed	Associate Prof.	Member

EXTENSION SERVICES CUM DISASTER MANAGEMENT CELL

Dr Anichur Rahman Mollah	Associate Prof.	Convenor
Alhaj Md. S.I. Khan	Associate Prof.	Member
Md. M. H. Khan	Associate Prof.	Member
Taiz Uddin Ahmed	Asstt. Prof.	Member
Bhaswati Borah	Asstt. Prof.	Member
Md Afzarul Islam	Asstt. Prof.	Member
Md Rofiqul Islam	Asstt. Prof.	Member

GRIEVANCE REDRESSAL CELL

Alhaj Md. Baharul Islam	Associate Prof.	Convenor
Md. Safiqul Islam	Associate Prof.	Member
Dr. Maidul Islam	Associate Prof.	Member
Sri Swapan Kr. Banik	Associate Prof.	Member
Mrs. Halima Khatun	Associate Prof.	Member

PUBLICATION CELL

Prof. Sadiqul Islam	Associate Prof.	Convenor
Dr. Angshuman Das	Associate Prof.	Member
Dr. Abdul Latif Ansary	Associate Prof.	Member
Dr. Rehana Ahmed	Associate Prof.	Member
Prof. Purabi Kalita	Assistant Prof.	Member

Library Committee

Dr. Samsuddin Ahmed, Principal	Chairman
Abdul Aziz Akand	Member Secretary
Prof. Baharul Islam	Member
Dr. Angshuman Das	Member
Sri. Tulsi Nath	Member

TEACHERS-GUARDIAN FORUM

Md. Abdul Mannan	Asstt. Prof.	Convenor
Alhaj Md. Baharul Islam	Associate Prof.	Member
Jahirul Hachan	Asstt. Prof.	Member
Tulshi nath	Asstt. Prof.	Member

The Teacher-Guardian Association will be constituted at the Teacher-Guardian meet to be organised by the above Convenor.

HEALTH UNIT

Jahanara Begum	Asstt. Prof.	Convenor
Morgina Begum	Associate Prof.	Member
Rehana Jesmin	Associate Prof.	Member
Taiz Uddin Ahmed	Asstt. Prof.	Member
Chandini Pegu	Asstt. Prof.	Member
Purabi Kalita	Asstt. Prof.	Member
Dr. Rehana Ahmed	Associate Prof.	Member
Md Afzarul Islam	Asstt. Prof.	Member
Tania Das	Asstt. Prof.	Member

CANTEEN AND HOSTEL MANAGEMENT CELL

Mrs. Halima Khatun	Associate Prof.	Convenor
Md. Baharul Islam	Associate Prof.	Member
Abdul Mannan Ahmed	Assistant Prof.	Member
Jahanara Begum	Assistant Prof.	Member

ALUMNI ASSOCIATION

Md. Moinul Hoque Khan	Associate Prof.	Convenor
Md. Mozibur Rahman	U.D.A.	Member
Sri. Umesh Ch. Roy	L.D.A.	Member
Md. Jalal Uddin	L.D.A.	Member
Abdul Goni Mallik	L.D.A.	Member

The Alumni Association will be constituted at the Alumni meet to be organised by the above Cell.

SPORTS CENTRE CELL

Azad Salim	Asstt. Prof.	Convenor
Dr. Maidul Islam	Associate Prof.	Member
Md. M. H. Khan	Associate Prof.	Member
S. K. Banik	Associate Prof.	Member
Tulshi Nath	Asstt. Prof.	Member

COLLEGE BEAUTIFICATION CELL

Joynal Abedin	Asstt. Prof.	Convenor
Mrs. Malamoni Kalita	Asstt. Prof.	Member
Taiz Uddin Ahmed	Asstt. Prof.	Member
Md. Saiful Islam	Associate Prof.	Member
Bhaswati Borah	Asstt. Prof.	Member
Tania Das	Asstt. Prof.	Member
Bikashita Kalita	Asstt. Prof.	Member

RESEARCH PROMOTION CELL

Dr. Abdul Latif Ansary	Associate Prof.	Convenor
Dr. Angsuman Das	Associate Prof.	Member
Dr. Rehana Ahmed	Associate Prof.	Member
Dr. Maidul Islam	Associate Prof.	Member
Purabi Kalita	Assistant Prof.	Member
Chandini Pegu	Assistant Prof.	Member

STUDENTS SUPPORT & PROGRESSION CELL

Prof. Abdul Mannan	Assistant Prof.	Convenor
Prof. Rofiqul Islam	Associate Prof.	Member
Prof. Chandini Pegu	Asstt. Prof.	Member
Prof. Abdul Aziz Akanda	Associate Lib.	Member
Prof. Mofidul Islam	Asstt. Prof.	Member
Prof. Purabi Kalita	Asstt. Prof.	Member
Md Afzarul Islam	Asstt. Prof.	Member
Md Rofiqul Islam	Asstt. Prof.	Member

WOMEN'S CELL

Mrs Morgina Begum	Associate Prof.	Convenor
Mrs. Halima Khatun	Associate Prof.	Member
Mrs. Jahanara Begum	Asstt. Prof.	Member
Dr. Rehana Ahmed	Associate Prof.	Member
Mrs. Rehana Jesmin	Associate Prof.	Member
Mrs. Mala Moni Kalita	Asstt. Prof.	Member
Ms. Chandini Pegu	Asstt. Prof.	Member
Mrs. Purabi Kalita	Asstt. Prof.	Member
Bhaswati Borah	Asstt. Prof.	Member
Tania Das	Asstt. Prof.	Member
Bikashita Kalita	Asstt. Prof.	Member

PROSPECTUS PREPARATION CELL

Dr. Rehana Ahmed	Associate Prof.	Convenor
Prof. Moinul Hoque Khan	Associate Prof.	Member
Md Afzarul Islam	Asstt. Prof.	Member

ANTI-RAGGING CELL

Alhaj Prof. Baharul Islam	Associate Prof.	Convenor
Md. Abdul Mannan	Asstt. Prof.	Member
Md. Moinul Hoque Khan	Associate Prof.	Member
Dr. A. L. Ansary	Associate Prof.	Member
Mrs. Mamamoni Kalita	Asstt. Prof.	Member

ANTI WOMEN-HARASSMENT CELL

Mrs. Halima Khatun	Associate Prof.	Convenor
Alhaj Md. Baharul Islam	Associate Prof.	Member
Md. Rofiqul Islam	Associate Prof.	Member
Sri Swapan Kumar Banik	Associate Prof.	Member
Sadiqul Islam	Associate Prof.	Member

DISCIPLINARY ACTION COMMITTEE

Prof. Alhaj Md. Baharul Islam	Associate Prof.	Convenor
Prof. Abdul Mannan	Asstt. Prof.	Member
Prof. Jahanara Begum	Asstt. Prof.	Member
Prof. Halima Khatun	Associate Prof.	Member
Prof. S. Mozumdar	Associate Prof.	Member
Sri Swapan Kumar Banik	Associate Prof.	Member
Dr. Rehana Ahmed	Associate Prof.	Member
Dr. Maidul Islam	Associate Prof.	Member
President	Students Union	Member

ROUTINE COMMITTEE

Dr. Rehana Ahmed	Associate Prof.	Convenor
Md Moinul Hoque Khan	Associate Prof.	Member
Mrs Purabi Kalita	Asstt. Prof.	Member
Jahirul Hachan	Asstt. Prof.	Member

CONSTRUCTION COMMITTEE

Dr. Samsuddin Ahmed, Principal	Chairman
Mr. Prbhat Saikia, Asstt. Executive Engineer (Build. Div.)	Member
Junior Engineer, PWD (Building) Morigaon	Member
Dr. Angshuman Das	Member
Prof. Moinul Hoque Khan	Member
Prof. Rofiqul Islam	Member
Dr. Maidul Islam	Member
Prof. Morgina Begum	Member
Prof. Abdul Mannan Ahmed	Member
Mr. Muzammel Hussain	Member
Md. Abdul Goni Mollik	Member

PURCHASE COMMITTEE

1. Dr. Samsuddin Ahmed	Chairman
2. Prof. Baharul Islam	Member
3. Prof. Shamsuddin Mozumder	Member
4. Dr. Rehana Ahmed	Member
5. Prof. Sofiqul Islam	Member
6. Dr. Abdul Latif Ansary	Member
7. Prof. Mofidul Islam	Member
8. Prof. Taiz Uddin Ahmed	Member
9. Md. Zakir Hussain	Member
10. Md. Mozibur Rahman	Member

PLANNING BOARD

Dr. Sarif Uddin Ahmed, Retd. Principal, ADP College	: President
Dr. Samsuddin Ahmed, Principal, Moirabari College	: Secretary
Prof. Rofiqul Islam	: Member
Prof. Shamsuddin Mozumder	: Member
Abdul Aziz Akand, Librarian	: Member
Md. Mozibur Rahman, U.D.A.	: Member