



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

#### 1. Name of the Institution

MOIRABARI COLLEGE

- Name of the Head of the institution **DR RIAZUL HOQUE**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9435505074**
- Mobile No: **9435505074**
- Registered e-mail **principalmoirabaricollege@gmail.com**
- Alternate e-mail **iqacmoirabaricollege@gmail.com**
- Address **MOIRABARI, MORIGAON, ASSAM, 782126**
- City/Town **MOIRABARI**
- State/UT **ASSAM**
- Pin Code **782126**

#### 2. Institutional status

- Affiliated / Constitution Colleges **AFFILIATED COLLEGE**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **GAUHATI UNIVERSITY**
- Name of the IQAC Coordinator **DALIL UDDIN AHMED**
- Phone No. **7002330489**
- Alternate phone No. **9864160172**
- Mobile **7002330489**
- IQAC e-mail address **iqacmoirabaricollege@gmail.com**
- Alternate e-mail address **dalilcollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://moirabaricollege.ac.in/upload/aqar/AQAR%202021-2022.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://moirabaricollege.ac.in/upload/acalendar/Academic%20Calendar%202022-23.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C++</b>	<b>67.00</b>	<b>2006</b>	<b>21/05/2006</b>	<b>20/05/2011</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.77</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>

**6. Date of Establishment of IQAC**

**12/05/2003**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Introduced more Certificate Courses

2. Renewed Institutional website

3. MoU has been signed with various institutions

4. The College website has been updated and redesigned for online admission

5. Organised a workshop on "FYUGP Structure under NEP 2020"

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. Academic development	1. College authority has given various awards to the students 2. Introduce more ICT facilities in the classrooms 3. Introduce more Certificate courses 4. MoUs has been signed with various colleges/university, ICT Academy and Industries 5. Upgraded sports and gym facilities
2. Infrastructure Development	1. Completion of more classrooms 2. Completion of RCC building for Computer Centre cum Seminar Hall and Boys Common Room 3. Completion of campus pathway of the college 4. Renovation of Academic and Administrative building 5. Completion of Boys' Hostel 6. Completion of Boundary Wall of the College playground
3. Promotion of Faculty members	1. Proposal for submission of respective files of the teachers to IQAC for scrutiny and proceed with the further process immediately
4. Develop the College Website	1. The College Website has been updated and redesigned

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>MOIRABARI COLLEGE</b>
• Name of the Head of the institution	<b>DR RIAZUL HOQUE</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9435505074</b>
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• City/Town	<b>MOIRABARI</b>
• State/UT	<b>ASSAM</b>
• Pin Code	<b>782126</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>AFFILIATED COLLEGE</b>
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• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
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• Name of the IQAC Coordinator	<b>DALIL UDDIN AHMED</b>

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• IQAC e-mail address	iqacmoirabaricollege@gmail.com				
• Alternate e-mail address	dalilcollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://moirabaricollege.ac.in/upload/aqar/AOAR%202021-2022.pdf">https://moirabaricollege.ac.in/upload/aqar/AOAR%202021-2022.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://moirabaricollege.ac.in/upload/acalendar/Academic%20Calendar%202022-23.pdf">https://moirabaricollege.ac.in/upload/acalendar/Academic%20Calendar%202022-23.pdf</a>				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.00	2006	21/05/2006	20/05/2011
Cycle 2	B++	2.77	2016	05/11/2016	04/11/2021
<b>6.Date of Establishment of IQAC</b>			12/05/2003		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			04		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. Introduced more Certificate Courses		
2. Renewed Institutional website		
3. MoU has been signed with various institutions		
4. The College website has been updated and redesigned for online admission		
5. Organised a workshop on "FYUGP Structure under NEP 2020"		
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4. Develop the College Website	1. The College Website has been updated and redesigned
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	



Year	Date of Submission
2021-22	28/02/2023

### 15. Multidisciplinary / interdisciplinary

The NEP 2020 envisages broad-based, multidisciplinary, holistic Under Graduate (UG) education with flexible curricula, creative combinations of subjects, integration of vocational education and multiple entry and exit points with appropriate certification. UG education will be of 4 years duration with multiple entry and exit options. Moirabari College has adhere to the rules of the NEP 2020 and implemented the same from the current session under the guidance of the parent university i.e. Gauhati University. A committee named, "Task Force for NEP implementation" has been constituted in the college for smooth and effective implementation of the NEP. As an affiliated institution, the college is following the guidelines and syllabi of the parent university. The institution will be focusing on the multi-disciplinary and interdisciplinary approaches such as communication skills, soft skills, computer literacy, health and hygiene, nursery management, GIS, food preservation, translation, creative writings, data analysis and so on. The institution has also started to run different certificate courses under the different departments. Moirabari College has recently started a study centre of KKHSOU, an institute of Distance and Open Learning.

### 16. Academic bank of credits (ABC):

As an affiliated institution, Moirabari College is waiting to register under the ABC to permit its learners to avail the benefit of multiple entry and exit during the chosen programme. The ABC will be entrusted with the responsibilities such as opening, closing and verify the individual academic accounts of students. It will also be responsible to gather the academic credits earned by the students from their respective higher education institutions, verify the credits, store the credits, transfer or redeem such credits and promote them as an when required. In order to make the students aware about the ABC, the institution is planning to arrange orientation programme, lectures and hand holding programme. Students will be encouraged to enroll successfully and complete courses through online platforms such as SWAYAM and such other schemes.

### 17. Skill development:

NEP 2020 emphasizes the importance of apprenticeships and

internships to provide hands on experience and industry exposures to students, alongside academic knowledge. This approach will definitely enhance employability among students. The college has a centre called Career Guidance Cell under which skill development training programmes are organized regularly. The parent university has emphasized the needs of the skill enhancement and developed and revised its existing syllabus into Choice Based Credit System (CBCS) and accordingly all the students irrespective of their streams have to choose one skill based paper to complete their graduation. Moirabari College, though has not introduced any skill development courses yet, it is planning to offer such courses in the immediate future. The Research and Innovation Cell working within the institution initiates different presentations of innovative thoughts by students.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Integrating the which ancient Indian knowledge system with the existing curriculum is crucial for our multi-cultural societal structure. The parent university in its revised syllabus has incorporated some aspects of reach foundation of Indian knowledge system. On the other hand at the institutional level, the college has been giving much importance while recruiting its faculty members who are properly versed both in English and Vernacular languages. Faculty members are free to provide the class room delivery in multi-lingual mode, as students tend to understand better if taught Indian mother tongue. The undergraduate students are allowed to study either in English or Assamese as per their choice in their bachelor programme. The college organizes different cultural programmes related to different culture for the students to encourage them to showcase and imbibe their local, regional and traditional cultures. The institution commemorates important days such as Bodafa Divas, Bishnu Rabha Divas, Shilpi Divas and Yoga Day as an act of reverence towards Indian languages and culture. The promotion of Indian languages, Arts and traditions is also encouraged through competitions (poetry, recitation, folk song, folk dance and so on) organized during college week. Different committees/cells has been constituted in the institutions such as Minority Cell, OBC Cell, SC/ST Cell and so on.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The PO and CO are given in the prescribed syllabus of the parent university and the same is uploaded in the college website. All

the respective departments at the very beginning of the session explains their programme outcomes, course outcomes and programme specific outcomes. In addition, some departments of the institution organizes different programme for experimental learning, fields study, educational tour to industrial and historical places. Also, all the departments allots project work, group discussion to facilitate and attainment of group-based education and encourage critical thinking. Few departments has signed MoUs with higher education institutions with different aims and objectives such as, students exchange, faculty exchange, organizing different seminars, workshops and conferences.

## 20.Distance education/online education:

Distance education and online education plays an integral part in the modern teaching learning process. To fulfill the needs of distance and online education, the college has started a study centre of Krishna Kanta Handiqui State Open University (KKHSOU) to provide Post-Graduate, Under-Graduate and Diploma courses in various disciplines. Learners who are unable to continue their regular education and still have strong desires can avail the facilities of distance education. The institution facilitate blended mode of teaching learning process and develops a learning management system through college website. This learning management system took an important role during the Covid pandemic. The departments of the institution developed online learning materials and conducted online classes through google meet, zoom meet, whats-app group etc. the digital library portal of the college is enriched with electronic study materials, question papers, text books and so on.

## Extended Profile

### 1.Programme

1.1 21

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1125

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 296

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 175

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 38

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 08

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>21</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1125</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>296</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>175</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>38</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	08
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	0
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	35
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. The Institutional Academic Calendar is prepared by the Head of the Departments jointly, prior to the commencement of Academic Session.
2. The departments, different cells & committees prepare their own plan of actions for the academic year in line with the master academic calendar.
3. The Digital Library Module of the College website provides students with access to question papers, study materials uploaded by teachers etc.
4. The college master routine is prepared by the daily class routine committee. The allocation of classes and courses are done by the respective head of the departments. Teaching and Lesson plans are prepared by teachers and curricular activities are documented in Departmental Log Book & Teacher's Diary
5. Teachers and mentors continuously work to ensure smooth delivery of curriculum.

6. Parent-Teacher meetings are held to keep the parents abreast of the academic progress of their wards and to take note of any grievances.
7. The IQAC collects and analyses feedback on curricula from all the stake holders.
8. The IQAC and Academic Advisory Committee of the college monitors, assesses curriculum delivery and documentation concerns.
9. IQAC resolves any difficulties faced by the departments, cells and committees in adhering to the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NA</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating University of the college i.e. the Gauhati University reserves the right to publish Academic calendar and set question papers of 80% marks in each paper in endsemester examination under CBCS course. The college adheres to the academic calendar in respect of continuous internal evaluation in tune with the Academic Calendar published by affiliating University. The students of the College are mainly evaluated through sessional examination, group discussions, assignments, seminars, attendance etc comprising of rest 20% marks. The timing of the internal examination are notified through the notice board of the college as per academic calendar. The Departments of the college ensure the effective implementation of continuous internal evaluation.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">NA</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are**

C. Any 2 of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17



File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

307

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

307

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is affiliated to Gauhati University and the curriculum for both UG & PG is prepared by the university; however, different departments run courses offered by the college including Professional Ethics, Gender, Human Values, Environment and Sustainability in their curriculum separately.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

385

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

385

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://moirabaricollege.ac.in/extralinkfileview.php?folder=30">http://moirabaricollege.ac.in/extralinkfileview.php?folder=30</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1500

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses learning through the following: -

1. Internal examinations: The college conducts periodical internal examination after the end of a semester to assess the learning levels of students.
2. Students are offered project works and are evaluated by specific guides allotted for this purpose.
3. Assignment for students is another method.
4. Experimental skill of students is tested through practical examinations.

Plan for advanced learners:

Advanced learners are offered small projects to enhance their learning. In the beginning of the academic year the students are divided into groups in each department. The faculty members of the department guide them in different aspects like psychological, financial issues, development of will power and personality. They also guide the students beyond working hours through telephone conversation and whatsapp. The process is continued and has given effective results. The students, themselves come forward to share their academic as well as personal problems. This has helped the institution in many ways to enhance the quality of academics among the students.

Plan for slow learners:

1. Extra classes were arranged.
2. Mentoring activities are provided in specific papers.
3. Learning materials are offered as both hard and soft copies.

File Description	Documents
Link for additional Information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1125	39

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- ICT enabled tools are used by faculty members of the institution for effective curriculum delivery. Curriculum delivery is done by the faculty members as mentioned topic-wise in their respective Teaching Plan.
- Field work is mandatory in Geography, Education and Environmental Studies and all students take part in it.
- Many departments organize student seminars, group discussions, exhibitions and quiz on curricular and co-curricular aspects which ensure participative learning.
- Educational tours to other institutions, industries and other places are regularly conducted by different departments to provide exposure to the students to real life experiences and experimental learning.
- Assignments and projects are integral part of the teaching-learning process.
- The College authority regularly upgrades laboratory equipment & infrastructure to enable students to gain from experimental learning methods.
- Academic programs like seminars, workshops and invited talks are organised on different themes and the students get an opportunity to interact with the experts. The Institution has a common ICT enabled facility for conduct of such programmes.
- Departmental wall-magazines and the College magazine offer opportunities for participative learning and problem

solving.

- Faculty exchange is promoted to enhance learning experiences.
- Class attendance is recorded by the teachers with the help of attendance registers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the increasing demand of ICT in imparting quality education, the college has incorporated ICT tools for effective learning of the students. The teachers of various departments have been using ICT tools and techniques to support, enhance, and optimize the delivery of education. The college has the following ICT Tools to be used for Teaching and Learning by all the Departments:

A Computer Lab comprising of 10 Computers. Desktop Computers in all the departments.

A total of 3 Numbers of Class rooms fitted with Projectors. Sufficient numbers of Printers are available in the Departments, College Library, Principal's Office. Scanners, as required, are also available. Photocopier Machines are available in College Office and College Library. One Seminar cum conference Hall with Projector, mike facilities available. Digital Library resources NLIST. The Following ICT Methods are used by the faculty Members: Computer Lab is used to teach MS Word, MS Excel, MS PowerPoint, to the students of B.Com as a part of Computer Application in Business subject.

Power Point presentations are used to deliver the course contents in a more effective manner. Seminar cum Conference room is used to conduct Guest Lectures, Competitions and Talks by Experts for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">NA</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

640

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the internal evaluation system for B.A. & B.com courses as per the guidelines prescribed by Gauhati University. Sessional Examination, as envisaged by the university as part of the CIE is conducted on regular basis. The schedule of Internal Assessment is also clearly mentioned in the Academic Calendar of the institution.

Apart from this, various academic departments adopt certain internal evaluation procedures independently. Seminars, Class tests, home assignments, group discussions are conducted for assessing the students. Moreover, the college has introduced certain reformative measures like - Mid-term tests as a part of the Continuous Internal Evaluation system in its two departments namely department of Education and Geography from the academic session 2020-2021 and is continued. Mid-term tests are conducted primarily by giving multiple choice questions to the students. Conducted for all the students of each semester on regular basis



to assess their level of understanding.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Grievance is as common as the integrity prevalent in evaluation process. Accordingly, after the completion of each stage of Internal Assessment, the examinees are allowed to go through the marks they have scored in the respective subjects and in case of any peccadillo the concerned teacher in consultation with the Head of the department verify the mark and correct, if any.

In case the grievance from any student comes regarding internal assessment marks after the declaration of Final results by the university, the case is immediately forwarded to Examination Office for verification. The Head of the Department, in this regard, checks and verifies the marks in the student mark sheet and submit the marks to the University. If any discrepancy occurring in the marks, the student is advised to write an application to the Controller of Examinations, Gauhati University duly forwarded by the Principal of the College and the Original correct mark is resent to the University by the College.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

There are 21 programmes in Moirabari College. The programme and course outcomes is notified in the syllabus offered by the parent university for a majority of the courses; however the institute initiate various mechanisms to communicate them to students. Programme outcomes and course outcomes are notified on the college website under the respective departments. The

teachers explain the programme and course outcome in the initial classes of the semester. The teachers as well as the institute also make sure to make the students aware of the steps and procedures to follow to attain the programme and course outcomes offered by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://moirabaricollege.ac.in/upload/p_outcome/Programme%20Outcome%20and%20Course%20Outcome.pdf">http://moirabaricollege.ac.in/upload/p_outcome/Programme%20Outcome%20and%20Course%20Outcome.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluations are undertaken by the institution at a regular interval to measure the performance of the students and attainment of the programme outcomes and course outcomes. Following are the parameters of evaluation of Programme outcomes and Course outcomes.

**Process of Evaluation:** Evaluation process of programme outcomes and course outcomes are primarily based on the direct evaluation as guided by Gauhati University. It consists of end semester examination by university, internal examination (Sessional) by the institution, assignment, assignment presentation, quiz etc. **Career & Guidance cell:** Career & Guidance cell of the institute provides regular information about successful students employed in various departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://moirabaricollege.ac.in/upload/p_outcome/Programme%20Outcome%20and%20Course%20Outcome.pdf">http://moirabaricollege.ac.in/upload/p_outcome/Programme%20Outcome%20and%20Course%20Outcome.pdf</a>

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
200	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://moirabaricollege.ac.in/upload/ssr/1713363282.pdf">https://moirabaricollege.ac.in/upload/ssr/1713363282.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Moirabari College has been actively undertaking social-welfare related activities in its neighbourhood since its inception. Students are advised to take part in various programmes wholeheartedly. The College commemorates days of international, national and local importance like International Women's Day, World No Tobacco Day, Rashtriya Ekta Divas, World Environment Day, International Day of Yoga, etc. on and off campus. Such occasions are used to spread awareness on issues pertaining to women, child marriage, drug abuse, environment and the society at large. The NSS unit and IQAC along with the Moirabari College Teachers' Unit actively take initiatives for several extra-curricular activities like carrying out plantation and cleanliness drives, visiting old age home and distributing food articles, organising awareness programmes on drug abuse, blood donation camps, etc. from time to time. The NSS wing of the college has adopted Barchapori village and has been working for its all-round development since its adoption. The Institutional Values and Best Practices Cell of the college, in association with other cells and local bodies organises various such

programmes, like awareness camps on women education and drive against child marriages.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

116

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

07

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Moirabari College is set on 13.22 acres. The College has constantly endeavoured to provide quality education to the students with the infrastructure and physical facilities available and always puts stress on the optimal use of the same for teaching-learning purposes including ICT enabled facilities for smart classes and curriculum extension interface. The institution has a very rich and vibrant library with 30,054 books and 6000 plus e- journals, 1,99,500 e-books under N-list and 6 lakhs e-books through NDL. It subscribes 12 magazines and 04 newspapers. The college provides facilities for cultural and sports activities, yoga, gymnasium, auditorium etc. It has a basketball court, a playground for organizing various outdoor games and sports.

The college has substantial infrastructural facilities such as adequate class rooms, language lab, GIS laboratory, seminar hall, computing equipment for providing an effective teaching-learning process. The college campus is partially Wi-Fi enabled. There are 35 computers for administrative and academic purposes. Separate common rooms & Hostel accommodation for both boys and girls are available in the college. The Indoor Stadium is used by students for various sports such as arm wrestling, badminton, table tennis, chess, carrom, etc. Adequate facilities are made available for NSS unit of the College



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga for the overall development of students community. The auditorium is used for various cultural events, meetings and some academic related activities. The indoor stadium is mainly used for indoor games like table tennis, badminton, carrom, chess etc. A well equipped gymnasium is there inside the indoor stadium. The college has a playground with facilities for various outdoor games like football, cricket, volleyball etc. A basketball court, space for organizing kabaddi, volleyball and other minor outdoor events are present. The Indoor Stadium is used by students for various sports such as arm wrestling, badminton, table tennis, chess, carrom, etc. Various musical instruments viz., harmonium, tabla, dhol, flute, guitar, keyboard etc. are made available for the students to use during cultural programs. The Alumni and various youth clubs of surrounding areas organize different types of inter-state tournaments in the college playground with due permission of college authority.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

04

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Moirabari College Central Library is automated using Integrated Library Management System (ILMS) Software SOUL 2.0, Version 2.0.0.14 was installed in the year 2011 and is working till date. It has a repository of more than 30,054 books, journals and other reading materials. The library has spacious reading section for both the students and teachers. The Library is a member of INFLIBNET where e-Books, e-Journals, e-ShodhSindhu, e-ShodhGanga and their likes can be browsed through N-LIST and NDLI (National Digital library of India).

The library has its own Wi-Fi facility which benefits the users. The library is digitalized with barcode facility for ease of operation. The library has OPAC system for Users. The OPAC

(Online Public Access Catalogue) has simple and advanced search facilities with the minimum information for each item including author, title, corporate body, conference name, subject headings, keywords, class number, series name, accession number or combination of any two or more information regarding the item. Major functions provided in the OPAC module are: Simple Search, Boolean Search, Advanced Boolean Search, Displaying and Downloading of records in MS Excel, PDF or MARCXML. The library has a Property Counter to be used by more than 100 students at a time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NA</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.31

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

71

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Moirabari College has its IT facilities covering all the departments, classrooms, offices, central library and IQAC room. The institution updates its IT infrastructures from time to time in order to meet the growing demand of the IT facilities in every fields. For the proper management of the official data base, curriculum planning and development, library maintenance, the college has installed sufficient numbers of computers for students' and official purposes. The institution has an active website [www.moirabaricollege.ac.in](http://www.moirabaricollege.ac.in).

Moirabari College is diligent about keeping all of its electrical appliances and equipment up to date and well maintained. Besides, in order to guarantee sufficient safety on campus, surveillance cameras are installed in every corners and kept well maintained. The institution advances its teaching learning process with its ICT tools and e-resources, has also installed a Digital Library Portal, where the faculty members can impart classes as per their needs at any time. It has an Education and Geography Lab. The institution maintains its employees' attendance records via Biometric attendance machine. The college website is routinely updated, and new modules that

cater to specific needs are occasionally added to the site. It has an up-to-date user friendly online admission portal embedded in the website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is located in the North-Eastern part of Morigaon District, Assam, which covers approximately 13.223 acres (40 bighas) of land. The college has a sound playground, a basket ball court, an indoor stadium, a seminar hall, an auditorium, boys and girls hostel, parking facilities for vehicles, cold and pure drinking water facilities, solar plant and 2 nos. of Digi set for 24 hours electricity backup etc. inside the campus. Moreover, a kitchen garden, and a pond are available in the campus of the college. Besides the above, the college has a central library equipped with software soul 2.0 and digitalized with D space, text and reference books, magazine and journals, e-books and E-Journals under N-List. The departmental libraries maintained by respective departments of the college provide additional help and support to students and teachers in their academic pursuits. There are 21 classrooms including three smart class rooms. There are boys' and girls' common rooms, canteen facilities for all employees and students. The college has 24 hours CCTV surveillance facility. The college bears the expenditure for maintaining the above services and facilities. Regular accounts and audits are maintain for the purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the

**Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1011

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1011

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	<a href="#">na</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### **5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

250

#### **5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

250

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College provides facilities for the students to participate, ensuring their representation in various administrative bodies, academic committees, co-curricular and extension activities for their all-round development and to impart transparent management system as mentioned below:

**Student's Union:** Student' Union of Moirabari College is formed by election following the norms of Lyngdoh committee. The union holds its executive meeting once in every month and adopts resolutions for various academic as well as co-curricular

activities. The union organizes various sports and events including college week, cultural programs, freshmen social, plantation, cleanliness drive, street play, extension activities, awareness programs, sports etc. during the year under the leadership of the President of the students' union. The union consists of the following portfolios:

1. President
2. General Secretary
3. Assistant General Secretary
4. Magazine Secretary
5. Secretary, Debate & Symposium
6. Secretary, Boys' Common Room
7. Secretary, Girls Common Room
8. Secretary, Poor Fund
9. Secretary, Games & Sports
10. Secretary, Cultural

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

285

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of Moirabari College comprising of 150 members is an important stakeholder of the college. Every year, the association holds meeting to reshuffle the executive members and to enroll new member. The association schedules the plan of action for the year and offers a minimum financial contribution for the interest of the college. The association undertakes various activities like Awareness Programme on Quality Education, Abuse of Child Marriage, Abuse of Drugs trafficking, Road safety measures, Blood Donation programmes and Health & Hygiene in and outside the college campus. The Association also co-operates in holding various coaching programmes for competitive examinations etc. It also extends its help in organising Book Fairs, Inter Institution debate and Quiz programmes etc. The Alumni Association of the college also works in favour of collection of books for the Central Library of the college. Main objectives of the Association are as follows:

- To arrange and conduct meetings of the Alumni to chalk out plans for development of the College.
- To effectively employ the talents, channelize the energies for the larger interest of the college.
- To promote cultural, academic and literary advancement.
- To create a fund for taking up various activities in the College.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

## VISION AND MISSION OF THE COLLEGE

- To impart quality higher education in the faculty of Arts and Commerce
- To impart education on ethical values and to give emphasis on the moral uprightness in the young generation and strive to maintain a crime -free, serene atmosphere in the society
- To inculcate in the students the spirit of enquiry, scientific temperament and a craze for learning; liberal humanitarian and true democratic values
- To make conscious efforts for the all-round development of personality of the students
- To encourage students, develop and realize their innate potential in curricular fields through participation in cultural, extension, sports activities etc.
- To work hard and stay relevant under any education regime and achieve scholastic brilliance to meet the needs and expectations of the society.
- To sensitize students to play a constructive role and contribute towards nation building with honesty, civilized, discourse and good behaviour.
- To help teachers improve themselves through self assessment and professional development.
- To enable the guardians to assess their own children and help them to reach their full potential

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages the participation of students besides the teaching and non-teaching staff through the process of decentralization and participative management. Accordingly, an elected body of the students' union assists the college authority in different spheres of activity concerning the students' welfare and other issues. The union body is elected by

the students themselves for fair representation. Moreover, the college authority also includes students' representatives in various committees and cells from time to time as per the necessity and they are assigned with required authority and responsibilities.

The committees and cells are as follows:

- Teachers' Unit affiliated to Assam College Teachers Association (ACTA)
- Committee for Preparation and amendments of the constitution of Moirabari College Students Union
- Project Monitoring Unit of RUSA
- Ragging vigilance committee
- Career and Guidance Cell
- Code of Conduct Committee
- Grievance Redressal cell
- Student Support and progression cell
- Eco-Club
- Women cell
- Hostel Management committee (Boy's and Girl's)
- Construction Committee
- Purchase Committee
- Extension service cell
- Sports centre
- Publication cell
- College beautification cell

The Governing Body of the college gives approval and suggestions to constitute the above mentioned committees and cells for the larger interest of the college.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Institutional structure of the college is constituted according to the guidelines of DHE, Government of Assam.
- The main authority of the college is Governing Body and Principal as the member secretary of the apex body.

- The Principal chairs the academic committees and one convener and all heads of the department are its members.
- IQAC strives for continuous improvement and maintenance of internal quality of the institution.
- Governing Body takes initiatives for advertising and holding interviews for vacant posts after due approval from competent authority.
- ST Cell, OBC Cell and Minority Cell have been constituted for inclusive policy of the college.
- Admission Committee supervises the admission process.
- Regulations of the employee's services are done according to Assam College Employees (Provincialisation) Rules, 2010 and Assam Civil Services Conduct Rules 1965
- All types of promotions of teaching faculty is done according to Career Advancement Scheme and vacancy and seniority is counted in case of promotions of non-teaching staff
- Institutional Development Plans (IDP) have been made for next 15 years
- Incentives are provided to the teaching staff for attending seminars, workshops and conferences
- Planning Board of the college prepares long and short terms plans of the college

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The organizational structure of the college has the Governing Body, Principal, Head of the Departments, Teaching and non-teaching staff and supporting cells/committees and departments as its essential components.
- The Governing Body is at the top of the hierarchy of the Organization and it takes the leading role in decision making process.
- The principal as the administrative head of the institution administers the academic and administrative plans and policies with the help of different committees,

units and cells like IQAC, NAAC Committee, Examination Committee, Grievance Redressal Cell, Career Guidance Cell, Academic Committee, Admission Committee etc.

- The cells and committees are formed including members from teaching and non-teaching staff, student members and external members with a convener. The activities of the cells and committees are conducted under the guidance of the principal and in co-ordination with all the stakeholders.
- The administrative, academic and financial decisions are taken at appropriate levels in the hierarchy of the organizational structure.
- The institution functions in accordance with the rules and regulation of the Directorate of Higher Education, Govt. of Assam, Gauhati University and UGC with regard to recruitment, service rules, promotion, curriculum and management.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Link to Organogram of the Institution webpage	<a href="https://moirabaricollege.ac.in/upload/organogram/1697542390.pdf">https://moirabaricollege.ac.in/upload/organogram/1697542390.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies



**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

**Welfare measures provided to Teaching and Non-teaching staff of the college:**

- Medical Allowance provided as per norms of Govt. of Assam
- Maternity Leave provided according to the rules of Govt. of Assam
- Child Care Leave provided according to the rules of Govt. of Assam
- Casual Leave provided according to rules of Govt. of Assam
- Duty Leave to the faculties who are assigned duties by university or other Government organizations.
- House Rent Allowance as per Govt. of Assam rules
- Group Insurance Schemes

**Facilities provided to Teaching and Non-teaching staff of the college:**

- Safe drinking water facility
- Canteen facility
- Sanitizers at common room and departmental room
- Sports facility
- Computer and Wi-Fi facilities
- Workshops for faculty development
- Medical and Health check up facility
- Yoga and workshops for stress management
- Employees Welfare Funds
- Grievance Redressal Mechanism for staff
- Prevention of sexual harassment at workplace through Internal Complaint Cell

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**56**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**47**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Blood donation camp and health check-up camps for students, teachers and public from catchment area of the college have been organized with the help of Joint Director of Health, Morigaon district.
- For the benefits of the teaching and non-teaching staff various leaves are granted to them in their service period such as Casual Leave, Duty Leave, Earned Leave, Restricted Holiday Leave, Maternity Leave, Child Care Leave and Study Leave.
- The college authority helps the staff members in receiving bank loans.
- There is a provision of GIS and Group Provident Fund for the staff.
- Funds are collected from various stakeholders to help those who are affected by the natural calamities such as flood and erosion.
- There is a mechanism of annual performance appraisal system for the staff.
- Feedback on faculty members collected and analysed.
- Installation of biometric machine ensures daily attendance of the staff.
- Working hours are maintained as per guidelines of the UGC and state govt. rules.
- Annual Confidential Report of each non-teaching staff is prepared on the basis of his conduct and action is taken accordingly.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Students' fee is a major source of income for the college
- The land of the college is leased for cultivation and earns revenue for the college
- The college pond generates revenue of Rs. 10000/ per year
- The fund from state government is received from time to time for infrastructural augmentation
- Alumni and other stakeholders donate to the college
- Recently introduced study centre of KKHSOU contributes for fund generation significantly
- The college has about 13.5 acres of land and there is scope for Kitchen garden, Teak plantation, lemon plantation for generation of fund NSS Unit of the college
- Proposals of seminar, workshop, and conferences are submitted to central agencies such as UGC, ICSSR, ICHR for financial assistance
- There is a transparent policy regarding financial management
- Internal audit is carried out through CA at the instruction of GB Government auditor does the external audit
- CA does the audit to prepare audited sanctioned certificate in respect of utilization of various funds sanctioned by state government, UGC etc
- The Purchase committee purchases the material for the college according to parameters laid down by the GB
- Payment is made on the basis of voucher with supporting documents

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds in the institution is done both from the internal and external sources.

The internal sources of fund mobilization in the college are:

Fees collected at the time of admission under different heads like Admission fees, building maintenance, common room, cultural, development, faculty improvement, ID card, library, NSS, poor fund, festival and Tuition fees. 30% of the tuition fees is utilized by the institution and the rest has to be submitted to the government.

The college has a self- financing course of B.Com. from the session 2015-16

The External sources of fund mobilization are:

Fund is received from the RUSA for the development and maintenance of Infrastructure, upgrade of the Learning Resources

and Research. The college has received funds from RUSA 2.0 phase for the construction of Boys' common room and Computer lab cum seminar hall.

The college generates revenue as venue charges for conducting competitive examinations like TET and others. The financial decisions are taken by the Governing Body and the Principal of the college is the DDO( Drawing and Disbursing Officer).

The management of fund for different developmental works is done through the Purchasing Committee and the Construction Committee of the College.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Moirabari College has been playing a pivotal role in initiating different strategies and activities for the quality assurance in all spheres of the institution.

All the academic and administrative activities of the college come under the purview of the IQAC and it has been working to improve the quality of education by suggesting new methods of teaching and use of ICT tools.

IQAC keeps a record of all the activities of the different departments, Cells, committees and students' union of the institution and prepares the Annual Quality Assurance Report (AQAR) for submission to the NAAC.

The IQAC also initiates research related activities in the college by encouraging departments to conduct National/State/Departmental Seminars, workshops, talks and publication of magazine and journals.

The institutional practice of feedback from students is carried out by the initiation of the IQAC.

The IQAC holds regular meeting for proper co-ordination of all the activities of the college.

MOUs have been signed and links have been established with several institutions and organizations to advance faculty/student interaction, research, extracurricular and co-curricular activities, etc.

Submission of data on a regular basis to the All India Survey of Higher Education (AISHE).

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is always committed to evaluate the internal quality of the student through various practices and activities. Feedback of stake holders is taken from time to time. Activities through various cells have been organized. The IQAC of the college has facilitated the teaching learning reforms through implementing the mentoring and remedial classes. Organizing ICT and e-office management training programs for non-teaching employees. MOUs have been signed and links have been established with several institutions and organizations to advance faculty/student interaction, research, extracurricular and co-curricular activities, etc. The IQAC helps guarantee a healthy academic and administrative environment. It also takes the initiative to conduct academic, administrative and gender audit. While external academic audit is carried out by outside specialists, internal audit is carried out by a team of senior teachers. IQAC Conducts orientation and induction program for the newly enrolled students. As a whole, IQAC takes all the initiative for implementation of programs and activities for quality improvement of the institution and its holistic development.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Higher education institutions can play a pivotal role in eradicating gender-based discrimination that has been plaguing our society since ages. In compliance to this, various actions are taken every year by the institution for promotion of gender equity. The college encourages women's participation in decision making bodies and is represented in all significant cells and committees in an effort to address gender parity. The college has a Sexual Harassment Committee, an Anti-Ragging Cell, and a Women Cell for ensuring the safety and security of the female.



To ensure the safety and security of the students, CCTV cameras have been installed at several locations in the campus. Under the aegis of the Women Cell of the College, Annual Gender Sensitization Action Plans were prepared for each year.

Programs organised by the institution in the year 2022-23 includes:

- Awareness Camp on "Women Education and Drive against Child Marriage", organised by the Women Forum, Moirabari College in collaboration with Revenue Circle, Laharighat on 06/05/2023
- Departmental Seminar on "Role of Women in Freedom Movement", organised by the Department of History, Moirabari College on 19/06/2023
- Certificate course in "Self Defense" conducted by the NSS Wing, Moirabari College

File Description	Documents
Annual gender sensitization action plan	<a href="https://moirabaricollege.ac.in/ssr1.php">https://moirabaricollege.ac.in/ssr1.php</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://moirabaricollege.ac.in/ssr1.php">https://moirabaricollege.ac.in/ssr1.php</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid**

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As regard to Solid Waste Management and Waste Recycling, the departments as well as the administrative office of the institution have their own waste-bins to dump their wastes. Each building has several dustbins placed from where housekeeping staffs take the wastes. College discourages uses of plastic; particularly single use plastics in campus. Paper wastes from academic blocks, library, administrative office are disposed through vendors. The wastes are properly stacked in designated place and later disposed through vendors for proper waste management. College promotes digital platform to reduce the usage of paper for communication and sharing documents. As far as E-waste Management is concerned, Moirabari College has efficient mechanism to dispose these e-wastes generated from various sources like computer laboratory, academic and administrative office and it replaces old equipments with new ones.

Moirabari College comes out with a sound environmental policy which is reviewed periodically. The policy goals include:

- To make the campus plastic free
- To reduce the usage of paper in administration by implementing e-governance policies
- Commit to manage waste
- Awareness amongst students about reduction of e-waste and environment friendly disposal practices for e-waste.
- Conduct workshops on the 3Rs: Reducing, Reusing and Recycling of waste

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://moirabaricollege.ac.in/ssr1.php">https://moirabaricollege.ac.in/ssr1.php</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities**

**A. Any 4 or all of the above**

<p><b>available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.5 - Green campus initiatives include</b></p>	
<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3.Pedestrian Friendly pathways</b></li> <li><b>4.Ban on use of Plastic</b></li> <li><b>5.landscaping with trees and plants</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<p><b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b></p>	
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution has taken on the duty of instilling tolerance, peace, and inclusivity among its students through different actions:**

1. **Through Curriculum:** It includes different topics related to culture, rights, duties, tolerance, peace, harmony and so on that gives students the opportunity to learn and understand about the same.
2. **Reservation Policy:** The College has, since its inception, follows reservation policy of the GoI and the GoA in recruiting staffs as well as in the admission process.
3. The students must adhere to a stringent dress code and consistency to foster equality, cohesion, and solidarity.
4. The Moirabarian groups or Mentor-Mentee groups instill a sense of pride in being a Moirabarian in all students, regardless of caste, creed, religion, or cultural differences.
5. The college handbook's code of conduct section aims to preserve mutual respect, understanding, and peace among all parties involved in the institution.
6. Moirabari College organizes Freshers' Social meet to greet each new batch of students
7. The NSS Unit of the institution tries to develop student's personality through community services.
8. Celebration of Commemorative Days/Events
9. Tolerance and harmony-related extension activities are organised both inside and beyond the college campus

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

One of the missions of the college is to make the students a responsible citizen to fulfill the mandate of the Indian Constitution. The stakeholders of the college always committed towards creation of conducive educational environment incorporating values, duties and responsibilities to the society. To inculcate such values and responsibilities, the college observes different commemorative events such as observance of College foundation day with flag hosting and cultural programs, Observance of Independence Day, Republic Day, Martyrs Day, Constitution Day, Azadi Ka Amrit Mohatsav and so on. It also organises different activities and programmes such

as, Plantation Programs, Awareness Programms on cleanliness, Road Safety Measure, Relief Camp, Drugs and Alcoholic Substances, Superstitions and witch killing, Health and Hygeine etc under different cells and committees of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days and events. It also observe the Birth and Death anniversaries of the leaders and personalities of both the nation and the state. Commemorative days such as Independence Day , Republic Day, International Yoga Day, National Unity Day,

Environment Day, International Women Day, Teachers' Day are celebrated with great zeal. The students are motivated to develop spirit of nationalism and contribute towards the development of their society and nation at large. Birth anniversaries of National leaders like Mahatma Gandhi (Gandhi Jayanti) and Sardar Vallabhbhai Bhai Patel are observed in the college. Similarly a few regional significant days like Shilpi Divas, Rabha Divas, Chilarai Divas, Lachit Divas, Chatra Divas and so on.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

**Title:** Participation of Students in Community Welfare Activities through NSS

#### Objectives:

- To understand neighbourhood needs and issues by enlisting students as NSS volunteers.
- To awaken students' social ethics and give them an opportunity to work alongside others.

The vibrant NSS unit at Moirabari College provides an opportunity for motivated students to engage in social work outside of their normal lectures. It is noteworthy to mention that the NSS wing of the college has adopted a village in its neighbourhood-namely Barchapari Village, and has been working tirelessly for the all round development of the village since. Accurately identifying both the problems and the opportunities that exist within the adopted village will substantially benefit in the efficient use of the community's resources and the accurate planning of future development.

**BEST PRACTICE 2**

**Title:** Commitment towards Clean & Green Initiatives

**The Objective:** Through its devoted support towards green activities, Moirabari College is dedicated to preserving and protecting the environment for a healthy ecosystem. It strives towards maintaining an environmentally pleasant campus, instill the concept of sustainable development in the young people's thoughts, particularly to its students, and prepare them to preserve resources for a safe and healthy environment.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Moirabari College was established in the year 1981 with the sole purpose of providing education to the rural youths. Through its relentless efforts to educate youths of the generation, the college has been providing selfless service to the society since its foundation.

Women have been a disadvantaged lot in most of our societies. The same is true of the women of Moirabari region. Families find it difficult to send their children to school when they are having trouble meeting their fundamental necessities. Boys are always sent to school over girls, even if they can only afford some rudimentary education. Moirabari College has been trying its best to change this mindset of the people in the region. The philanthropists had a hard time trying to convince the families. However, it was not at all disheartening. The indomitable spirits of the founders of the college began yielding results. Families started admitting girl students on a considerable scale. The drop-out percentage of girls decreased. Today, girl students are at the forefront in undertaking several social welfare related activities. In fact, the most remarkable achievement of Moirabari College has been in enrolling large number of girls to its undergraduate courses.



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Placement activities to be covered for majority of the students.
- Staff orientation programme and Students Induction programme is to be organized.
- To increase the number of ICT enabled classrooms
- To introduce smart classroom
- To encourage faculty members for more research and publications
- To organise National/International Seminar/Workshop/Conference/FDP programme
- Skill Development Center/Incubation Centre to be introduced
- More students oriented/development activities are to be conducted for life skill/soft skill/gender sensitization etc.
- Industry visit/field trips/educational trip for experimental learning will be enhanced
- Optimum use of funds on welfare of weaker section of students
- To introduce a beautician course